

**AGRICULTURAL CONSERVATION EASEMENT  
PROPERTY REPORT WORKSHEET**

This worksheet is used to complete your Agricultural Conservation Easement baseline documentation report and serves as a donated agricultural conservation easement application.

- **Please include a copy of your deed(s) and tax bill(s) for the land you wish to preserve.**

**Ownership information**

Name: \_\_\_\_\_  
(List all the names of trustees for trust or owners of company.)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_ Township: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Name of property: \_\_\_\_\_

(For example: Green Acres Farm) How would you like your property named on the conservation easement and baseline documentation report?

**Property Description**

Total number of acres to be preserved: \_\_\_\_\_

Zoning category for your property: \_\_\_\_\_

Tax numbers for all parcels in the easement:

\_\_\_\_\_  
\_\_\_\_\_

**Estimate of acres** divided into the following categories:

- \_\_\_\_\_ Forest
- \_\_\_\_\_ Wetlands
- \_\_\_\_\_ Lake frontage/beach
- \_\_\_\_\_ Meadow
- \_\_\_\_\_ Orchards
- \_\_\_\_\_ Row crops
- \_\_\_\_\_ Crop set-aside
- \_\_\_\_\_ Tree farm
- \_\_\_\_\_ Pasture
- \_\_\_\_\_ Gravel Pit
- \_\_\_\_\_ Other (Please describe.) \_\_\_\_\_

Describe the current uses of your property:

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Describe the crop and livestock history of your property (if any):

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What wildlife have you seen on your property?

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What plants and plant communities have you seen on your property?

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Where are the human-made structures (buildings, fences, power lines, oil or gas wells, silos, windmills, roads, etc.) on your property?

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Do you have a woodlot? If so, how have you used the woodlot?

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Are there any adjacent landowners with a permanent conservation easement?

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**Household disposal (dumps)**

Are there any dumps on the property? \_\_\_\_\_

If so, list each one and include the following information: type, age, depth, in-use or abandoned, and mark their location on an aerial photo.

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**Tile lines**

Is any of the farmed land tiled? \_\_\_\_\_

If so, do the tile lines originate on the property? \_\_\_\_\_

Do county ditches cross the property? \_\_\_\_\_

Do streams, creeks or rivers cross the property?

\_\_\_\_\_  
(Please map the tiles system, ditches, streams, etc. on the property.)

**Mineral Rights**

Do you own the mineral rights to your property? \_\_\_\_\_

If no, were they sold? \_\_\_\_\_ Given to another party? \_\_\_\_\_

Have mineral rights to your land been leased? \_\_\_\_\_

If yes, to whom and when?

\_\_\_\_\_

**Family History**

Give a brief description of your family history with this property, including how long it has been in your family. (Include a separate sheet if necessary.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Why do you want a conservation easement on your property?

\_\_\_\_\_

\_\_\_\_\_

How did you hear about this program?

\_\_\_\_\_

**Please return this worksheet to:**

Farmland and Open Space Preservation Program  
Michigan Department of Agriculture & Rural Development  
Environmental Stewardship Division  
P.O. Box 30449  
Lansing, MI 48909

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Fax: 517-335-3131  
Email: MDARD-PDR@Michigan.gov