Michigan Department of Agriculture & Rural Development

Split Request Form

Farmland and Open Space Preservation Program

Instructions

INTRODUCTION

Persons making a split request must complete all blank fields on the split request form. Separate split request forms are required for each resulting split agreement. A minimum of two split request forms must be submitted. Please clearly label attached documents with your full name(s).

INSTRUCTIONS TO COMPLETE SPLIT REQUEST FORM

I. Personal Information

#1-4 Complete all Personal Information fields

II. Legal Information

#5-6 Farmland Development Rights Agreement # and name(s) as they appear on current agreement

Information for these sections can be found on the current Farmland Development Rights Agreement.

#7 Size of split parcel in acres

Indicate the size of the parcel to be split in acres. The parcel to be split must be a minimum of five acres to qualify for a separate agreement.

#8 Parcel # of split parcel and legal description

Provide the legal description and parcel number (property tax ID #) for the parcel to be split. Attach the survey with legal description and most recent property tax bills.

#9 Number of acres in agricultural use

Indicate the number of acres for the proposed split parcel that is in agricultural use.

> "AGRICULTURAL USE" means the production of plants and animals useful to humans, including forages and sod crops; grains, feed crops, and field crops; dairy and dairy products; poultry and poultry products; livestock, including breeding and grazing of cattle, swine, captive cervidae, and similar animals; berries; herbs; flowers; seeds; grasses; nursery stock; fruits; vegetables; maple syrup production; Christmas trees; and other similar uses and activities. Agricultural use includes use in a federal acreage set-aside program or a federal conservation reserve program. Agricultural use does not include the management and harvesting of a woodlot. **MCL 324.36101(B)**.

#10 Commodity grown

Indicate the commodity grown, such as: field crops, harvested grassland, livestock and/or any of the other agricultural uses as listed in the above definition.

#11 Yield per acre

Indicate the yield per acre, such as: the bushels, bales, or livestock.

INSTRUCTIONS CONTINUE ON PAGE 2

#12 Gross annual income

Indicate the gross annual income of the proposed split that is in agricultural use.

» "GROSS ANNUAL INCOME" means an average computed from two of the three tax years immediately preceding the year of application from the raising or harvesting of any agricultural commodities.

#13 Gross annual income per tillable acre

Divide item #12 by item #9 to calculate the gross annual income per acre in agricultural use.

NOTE: If you indicated livestock in #10: For #11 indicate how many animals you sell per year; for #12 indicate the gross annual income from the sale of those animals; and for #13 calculate the same as stated in the above instructions.

CONTACT AND LEGAL INFORMATION BEGINS ON PAGE 3

I. Personal Information

1. Name(s) of requestor:

_____

Last First Initial

_____

Last First Initial

2. Mailing address:

_____

Street City State Zip Code

3. Phone number: (____) ____-_____

4. Email address: _____

II. Legal Information

5. Farmland Development Rights Agreement #: _____

6. Name(s) as they appear on current agreement:

_____

Last First Initial

_____

Last First Initial

7. Size of split parcel in acres (five aces minimum): _____

8. a. Parcel # of split parcel (attach recent survey and tax bill): _____

b. Legal description (one legal description and one split parcel per form):

_____

_____

_____

(Attach additional sheets if necessary)

To qualify for a split of five acres or more but less than 40 acres, the land must be at least 51% in agricultural use and must produce a minimum average gross annual income of $200 per acre from the sale of agricultural products during two of the last three years. Rental income is not included.

To qualify for a split of 40 acres or more, the land must be at least 51% in agricultural use.

CONTACT AND LEGAL INFORMATION CONTINUES ON PAGE 4

9. Number of acres in agricultural use (see instructions for definition of agricultural use): _____

10. Commodity grown: _____

11. Yield per acre: _____

Determine the gross annual income per acre by dividing the gross annual income (#12) by the number of acres in agricultural use (#9).

12. Gross annual income: $ _____

13. Gross annual income per tillable acre: $ _____

Gross annual income means an average computed from two of the three tax years immediately preceding the year of application from the raising or harvesting of any agricultural commodities. It is recommended you provide a signed letter from a tax preparer, CPA, or tax attorney attesting to the gross annual income earned by you on the parcel of land described in this request. If this information is not available, a signed resolution by the board (or board meeting minutes) indicating the income information provided as part of the review and approval process meets the income tax requirements necessary to approve this request.

_____ _____
Printed Name of Landowner/Representative* Title

_____ _____
Signature of Landowner/Representative* Date

***If you are signing on behalf of the landowner, please attach a copy of the legal document granting authority; or if a landowner is deceased, please attach a copy of the death certificate.**

Please complete and return with all required documentation to:

Mailing Address:
MDARD FARMLAND AND OPEN SPACE
PRESERVATION PROGRAM
P.O. BOX 30449
LANSING, MI 48909

Email: MDARD-PA116@Michigan.gov
Phone: 517-284-5663
Fax: 517-335-3131