

Career Pathways Project Competitive Grant

CPG Credential Checklist

Secondary Perkins Region #: CEPDs: Postsecondary Institution:

To complete the CPG Credential Checklist, follow the steps below:

1. Complete a separate form for each credential proposed.
2. Identify the credential category (Refer to [Measuring Secondary CTE Program Quality: Recognized Postsecondary Credential Attainment | Advance CTE \(careertech.org\)](#)) to see credential definitions.
 - a. industry-recognized certification
 - b. educational certificate
 - c. license
 - d. educational degree
 - e. certification of completion of an apprenticeship
3. For each criterion statement under the identified category, read the statement and circle 'Yes' if the statement is true of the credential, or circle 'No' if the statement is not true for the credential.
 - a. To document "Credential is required or preferred to hire or promote by an employer or other organization representing an industry in which the certification is of value (as measured by approved CPG Employer Survey Tool)" submit summary of results from the employer survey including a list and count of employers who responded to survey, summary count of responses, by credential, for Required, Preferred, Not Important, not familiar, and compilation of any comments provided. To count as support, summary must show that there are employers that require or prefer the credential.
4. At the end of the category section, after all criterion statements have been read and marked 'Yes' or 'No,' count the number of criterion statements marked 'Yes.'
5. Divide the number of criterion statements marked 'Yes' by the total number of criterion statements for the category.
6. If 100% of the criterion statements are marked 'Yes,' the credential is eligible for consideration as a "recognized postsecondary credential" as defined under Perkins V.
 - a. If 100% of the criterion statements are **NOT** marked 'Yes' for the credential category, Grantees may request consideration of the credential by completing and submitting the [CPG Criterion Exception Request](#) form.

Source: Measuring Secondary CTE Program Quality: Recognized Postsecondary Credential Attainment (CCSSO/AdvanceCTE/DQC/WDQC/NSFY, July 2019).

List of WIOA approved education and training providers: <https://www.mitalent.org/mitc>

**Form A
Perkins V Credential Selection Criteria Checklist**

Criterion Statement (All in Category Must Be Yes to Qualify)	Circle Yes or No
Category = Industry-Recognized Certification	
Credential is awarded by a certification body *Example Certification bodies: https://www.standardsportal.org/usa_en/resources/USaccreditation_bodies.aspx	Yes/No
Credential is awarded based on an <u>examination process</u> that may be written, oral, or performance-based	Yes/No
Credential is time-limited	Yes/No
Credential is <u>required</u> or <u>preferred</u> to hire or promote by an employer or other organization representing an industry in which the certification is of value (as measured by approved CPG Employer Survey Tool)	Yes/No
Number of "Yes" Out of 4	[]/4
Category = Educational Certificate	
Credential is awarded by a training provider or an educational institution	Yes/No
Credential is based on completion of all requirements for a program of study	Yes/No
Credential is based on a test or other performance evaluation	Yes/No
Credential is typically awarded for life	Yes/No
Credential Is NOT a certificate of attendance or participation in short-term training. (Mark 'No' if credential IS a certificate of attendance or participation in short-term training)	Yes/No
Credential is <u>required</u> or <u>preferred</u> to hire or promote by an employer or other organization representing an industry in which the certification is of value (as measured by approved CPG Employer Survey Tool)	Yes/No
Number of "Yes" Out of 6	[]/6
Category = License	
Credential is awarded by a licensing agency	Yes/No
Credential is time limited	Yes/No
Credential is <u>required</u> or <u>preferred</u> to hire or promote by an employer or other organization representing an industry in which the certification is of value (as measured by approved CPG Employer Survey Tool)	Yes/No
Number of "Yes" Out of 3	[]/3
Category = Educational Degree	
Credential is awarded by accredited postsecondary institution. *USED Recognized Accrediting Agencies: https://www2.ed.gov/admins/finaid/accred/accreditation_pg5.html#NationallyRecognized	Yes/No
Credential recognizes completion of a pre-determined amount of work	Yes/No
Credential is <u>required</u> or <u>preferred</u> to hire or promote by an employer or other organization representing an industry in which the certification is of value (as measured by approved CPG Employer Survey Tool)	Yes/No
Number of "Yes" Out of 3	[]/3

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Category = Certificate of completion of an Apprenticeship	
Credential is nationally recognized	Yes/No
Credential is industry-issued	Yes/No
Credential is awarded upon completion of a Registered Apprenticeship	Yes/No
Credential is <u>required</u> or <u>preferred</u> to hire or promote by an employer or other organization representing an industry in which the certification is of value (as measured by approved MDE - OCTE employer survey)	Yes/No
Number of "Yes" Out of 4	()/4

Please submit the completed form and direct questions regarding this form to: MDE-CareerPathways@michigan.gov