

## 2021 COVID-19 Preparedness and Response Plan Template

**Farm name:**

**Farm owner/operator:**

**Farm address:**

**Farm city, state, zip:**

**COVID-19 Supervisor name:**

**COVID-19 Supervisor phone:**

**Plan date:**

### **Training and Supervisor Duties**

The COVID-19 supervisor will develop, maintain, and update as necessary a listing of names and emergency contact information for each camp resident with an indication if the housing provider also employs that individual. The COVID-19 supervisor will provide training to each adult camp occupant on the following:

- Social distancing measures to reduce and prevent the spread of COVID-19.
- Proper wearing of personal protective equipment.
- Enhanced sanitation and prevention measures for camp occupants that include the following:
  - Cleaning and sanitizing common use areas daily, including, but not limited to, central restrooms, laundry facilities, and communal kitchens.
  - Provisions for providing cleaning products to occupants for self-contained living units with their own kitchen, bath, and sleeping quarters.
  - Provisions for cleaning areas where individuals in isolation or quarantine are housed.
  - Provisions for separation of beds by at least six feet in all directions, installation of barriers between beds to shield occupants from aerosol transmission when six feet of separation cannot be maintained, or other control and prevention measures between beds as approved by the Michigan Department of Agriculture and Rural Development (MDARD). The goal is to maintain a minimum of six feet between faces and heads to support social distancing, while sleeping. *Note: Families are exempt from this requirement.*
  - Provisions for cleaning contact areas of vehicles, machinery, equipment, and tools prior to each work shift and between users.

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### Required Postings

- A copy of the current migrant housing license issued by MDARD for the housing in a visible area.
- The housing provider or COVID-19 supervisor will establish a posting location in each camp that is easily accessible to camp occupants. The information will be printed in English, Spanish, and in any language that five percent or more of camp occupants speak. This information includes the following:
  - Camp name and street address of location for 911 and other emergency services.
  - Name and phone number of the current camp supervisor.
  - Phone number for the local health department.
  - Phone number for the Michigan COVID-19 hotline, 888-535-6136.
  - Information on health clinics within 10 miles of the camp (or nearest to camp if no clinics are within 10 miles), and state-established medical, isolation, and quarantine facilities established for coronavirus response, if available.
  - Information on the location of additional sanitation and personal protective equipment supplies.

### Suspected or Confirmed Cases of COVID-19

The housing provider or the supervisor will:

- Report the name, address, living unit label, and pertinent contact information for any COVID-19-suspected or COVID-19-confirmed individual in licensed housing to the local health department as soon as practical, but in no event later than 24 hours of receiving notice about the suspected or confirmed case of COVID-19.
- Arrange for COVID-19-suspected and COVID-19-confirmed residents to be evaluated by a healthcare provider through the county local health department or a federally qualified health center. Initial contact with the local health department or the federally qualified health center must occur as soon as practical but in no event later than 24 hours of receiving notice about the suspected or confirmed case of COVID-19.
- Provide isolation housing for COVID-19-confirmed residents approved by either the department or the local health department, unless the COVID-19-confirmed resident resides where they can effectively isolate themselves. COVID-19-confirmed residents must have access to bathroom facilities used only by

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COVID-19-confirmed residents. Food and water must be delivered, and dedicated cooking facilities must be provided.

- Provide quarantine housing approved by either the department or the local health department for COVID-19-suspected residents and individuals who were exposed to a confirmed COVID-19 positive individual. Quarantined individuals must have access to bathroom facilities used only by COVID-19-suspected residents and individuals who were exposed to a confirmed COVID-19 positive individual. Food and water must be delivered, and dedicated cooking facilities must be provided.
- Post notice at the entrance to the isolation and quarantine areas that anyone entering must wear proper personal protective equipment, including a facemask and gloves, and wash their hands thoroughly immediately after departure.
- Quarantined individuals must have access to bathroom facilities used only by COVID-19-suspected residents and individuals who were exposed to a confirmed COVID-19 positive individual. Food and water must be delivered, and dedicated cooking facilities must be provided.