

MICHIGAN WEIGHTS AND MEASURES SERVICEPERSON TEST DATE REGISTRATION FORM

Submit this completed form by fax to 517-655-8303 or by email it to HartmanR4@Michigan.gov to reserve a seat.

Testing is limited to (10) persons. Seats are reserved upon receipt of this form on a first received basis.

A completed Serviceperson Registration application and the full testing fee is required 2 weeks prior to the testing date. To pay the fee with a credit card, email the completed application to the MDOT Cashier @ MDOT-ASC-Cashier@michigan.gov then call them @ 517-241-6001 to make a credit card payment. The application must be emailed prior to making the payment.

To pay with a check, mail the check with the application to MDARD PO Box 30776, Lansing, MI 48909. Then email hartmanr4@michigan.gov the payment receipt and the application. Please make a copy of all submitted documents for your records.

Please select the desired testing date and test segments below for Serviceperson Registration exams.

Check-in for testing will begin at 8:00 a.m. on the scheduled date at the **E. C. Heffron Laboratory, Conference Room, 940 Venture Lane, Williamston, MI 48895**. Exams will begin immediately after checking in. Lunch will be from 11:30 a.m. to 12:30 p.m.. Testing will end at 2:30 p.m.

MDARD will furnish the required materials needed for testing (Handbook 44 and calculator). You need to only bring your pen/pencils to use. Do not bring any of your personal testing material as it will not be allowed in the room.

Name of Serviceperson:

Registration #, Previous Test Date, or New:

Contact Phone Number:

Name of Company and Registration #:

Email Address:

- ☐ P.A. 283, MI Weights & Measures Law (required)
- ☐ Handbook 44 (required)
- ☐ Agri. Chemical Meters
- ☐ Belt Conveyor Scales
- ☐ Class II Scales
- ☐ EV Fueling Systems
- ☐ High Flow Retail Meters
- ☐ L.P. Gas Meter
- ☐ Livestock & Animal Scales

- ☐ Loading Rack Meters
- ☐ Mass Flow Meters
- ☐ Medium Capacity Scales
- ☐ Multiple Dimension Measuring Device
- ☐ Railway Track Scales
- ☐ Retail Computing Scales
- ☐ Retail Motor Fuel Dispensers
- ☐ Vehicle Scales
- ☐ Vehicle Tank Meters

* Confirmation of your test date will be sent via email.

Important: Tests are involved and reviewing materials in advance is strongly recommended. Please **do not** schedule an exam if you have not **thoroughly reviewed** the applicable materials. You may be wasting your time and taking the place of someone who is better prepared for registration. Please consider this before scheduling.

Any questions please email RYANNE HARTMAN: HartmanR4@michigan.gov