



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
AND RURAL DEVELOPMENT

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DIRECTOR

VIA E-MAIL

DATE: January 28, 2022

TO: Senate Appropriations Committee Members
House Appropriations Committee Members
Senate Appropriations Subcommittee Members
House Appropriations Subcommittee Members
Senate Fiscal Agency
House Fiscal Agency

FROM: Sylvia Renteria, Director of Finance and Budget

SUBJECT: Section 216 Full Time Equivalent Report

In accordance with Section 216(1) of 2021 PA 87, attached is the Michigan Department of Agriculture and Rural Development's (MDARD) report on full-time equivalents (FTE) for the first quarter of fiscal year 2022.

The department was legislatively authorized to fill 527 positions and, as of the pay period ending December 25, 2021, the department had filled 466 positions. The department was able to increase staffing levels by 3 FTE over this first quarter.

The department will continue to work closely with human resources and the program offices to carefully balance staffing levels with programmatic needs and resources.

If any additional information is needed, please contact me at 517-599-3605.

Attachments

FTEs by Classification and Job Type
Pay Period End Date 12/25/2021
791 AGRICULTURE AND RURAL DEVELOPMENT

OFFICE AND CLERICAL	23.0
OFFICIALS AND ADMINISTRATORS	19.0
PARAPROFESSIONALS	28.0
PROFESSIONALS	343.8
SERVICE MAINTENANCE	6.8
SKILLED CRAFT WORKERS	1.0
TECHNICIANS	37.4
Total	459.0

Job Cd Desc	Job Category Cd Desc	FTE
ANIMAL HEALTH INSPECTOR	TECHNICIANS	3.3
AUDITOR	PROFESSIONALS	2.0
BUYER	PROFESSIONALS	1.0
BUYER SPECIALIST	PROFESSIONALS	1.0
CLINICAL HEALTH SCI SPL	PROFESSIONALS	1.0
COMMUNICATIONS REPRESENTATIVE	PROFESSIONALS	4.0
COMMUNICATIONS SPECIALIST	PROFESSIONALS	2.0
DAIRY INDUSTRY FIELD SCIENTIST	PROFESSIONALS	19.0
DAIRY INDUSTRY SPECIALIST	PROFESSIONALS	9.0
DEPARTMENTAL ANALYST	PROFESSIONALS	17.8
DEPARTMENTAL MANAGER	PROFESSIONALS	8.0
DEPARTMENTAL SPECIALIST	PROFESSIONALS	7.0
DEPARTMENTAL TECHNICIAN	PARAPROFESSIONALS	28.0
ECONOMIC COMMUNITY DEV ALT	PROFESSIONALS	2.0
ECONOMIC COMMUNITY DEV SPL	PROFESSIONALS	2.0
ENVIRONMENTAL ENGINEER	PROFESSIONALS	1.0
ENVIRONMENTAL ENG LIC SPL	PROFESSIONALS	1.0
ENVIRONMENTAL MANAGER	PROFESSIONALS	5.0
ENVIRONMENTAL SANITARIAN	PROFESSIONALS	5.0
ENVIRONMENTAL SANITARIAN SPL	PROFESSIONALS	1.0
EPIDEMIOLOGIST	PROFESSIONALS	1.0
EXAMINATION MONITOR	OFFICE AND CLERICAL	0.5
EXECUTIVE SECRETARY	OFFICE AND CLERICAL	3.0
FINANCIAL ANALYST	PROFESSIONALS	5.0
FINANCIAL MANAGER	PROFESSIONALS	2.0

Job Cd Desc	Job Category Cd Desc	FTE
FINANCIAL SPECIALIST	PROFESSIONALS	2.0
FOOD AND DAIRY INDUSTRY MGR	PROFESSIONALS	13.0
FOOD INDUSTRY FIELD SCIENTIST	PROFESSIONALS	60.7
FOOD INDUSTRY SPECIALIST	PROFESSIONALS	11.0
FORESTER	PROFESSIONALS	1.0
FRUIT/VEGETABLES INSPECTOR	TECHNICIANS	8.0
GENERAL OFFICE ASSISTANT	OFFICE AND CLERICAL	9.5
LABORATORY SCIENTIST	PROFESSIONALS	13.0
LABORATORY SCIENTIST MANAGER	PROFESSIONALS	5.0
LABORATORY SCIENTIST SPL	PROFESSIONALS	2.0
LABORATORY TECHNICIAN	TECHNICIANS	10.5
LABORER	SERVICE MAINTENANCE	6.8
MAINTENANCE MECHANIC	SKILLED CRAFT WORKERS	1.0
METROLOGIST	PROFESSIONALS	14.0
METROLOGIST MANAGER	PROFESSIONALS	4.0
METROLOGY SPECIALIST	PROFESSIONALS	3.0
MICROBIOLOGIST	PROFESSIONALS	7.0
NUTRITION FOOD MAN CST	PROFESSIONALS	1.0
OFFICE DIRECTOR	OFFICIALS AND ADMINISTRATORS	8.0
PLANT INDUSTRY FIELD SCIENTIST	PROFESSIONALS	40.3
PLANT INDUSTRY MANAGER	PROFESSIONALS	8.0
PLANT INDUSTRY SPECIALIST	PROFESSIONALS	11.0
PROMOTIONAL AGENT	PROFESSIONALS	1.0
PROMOTIONAL SPECIALIST	PROFESSIONALS	1.0
PROPERTY ANALYST	PROFESSIONALS	2.0
PROPERTY MANAGER	PROFESSIONALS	1.0
REGULATION AGENT	PROFESSIONALS	2.0
REGULATION MANAGER	PROFESSIONALS	1.0
REGULATION OFFICER	PROFESSIONALS	1.0
RESOURCE ANALYST	PROFESSIONALS	18.0
RESOURCE SPECIALIST	PROFESSIONALS	3.0
SECRETARY	OFFICE AND CLERICAL	8.0
SENIOR EXECUTIVE MAN AST	OFFICE AND CLERICAL	2.0
SENIOR EXECUTIVE SERVICE	OFFICIALS AND ADMINISTRATORS	1.0
STATE ADMINISTRATIVE MANAGER	OFFICIALS AND ADMINISTRATORS	8.0
STATE ASSISTANT ADMINISTRATOR	OFFICIALS AND ADMINISTRATORS	2.0
STATISTICIAN SPECIALIST	PROFESSIONALS	1.0
STUDENT ASSISTANT	TECHNICIANS	2.6
VETERINARIAN	PROFESSIONALS	10.0

