(3/26)

Michigan Department of Agriculture and Rural Development

Pesticide Registration Application

Michigan Department of Agriculture & Rural Development
Pesticide Registration Application
P.O. BOX 30776, LANSING MI 48909-8276
Phone: 517-284-5656 Fax: 517-284-0468
www.Michigan.gov/PestReg

Office Use Only

STEP 1: Manufacturer Information:

Name:

Address: City:

State: Zip:

Contact Name:

Phone: Email:

Fed ID or EIN:

STEP 2: Submitter Information:

Name:

Address: City:

State: Zip:

Contact Name:

Phone: Email:

STEP 3: Resident Agent (Out of State Firms Only):

Out of state firms must select one of the following:

☐ **Michigan Resident Agent**

Resident Agent Name:

Address:

Email: Phone:

☐ **No Resident Agent (Opt Out)**

In lieu of a resident agent, the firm will maintain and make pesticide records required by law available to MDARD and pay all costs incurred by MDARD in auditing the records if they are held at an out of state location.

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STEP 4: Product Information:

EPA Registration No.: **Product Brand Name:**

☐ Federal RUP ☐ Michigan Rup Label Format: ☐ Attached ☐ ALSTAR

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☐ Federal RUP ☐ Michigan Rup Label Format: ☐ Attached ☐ ALSTAR

STEP 5: Required Fees: **AOBJ: 0191 Reg. / 0194 WQ**

Number of Products Registered:

Total Due (Number of products being registered x $370.00):

STEP 6: Name of Person Completing this Form:

Signature: Date:

Print Name: Print Title:

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Pesticide Registration Information and Instructions:

General Registration Information

1) All pesticides must be registered with the Michigan Department of Agriculture & Rural Development (MDARD) prior to being distributed in the state.
2) The registration year runs from July 1st through June 30th and registrations are not prorated.
3) The total cost to register a pesticide in the state of Michigan is $370. This cost includes a $100 pesticide registration fee and $270 water quality protection fee. The water quality protection fee is assessed by MDARD's Environmental Stewardship Division and is used to support the Michigan Agriculture Environmental Assurance Program (MAEAP). For more information about the water quality fee or the MAEAP program, please contact MDARD's Environmental Stewardship Division at 517-284-5609.

Required Documents

1) Completed Pesticide Registration Application form.
2) Check made payable to the "State of Michigan".
3) Marketplace label for each product being registered.
4) Completed EPA Form 8570-5 for each distributor product (products with a 3-part EPA Reg. No. (XXXXXX- XXXX).

Submitting Your Registration Package

At this time, MDARD can only accept pesticide registration applications by mail and payments in the form of a check. Please submit your completed registration package (all documents listed above) to the following address:

Michigan Department of Agriculture & Rural Development
Pesticide and Plant Pest Management Division
Pesticide Registration
PO Box 30776
Lansing, MI 48909-8276

Physical Address (for courier deliveries containing fees)

MDOT/ASC
Pesticide Registration
425 W. Ottawa St.
Lansing, MI 48933

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Physical Address (for courier deliveries only)
Michigan Department of Agriculture and Rural Development
Pesticide and Plant Pest Management Division
Pesticide Registration
525 W. Allegan Street
Lansing, MI 48933

Processing Time
Once received, registrations are typically processed within three weeks. However, processing can vary significantly depending on the time of year and other factors.

Carefully read and follow all instructions. Failure to follow instructions will result in significant processing delays and may require the forfeiture of fees and the resubmission of an application.

Manufacturer Information
The registrant is the company that appears on the product's label.

Submitter Information
A submitter is a company or person who is submitting a registration on behalf of the registrant. Complete this section if the company name and address for correspondence is different from that listed in Section 1.

Resident Agent
Per Michigan's Pesticide Law (Act 451, Part 83, of 1994), a registrant that operates from a business location outside the state of Michigan must either maintain a registered agent within the state of Michigan, or pay all costs incurred by the MDARD in auditing records held at an out-of-state location.

If you have a resident agent in the state of Michigan, complete the information in Section 3. If you do not have a resident agent in the state of Michigan, sign and date the acknowledgement statement at the bottom of Section 3.

Product Information
EPA Reg. No.: Enter the EPA Reg. No. exactly as it appears on the label. If a product is exempt from EPA registration under FIFRA 25(b), print "25(b)" in this box.

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Product Brand Name:
Enter the brand name of the product as it appears on the label. MDARD may alter the brand name to ensure the name is appropriate for our registration system.

Federal RUP:
Check this box if the product is a federally restricted use pesticide.

Michigan RUP:
Check this box if the product is considered a restricted use pesticide in the state of Michigan. For more information about Michigan RUP's please refer to Michigan Regulation No. 633: Restricted Use Pesticides.

Label Format:
A marketplace label must be submitted for each product being registered.). Indicate which type of label you are submitting by checking the appropriate box. The marketplace label is the label that appears on the pesticide's container. Marketplace labels can be submitted on paper*, CD**, or through ALSTAR. *Paper labels must be legible and in a font large enough to read without magnification. **Labels submitted on cd must be in PDF format.

Distributor Product:
If the product being registered is a supplemental distributor product (has 2 dashes in the EPA Reg. No.) check the box and include a completed EPA Form 8570-5 with your application.

Required Fees
The total cost of registering a pesticide in the state of Michigan is $370 per product per year. This includes a $100 registration fee and a $270 ground water protection fee. To calculate the total amount of fees owed, multiply the number of products being registered by $370.