DEPARTMENT USE ONLY	
Quality Control	Pass / Fail
NOTES:	

-MICHIGAN DEPARTMENT OF AGRICULTURE & RURAL DEVELOPMENT
Laboratory Division; Weights and Measures
940 Venture Lane, Williamston MI 48895
Telephone: 517-655-8202

Place in Service Report

Physical location of the device. **Use a different form for each location.**

Business Name:	Phone No.:	Date of Service:
Address:	County:	
City:	State:	Zip Code:

Device Information

Special Notice: The National Type Evaluation Program (NTEP) Certificate of Conformance Number must be recorded in the ''NTEP COC" column below. Device type codes and special notes are on page two.

Type Device	Manufacturer	Model Number	Rated Capacity/Flow Rate	NTEP COC	☐ Return Device to Service* ☐ New Installation ☐ Other Devices Restored	Comment:
Type Device	Manufacturer	Model Number	Rated Capacity/Flow Rate	NTEP COC	☐ Return Device to Service* ☐ New Installation ☐ Other Devices Restored	Comment:
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* Enclose Michigan condemnation tag

Service Agency Information

Name:	Contact:	MI Registration No.:
Address:	City:	State:
Zip Code:	Phone:	Blank

Note: In accordance with P. A. 283, of 1964, as amended, Michigan Weights and Measures Act, a Place in Service Report and copy of test results must be mailed within five (5) business days for each out of service device returned to service, each new installation, and other devices restored to service.

By my signature, I certify that the device(s) listed above were installed and/or calibrated to applicable requirements as set forth in P. A. 283, of 1964, as amended, the Michigan Weights and Measures Act and NIST Handbook 44. I also certify that the standards used in such testing and calibrations are currently certified and that I have sealed all adjustments as required and currently hold certification for the above device(s).

Standard Certification No.		Certifying Laboratory Name	
Name of Service Agent (Print)	Signature of Agent	MI Registration No.	Category Letters

Device Codes – Device	01 - Vehicle Scale 2 section	02 - Livestock Scale
03 – Platform </= 1500 lbs.; All Animal & Portable Hopper	04 – Hopper > 1500 lb	05 – Monorail Scale
06 – Counter Scale / Hanging Pan Scale	07 – CNG Meter	09 – Vehicle Scale (3+ Sections)
10 – Single Product Retail Meter	11 - Vehicle Tank Meter/Loading Rack Meter (100 GPM or less)	12 - Platform Scale (over 1500 lbs.)
13 - Single Product Retail Meter (over 25 GPM and/or with a slave)	14 - LPG Meter (25 GPM or less) / stationary	15 - LPG Meter (over 25 GPM)
16 - Blended Product Retail Meter	17 **-** Crane Scale	18 - Loading Rack Meter (over 100 GPM)
26 - Agri-Chemical Meter	29 - Railroad Scales	30 - Belt Conveyor
31 - Mass Flow Meter	32 - Taxi Meter	33 – Electric Vehicle Fueling Systems

Category – The letter associated with the category name.

A - Agri. Chemical	B - Belt Conveyor
C - Livestock & Animal Scales	D - L.P. Gas Meters
E - Medium Capacity Scales (500 to 20,000 lb)	F - Railroad Track Scales
G - Retail Computing Scales	H - Retail Motor Fuel Dispensers
I - Vehicle and Axle-Load Scales	J - Vehicle Tank Meters (Other than LPG)
K - Loading Rack Meters	L - Mass Flow Meters
M - Multiple Dimension Measuring Devices	N - High Flow Retail Meters
O **-** Class II Scales	P **-** Electric Vehicle Fueling Systems

Terms and Definitions

- Return Device to Service - State of Michigan inspector condemned device **only** (Red Tagged)
- New Installation - New device being installed
- Other Device Restored
    - Devices not currently being used commercially are being returned to commercial service
    - A non-portable device is relocated and placed into service
    - Out of tolerance and being brought closer to zero
    - No security seals
    - Repair or Replacement of a metrologically significant component
- NTEP COC (Required to report the COC number) - National Type Evaluation Program - Certificate of Conformance (this is a number)
- Calibration Test Report Number (Required) - A test report with a corresponding number is issued when standards are calibrated. Report that number for the standard(s) being used at the above location and date of service.

Device Information Special Note: Only five devices per page. Only one data plate per line.