



FERTILIZER

Common fertilizer tonnage reporting errors

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The Michigan Department of Agriculture and Rural Development (MDARD) requires all manufacturers and distributors of agricultural and certain specialty (non-farm or non-agriculture, i.e., residential turf or residential gardens) fertilizers and soil conditioner products to file a Fertilizer Inspection & Water Quality Protection Fee Payment Report Form annually. The reporting period is from January 1 to January 31 for the year prior.

Regulatory authority:

- [Natural Resources and Environmental Protection Act 451 of 1994, Part 85](#)
- [Regulation No. 634: Commercial Fertilizers](#)

Common errors:

- When reporting for the spring semester, ensure you input the current year, not the new year.
- The Reporting Period must be input as “1” for the calendar year. Common mistakes include entering a month or another number.
- Do not reverse the month and date when inputting the Submission Date.
- When inputting your firm information, do not confuse your fertilizer license number with your Tax-ID number or EIN. Your fertilizer license number is the four-digit number found on the [Michigan Fertilizer License List](#).
- Review each section carefully and fill in all applicable sections. The Zero Report Explanation box and Signature Line are often overlooked at bottom of the form.
- Do not leave the **Product Names** blank. This information is required.
- **Nitrogen-Phosphorus-Potassium(NPK)** should be rounded to the tenths. Do not enter non-numeric characters.
- When filling out the **Container Type**, do not enter multiple values in one cell.
- When filling out the **Fertilizer Type**, do not enter multiple values on one line.
- When filling out **Micros**, round numbers to the tenth.

To learn more about Michigan’s fertilizer program, visit www.michigan.gov/mdard-fertilizer.