



PESTICIDE

Registered pesticide applicator checklist

Use this to verify all steps of registering a pesticide applicator have been completed.

Complete before registered applicator training begins:

- Trainers of registered applicators must be approved by the Michigan Department of Agriculture and Rural Development (MDARD). The trainer must:
 - Be a certified applicator with a minimum of two years of experience.
 - Successfully complete a training program by passing the trainer exam. Review the [Approved Trainer of Registered Applicator Manual](#) to study for the exam.
- A registered applicator training program must be approved by MDARD. Training programs must include the elements outlined in the [Approved Trainer of Registered Applicator Manual](#).

Contact Michigan State University's Pesticide Safety Education Program Coordinator Dr. Safa Alzohairy at safa@msu.edu for help with proctoring training exams and reviewing training programs.

Complete during registered applicator training:

- Train applicators using an MDARD-approved trainer and program.
- Registered applicators must pass the commercial core exam (either by paper-based or computer-based testing).
- Mail the registered applicator application and fee to MDARD.
 - The [Pesticide Commercial Registered Applicator Application](#) must be fully completed by the applicator and trainer.
 - The application along with check or money order (made payable to State of Michigan) in amount of \$45 needs to be mailed to MDARD at PO Box 30776, Lansing, MI 48909.

Optional: MDARD allows non-credentialed employees to handle pesticides for two weeks under the direct supervision of a certified applicator if a training program has been approved. The [Requirements and Procedures for Two-week Training Notification for Non-certified or Non-registered Pesticide Applicators](#) form must be provided to MDARD.

- Email the form to Tammy Martin at MartinT9@michigan.gov BEFORE an applicator begins the two-week training period begins. Maintain a copy for the applicator to carry.

Registered applicators can renew either by accruing eight re-certification seminar credits per category (including core) or by retaking the commercial core and an approved training program.

For additional information about pesticide certification, visit the [Pesticide Certification Homepage](#).