

GRETCHEN WHITMER  
GOVERNOR




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CIVIL SERVICE COMMISSION

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**STATE PERSONNEL DIRECTOR OFFICIAL COMMUNICATION**  
**SPDOC No. 23-10**

TO: ALL APPOINTING AUTHORITIES, HUMAN RESOURCES OFFICERS,  
AND RECOGNIZED EMPLOYEE ORGANIZATIONS

FROM: JOHN GNODTKE, STATE PERSONNEL DIRECTOR 

DATE: JULY 12, 2023

SUBJECT: **AMENDMENTS TO REGULATION 5.19, ALTERNATIVE WORK PERIODS**

**THIS DOCUMENT IS AVAILABLE UPON REQUEST IN ALTERNATIVE FORMATS.  
FOR FURTHER INFORMATION CALL 517-284-0115.**

The state employer has requested that Fire/Crash Rescue Supervisors' biweekly holiday pay be increased by the same amount as that of Fire/Crash Rescue Officers' pursuant to an agreement with that classification's exclusive representative. The requested change reflects the prior addition of an additional paid holiday each year. Consistent with the state employer's request, regulation 5.19, § 3.B.4 is amended as follows:

- 4. Holiday Pay.** Each pay period, an employee receives ~~5.62~~ hours in odd years and ~~5.60~~ hours in even years, respectively, of compensatory time or payment at the employee's regular rate of pay. An employee must make any election to receive pay instead of compensatory time by August 15 each year. An employee is ineligible for holiday pay under regulation 5.02 and paid holiday absence under regulation 5.08.

In accordance with regulation 1.01, § 4.C, *Issuance of Civil Service Regulations*, the amended regulation is being issued with an effective date of July 23, 2023.

Attachment