



STATE PERSONNEL DIRECTOR OFFICIAL COMMUNICATION

SPDOC No. 22-06

TO: ALL APPOINTING AUTHORITIES, HUMAN RESOURCES OFFICERS,
AND RECOGNIZED EMPLOYEE ORGANIZATIONS

FROM: JOHN GNODTKE, STATE PERSONNEL DIRECTOR

DATE: JULY 25, 2022

SUBJECT: **AMENDMENTS TO CIVIL SERVICE RULES 1-8, PROHIBITED
DISCRIMINATION; 3-1, EXAMINATIONS; 5-6, ADDITIONAL
COMPENSATION, MISCELLANEOUS; 5-11, GROUP INSURANCE
PLANS; 8-2, APPEALS OF GRIEVANCE DECISIONS; AND 9-1,
DEFINITIONS; AND AMENDMENTS TO REGULATIONS 1.03,
INVESTIGATING REPORTS OF DISCRIMINATORY HARASSMENT;
1.04, REASONABLE ACCOMMODATIONS; 5.16, CORRECTING
COMPENSATION AND BENEFIT ERRORS; 5.18 COMPLAINTS
ABOUT BENEFITS; 6.02, UNFAIR LABOR PRACTICE CHARGES;
8.01, GRIEVANCE AND GRIEVANCE APPEAL PROCEDURES; AND
8.05, EMPLOYMENT RELATIONS BOARD APPEAL PROCEDURES;
AND UPDATED RULEBOOK**

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information, call 517-284-0115.**

At its July 25, 2022 meeting, the commission approved amendments to rules 1-8, 3-1, 5-6, 5-11, 8-2, and 9-1. The commission modified rule 5-6.17(a)(4) to include a provision ending the recruitment and retention pilot program for any classification receiving a special pay increase upon the increase's effective date, if during the term of the pilot program. The commission also modified rule 8-2.4(b) from the proposed amendments to remove redundant language over hearing officer assignment. The commission approved all other amendments as proposed. The attached revised rulebook reflects these changes, which take effect immediately.

Also attached are previously circulated amendments to regulations 1.03, 1.04, 5.16, 5.18, 6.02, 8.01, and 8.05. Metadata that inadvertently appeared in regulation 1.04 § 2's reference to rule 3-1.4 is removed. A reference in the header of regulation 5.16 that it replaces 5.19 is removed, as regulation 5.19 was previously replaced. The title headers of rules 5-11 and 5-11.1 in the rule reference sections of regulations 5.16 and 5.18 are amended to reflect the rule as amended by the commission. The reference to rule 8-2.4

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in regulation 8.01 is modified to reflect the rule as approved. All other proposed regulation amendments are adopted as previously circulated.

All regulation changes are adopted effective July 25, 2022.

Attachments