## **Employment with the State of Michigan**

## **Application Process**

The State of Michigan uses a web-based, vacancy-driven system to fill positions in the state classified service. Positions being filled in all departments of state government (including unpaid internships) are posted at <a href="http://www.governmentjobs.com/careers/michigan">www.governmentjobs.com/careers/michigan</a> through the NEOGOV application portal. Click the "Filter" button to modify active search criteria at any time.

For information about state employment, visit <u>www.michigan.gov/statejobs</u>. To create a profile for the NEOGOV application portal, click the "How to Apply" button in the rotating carousel and follow the instructions. First-time users must create an account and select a username and password. After the account is established, applicants can build and save a profile that can be used to apply for future job openings. For postings stating that college credits or a degree is required, a copy of the applicant's official transcript must be attached to the application.

To receive automated email alerts when jobs of interest are posted, complete and submit an electronic "Job Alert" which is found above the job listings in the NEOGOV application portal. The Job Category selections can be modified at any time by clicking "My Subscriptions" and responding to the email.

Additional information about state employment is available at <u>www.michigan.gov/careerservices</u> with additional information about state internships available at <u>www.michigan.gov/intern</u>.

## **State Jobs Requiring an Examination**

The *Entry-Level Law Enforcement Examination* is required for the jobs listed below. Applicants **must take and pass the examination before applying for a vacancy.** Apply to take the **examination** by visiting <u>www.governmentjobs.com/careers/michigan</u> and searching for "Entry-Level Law Enforcement Examination."

Conservation Officer 10 State Trooper 10 Motor Carrier Officer (Recruit) 9 State Properties Security Officer 7

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