



## National School Lunch Program for Early Middle Colleges

### Initial considerations:

- An Early Middle College (EMC) needs to find a school, district, or an Intermediate School District (ISD) to be the sponsor for the EMC site. Colleges cannot be added as a sponsor in the National School Lunch Program.
- EMCs may want to schedule conversations with superintendents and possibly food service directors for initial discussions.
- The sponsoring school district, or an ISD would need to monitor the EMC site once a year and participate in an administrative review once every five years.
- The sponsoring district is responsible for the EMC food service program to ensure proper point of service and that meals meet the requirements.
- The sponsoring district can plan separate (i.e., sack) meals for the EMC students.
- An EMC that has a sponsor that participates in the Community Eligibility Program (CEP) is a best practice. CEP allows for less paperwork, counting by number, and not listing individual student names.
  - Participating in CEP requires both breakfast and lunch to be provided at the EMC site.
- EMCs may want to gather student data regarding meal need/interest through student surveys.
- EMCs may want to explore grant funds and community services for short term solutions.
- Consortia EMCs known in the Education Entity Master (EEM) as S2E2s are set-up as Non-Instructional Ancillary Facilities which cannot be used for food service sites. An EMC school or EMC program would be at a school or ISD which can be used as a food service site.
- Meals cannot be gift cards due to requirements.
- Potential programs include the School Breakfast Program (SBP), National School Lunch Program (NSLP), or Afterschool Snack (if the EMC includes an afterhours enrichment program). Afterschool Supper program could also be explored based on need by participating in the Child and Adult Care Food Program (CACFP).
- Contact: [MDE-SchoolNutrition@Michigan.gov](mailto:MDE-SchoolNutrition@Michigan.gov)





### **After determining interest:**

- If a district is interested in exploring the option to have meals prepared by the college, the district would need to work with the Michigan Department of Education (MDE) School Nutrition Procurement and Contracts team to determine what is possible.
- Contact: [MDE-FMFD@Michigan.gov](mailto:MDE-FMFD@Michigan.gov).

### **To establish the site in the EEM:**

- Any physical space where students are being fed needs to have a code in the EEM so districts can apply for food services and show where those students are physically being fed. If they don't have a School or UEP code they are using for it already, then they can create a Member Site and use that.
- Member sites would be added to the EEM which takes about 1-2 days.
- A site can be added at any time.
- Contact: [CEPI@Michigan.gov](mailto:CEPI@Michigan.gov)

### **Training:**

- The person(s) distributing the EMC meals would be trained in how to distribute the meals and provide proper point of service.
- A school district employee would have to have a set number of hours of training if they were a food service employee. A college employee would need civil rights and point of service online trainings of about 30 minutes.
- Any EMC student participating in the program could not be working as part of the program to take meal counts at point of service.
- Link to online training: [Online Training Modules](#)
- Contact: [MDE-SchoolNutrition@Michigan.gov](mailto:MDE-SchoolNutrition@Michigan.gov)

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For more information visit the [Early Middle College](#) webpage or contact Dr. Stacey Stover, Early Middle College Manager, MDE, Office of Career and Technical Education, [StoverS@Michigan.gov](mailto:StoverS@Michigan.gov).

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