

Agricultural Preservation Fund Board Local Grants Estimated Annual Timeline

Milestones and Potential Meeting Dates

Note: Proposed meeting minutes must be made available for public inspection within eight days after the applicable meeting. Approved minutes must be made available for public inspection within five days after the public body's approval.

Date(s)	Deadlines/MDARD Staff Actions	Potential Board Meeting Actions
01-Oct	New Fiscal Year Begins	
Mid-Late Oct	Grant Application Announcement (Due 60 Days of Advertisement)	
Nov-Dec		Potential Meeting Topics(s): <ul style="list-style-type: none"> - Board Priorities for Fiscal Year Possible - Previous Meeting Minutes Approval - Other Board Items
End-Dec	Eligible Grant Applications Due (Local Preservation Programs)	
Jan	MDARD Reviews and Scores Eligible Grant Applications Submitted	
Mid-Late Feb	Grant Scoring and Recommendations Submitted to the Board for Consideration and Approval	Potential Meeting Topic(s): <ul style="list-style-type: none"> - Grant Award Approvals - Previous Meeting Minutes Approval - Other Board Items
	Legislature Notification (Due 7 Days Prior To Approved Publicizing Grant Awards) Grant Award Press Release (No Sooner from 7 Days after the date of the Legislative Notice)	
Early-Mar	Request Information from Recipients and Prepare Draft Grant Agreements	
End-Mar	Grant Agreements Signed. Note - Grant Recipients Are Allowed 2 Years to Close on The Purchase of The Development Rights and May Request A 2 Year Extension If Necessary.	
Beg-Apr	Process New Grants and Manage Local Closings.	

Conduct Local Conservation Program
Outreach and Guidance to Local
Programs for New Grants.

Aug-Sept

Potential Meeting Topic(s):

- Requests To Modify Grant Awards (If Necessary)
- Previous Meeting Minutes Approval
- Fiscal Year Review
- Other Board Items

Ongoing Year
Round
(MDARD)

- Manage New and Existing Grants
- Conservation Easement Monitoring
- Outreach And Guidance to Local Programs.
- Manage Donation of Conservation Easements.

Current List of Approved Local Conservation Programs (24 to date):

Ann Arbor Township
Barry County
Berrien County
Calhoun County
Dexter Township
Eaton County
Grand Traverse County
Ingham County
Isabella County
Jackson County
Kent County
Lapeer County
Macomb County/Multiple Townships
Monroe County
Ottawa County
Peninsula Township
Scio Township
Shiawassee County
St. Clair County
St. Joseph County
Tuscola County
Van Buren County
Washtenaw County
Webster Township