



**FARMLAND DEVELOPMENT RIGHTS  
PARTIAL TERMINATION REQUEST**

**Please complete and return with all required documentation to:**

EMAIL: [MDARD-PA116@Michigan.gov](mailto:MDARD-PA116@Michigan.gov) Fax: 517-335-3131  
 MAIL: MDARD-FARMLAND, PO BOX 30449, LANSING, MI 48909  
 More info: [Michigan.gov/Farmland](http://Michigan.gov/Farmland)  
 Office: 517-284-5663

**All items must be completed and submitted with the REQUIRED DOCUMENTATION.**

NAME OF PERSON MAKING REQUEST:		
MAILING ADDRESS:		
CITY:	STATE:	ZIP CODE:
E-MAIL ADDRESS:		PHONE:

**REQUIRED DOCUMENTATION:**

- 1) The **Agreement number** or a copy of the Agreement.
- 2) **Legal description** of 2 acres (maximum) to be terminated.
- 3) **Survey** of parcel for justification if more than 2 acres is requested to be terminated.
- 4) **A Resolution** of approval from the local government based upon the reason for termination; indicating that at least one structure predates the original enrollment date of the Agreement; Employee Essential to the Farm; Public Interest.
- 5) **Taxable Values** for the past seven years for the 2-acre parcel to be terminated from the local Tax Assessor on official letterhead.
- 6) A request for someone **Essential to the Farm** – submit documents (W-2, Schedule F, or payroll records) showing the person to whom the lot is being terminated for meets the requirements for someone essential to the farm.
- 7) For **Death or Disability**, a copy of the death certificate or a signed statement from a physician stating the type and severity of the disability and the condition represents a total and permanent disability.

<b>Agreement Number:</b> ____ - _____ - 1231 ____ You may obtain a copy of the Agreement from the register of deeds office of the county the land is located. It is a three-part number on the bottom corner.
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<b>Name(s) as appears on current Agreement:</b>
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List all Names.

1.	2.
3.	4.

<b>Entity Name (Partnership, LLC, Corp, Trust):</b>
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List all Partners/Members/Officers/Trustees. Indicate title after name.

1.	2.
3.	4.

**LEGAL DESCRIPTION OF PARCEL TO BE REMOVED (Attach sheet if necessary):**

\*A survey is required for justification if more than 2 acres is needed to encompass the buildings.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Landowner/Representative

*If this is signed by a Representative, please attach legal document granting authority.*

**Return completed request to the Farmland Preservation Office:**

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Fax: 517-335-3131

MAIL: MDARD – Farmland, PO Box 30449, Lansing MI 48909



# Farmland Development Rights

## Partial Termination Checklist

Find the type of release that best fits your situation, gather the documentation required and submit all documents along with the completed Partial Termination Request form to the Farmland Preservation Program Office.

### Request for Release of PART OF AN AGREEMENT Prior to Expiration

- Releasing a parcel up to two acres with at least one structure that was present prior to the original execution date of the Agreement.**
  - Include items 1, 4, 7, 9 from the list below. Also include item 8 if request is for more than 2 acres. (Cannot exceed 5 acres.)
- Releasing a parcel up to two acres with Existing Buildings - Due to Death of a Named Person on the Agreement**
  - Include items 1, 2, 7, 9, 10 from the list below. Also include item 8 if request is for more than 2 acres. (Cannot exceed 5 acres.)
- Releasing a parcel up to two acres with Existing Buildings - Due to Disability of a Named Person on the Agreement**
  - Include items 1, 3, 7, 9, 10 from the list below. Also include item 8 if request is for more than 2 acres. (Cannot exceed 5 acres.)
- Releasing a parcel up to two acres for Someone Essential to the Farm**
  - Include items 1, 5, 7, 9 from the list below.
- Releasing a parcel - public interest is served by the release**
  - Include items 1, 6, 7, 9 from the list below.

### LIST OF ITEMS THAT MAY BE REQUIRED WITH REQUEST

1. The Farmland Development Rights Agreement number or a copy of the Agreement.
2. Copy of the death certificate. Request must be within 3 years of date of death.
3. Signed statement from a physician stating the type and severity of the disability and the condition represents a total and permanent disability.
4. A resolution of approval from the zoning authority (usually the township board) indicating at least one structure on the parcel to be removed predates the original execution date of the Farmland Agreement.
5. A resolution of approval from the zoning authority (usually the township board) indicating the release is for someone essential to the farm according to the definition in the law governing the program.
6. A resolution of approval from the zoning authority (usually the township board) indicating the release is for Public Interest and meets one or more conditions of 36111a.(1)(b) of Part 361 of the Natural Resources and Environmental Protection Act. [Sample resolutions may be found here.](#)
7. Legal description of the parcel to be released.
8. Documentation for need in excess of 2 acres.
9. A listing of the taxable value of the parcel to be released, including all buildings, for the past seven years on official letterhead, signed by the tax assessor.
10. Signed statement from the tax assessor indicating at least one structure on the parcel to be removed predates the original execution date of the Farmland Agreement.
11. Documentation of public interest.

### Return completed request to the Farmland Preservation Office:

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