

# INDUSTRIAL HEMP

## FSA Crop Acreage Reporting Requirements - *technical bulletin*

Michigan Department of Agriculture and Rural Development

Phone: 800-292-3939 Online: [www.Michigan.gov/HempGrowing](http://www.Michigan.gov/HempGrowing)

Under the United States Department of Agriculture's (USDA) final rule for hemp production, all registered hemp growers are required to report their hemp crop acreage to the USDA Farm Service Agency (FSA). USDA agencies administering farm programs — like FSA, Natural Resources Conservation Service, and Risk Management Agency — may provide benefits to hemp producers through crop insurance, farm loan, conservation, or safety net programs. Reporting crop acreage is the first step in determining eligibility and accessing these programs.

Hemp growers must provide FSA with information including county, street address, and geospatial location for each lot or greenhouse where hemp is grown, intended use, acreage, organic status, planting dates, crop ownership, and hemp grower registration number. Growers who have not worked with FSA before will also likely need to supply the agency with a copy of the deed or lease agreement for each growing location.

Michigan's Public Act 220 of 2020, the Industrial Hemp Growers Act, as amended, reflects USDA's requirement and states growers must report with FSA after registering as a hemp grower. Growers will have already collected much of the information required by FSA for the hemp grower registration application submitted to the Michigan Department of Agriculture and Rural Development (MDARD). Reporting must be done by July 15 for all Michigan counties, or within 15 days of planting if planting occurs after July 15.

Once FSA processes your information, you will receive a completed FSA-578, "Report of Commodities Farm and Tract Detail Listing" or "Producer Print" version of the report from FSA. You must keep this document for five years as proof you submitted crop information. **You will be asked to provide this report to MDARD prior to inspectors collecting required preharvest samples.**

The FSA-578 report will also provide unique identifying information for each hemp lot, including numbers for a **Farm Number, Tract Number, and CLU/Field (commonly called Field/Subfield)**. Each variety of hemp planted contiguously corresponds with a lot for sampling purposes, and those lots should be identified by FSA as different subfields. You will combine these values to create an "FSA Number" that you will need to use when submitting online requests to MDARD for preharvest sampling, remediation sampling, or lot disposal. The example below shows the top portion of an FSA-578 report, the grower has one hemp field and when varieties are ready for sampling, the grower would report the FSA Number to MDARD as "**12334-36710-25D**" along with the variety name or names.

# REPORT OF COMMODITIES FARM AND TRACT DETAIL LISTING

Jdoe Hemp Farm LLC  
1234 Walker Drive  
Monroe, MI 48161

DATE: 09/10/2021  
PAGE: 1

**NOTE:** The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a - as amended). The authority for requesting the information identified on this form is 7 CFR Part 718, the Farm Security and Rural Investment Act of 2002 (Pub. L. 107-171), and the Agricultural Act of 2014 (Pub. L. 113-79). The information will be used to collect producer certification of the report of acreage of crops/commodities and land use data which is needed in order to determine producer eligibility to participate in and receive benefits under FSA programs. The information collected on the form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-2, Farm Records File (Automated) and USDA/FSA-14, Applicant/Borrower. Providing the requested information is voluntary. However, failure to furnish the requested information may result in a denial of the producer's request to participate in and receive benefits under FSA programs.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0560-0175. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The provisions of criminal and civil fraud, privacy, and other statutes may be applicable to the information provided. RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspect of this collection of information, including suggestions for reducing this burden, to the Department of Agriculture, Clearance Officer, Ag Box 7630, Washington, D.C. 20250; and to the office of Management and Budget, Paperwork Reduction Project (OMB No. 0560-0175), Washington, D.C. 20503. RETURN THIS COMPLETED FORM TO YOUR FSA COUNTY OFFICE.

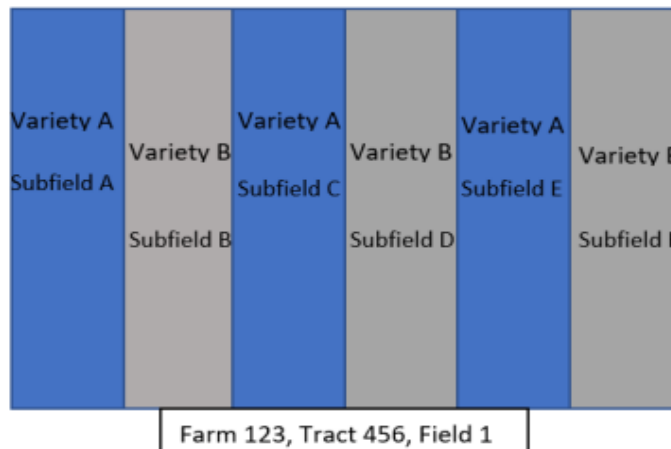
Farm	Tract	CLU/ Field	Crop/ Com	Vari/ Type	Int Use	Act Use	Irr.	Org Pr.	Nat. Stat	C/C	Rpt Stat	Rpt Qty	Det Qty	Crop Land	Planting Date	PIP Date	End Date	Producer Share	Producer Name	FSA Physical Location	NAP Unit	Signature Date	Field ID
12334	36710	13C	GRASS	NAG	LS			N	C	N	IV	A	0.05	Yes		01		100.00	Jdoe Hemp Farm LLC	Monroe MI	4411		
		25 D	HEMP		CB			N	C	N	I	A	4.0	Yes	6/1/21	01		100.00	Jdoe Hemp Farm LLC	Monroe MI	4411		

Photo Number/Legal Descriptor [redacted] Farmland [redacted] Cropland [redacted] Reported on Cropland [redacted] Difference: [redacted] Reported on Non-Cropland: 0.00

Also note, FSA has provided guidance [CP-765](#) on specific growing situations:

- For researchers with lots that will never be sold commercially, acreage submitted does not need to be broken down by lot, and the researcher can report an average planting date if lots were planted over several days (even throughout an entire month).
- For growers planning to sell immature plants as propagative material, acreage submitted does not need to be broken down by lot, and an average planting date can be reported. However, please note that MDARD will still collect preharvest samples of each lot grown.
- Except for the situations described above, a grower with more than one variety of hemp planted will need to obtain multiple FSA numbers. In the example below, the grower would report the following FSA numbers to MDARD for preharvest sampling of the entire area: 123-456-1A, 123-456-1B, 123-456-1C, 123-456-1D, 123-456-1E, and 123-456-1F.

**Example:** Producer has two varieties of hemp planted in the same field in an alternating pattern of six lots. Producer will report six subfields of hemp as follows:



Your [local FSA service center](#) can help you file crop acreage reports. FSA has no filing fee, but the **deadline is July 15 annually. You will incur a reporting fee if:**

- You request on-site field acreage measurement by FSA.
- Your acreage report was filed after the annual reporting date for the crop (currently, July 15 for hemp).

Late-filed acreage reports typically require:

1. A site visit and inspection to verify the existence and/or disposition of the crop.
2. The late-file fee to be paid and site visit to be conducted prior to the report being fully processed (certified) in FSA's acreage reporting software.

Contact your [local FSA office](#) or visit the [FSA website](#) for additional information, including what information you need to bring and why filing acreage reports is an important part of determining your eligibility for programs such as disaster relief and crop insurance. In addition, USDA has provided [FAQs regarding risk management](#) and [guidance specific to hemp growers explaining the programs they may be eligible for](#).