Job Cd Desc	Job Category Cd Desc	FTE
VETERINARIAN MANAGER	PROFESSIONALS	5.0
VETERINARY SPECIALIST	PROFESSIONALS	4.0
VETERINARY TECHNICIAN	TECHNICIANS	2.0
WEIGHTS MEASURES INSPECTOR	TECHNICIANS	11.0
WILDLIFE BIOLOGY SPECIALIST	PROFESSIONALS	1.0
		459.0

Notes:

1) This report does not include unclassified positions whereas the Department Boilerplate FTE report does.

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Department Boilerplate FTE

Agriculture and Rural Development

Fiscal Year 2022 Quarterly FTE Comparison

Pay Period End Date - 12/25/2021

Appropriation Category	Appropriation Name	Authorized FTEs	Actual FTEs	
DEPARTMENTAL ADMINISTRATION AND SUPPORT	Unclassified salaries	6.0	4.0	
DEPARTMENTAL ADMINISTRATION AND SUPPORT	Emergency management	4.0	7.1	The overage is due to the additional hours staff from other divisions charge for the federal Rapid Response grant.
DEPARTMENTAL ADMINISTRATION AND SUPPORT	Executive direction	23.0	20.8	The department is evaluating vacancies and working with human resources to fill.
FOOD AND DAIRY	Food safety and quality assurance	103.0	91.1	The department is evaluating vacancies and working with human resources to fill.
FOOD AND DAIRY	Milk safety and quality assurance	36.0	36.8	Division administrative support staff cost allocated to this program causing a slight overage.
ANIMAL INDUSTRY	Animal disease prevention and response	62.0	55.1	The department is evaluating vacancies and working with human resources to fill.
PESTICIDE AND PLANT PEST MANAGEMENT	Animal feed safety	10.0	8.7	The department is evaluating vacancies and working with human resources to fill.
PESTICIDE AND PLANT PEST MANAGEMENT	Pesticide and plant pest management	85.0	74.4	The department is evaluating vacancies and working with human resources to fill.
ENVIRONMENTAL STEWARDSHIP	Environmental stewardship - MAEAP	26.0	20.2	The department is evaluating vacancies and working with human resources to fill.
ENVIRONMENTAL STEWARDSHIP	Farmland and open space preservation	10.0	9.1	
ENVIRONMENTAL STEWARDSHIP	Intercounty drain	6.0	4.5	The department is evaluating vacancies and working with human resources to fill.
ENVIRONMENTAL STEWARDSHIP	Migrant labor housing	9.0	8.4	
ENVIRONMENTAL STEWARDSHIP	Qualified forest program	9.0	7.6	The department is evaluating vacancies and working with human resources to fill.
ENVIRONMENTAL STEWARDSHIP	Right-to-farm	6.5	7.2	Division administrative support staff cost allocated to this program causing a slight overage.

Appropriation Category	Appropriation Name	Authorized FTEs	Actual FTEs	
LABORATORY SERVICES	Central licensing and customer service call center	12.5	13.0	Division administrative support staff cost allocated to this program causing a slight overage.
LABORATORY SERVICES	Consumer protection program	42.0	37.8	The department is evaluating vacancies and working with human resources to fill.
LABORATORY SERVICES	Laboratory services	43.0	28.0	The department is evaluating vacancies and working with human resources to fill.
LABORATORY SERVICES	USDA monitoring	11.0	13.7	Laboratory staff provided additional federal support during this quarter.
AGRICULTURE DEVELOPMENT	Agriculture development	13.0	10.4	The department is evaluating vacancies and working with human resources to fill.
AGRICULTURE DEVELOPMENT	Michigan craft beverage council	3.0	1.2	The department is evaluating vacancies and working with human resources to fill.
AGRICULTURE DEVELOPMENT	Office of rural development	1.0	0.0	The position was posted on January 10, 2022.
AGRICULTURE DEVELOPMENT	Producer security/grain dealers	5.0	3.9	
AGRICULTURE DEVELOPMENT	Rural development fund grant program	1.0	1.0	
AGRICULTURE DEVELOPMENT	Food and agriculture investment program	0.0	0.8	The hours charged are for staff that are administering the program.
ONE-TIME APPROPRIATIONS	Farm innovation grant program	0.0	0.5	The hours charged are for staff that are administering the program.
ONE-TIME APPROPRIATIONS	Industrial hemp research and development - Work Project	0.0	0.3	The hours charged are for staff that are administering the program.
	Total	527.0	465.6	

Notes:

- 1) Authorized FTE levels are not necessarily fully funded within the corresponding line item appropriations.
- 2) This report includes unclassified FTEs whereas the FTEs by Classification and Job Type report doesn't.