Early Middle College Student Reporting Information Session

MICHIGAN DEPARTMENT OF EDUCATION & CENTER FOR EDUCATIONAL PERFORMANCE AND INFORMATION

FEBRUARY 2, 2023

Welcome, Purpose, and Introductions

Purpose
- Provide clear, concise, consistent communication to Early Middle College (EMC) staff on reporting deadlines and requirements for secondary and postsecondary EMC students.

Introductions
- MDE Staff - Lisa Seigel, Dr. Stacey Stover, Daisy Kielty, Jackie Martinez
- CEPI Staff - Brandon Baryo, Joshua DeBrabander,
- Victoria Schmaltz

Agenda

- Introductions – Lisa Seigel, MDE
- Student Reporting and Coding – Lisa Seigel, MDE
- MSDS outcomes awards – Lisa Seigel, MDE
- Financial Information Database (FID) Change – Lisa Seigel, MDE
- Data Quality Alerts & Participant Drill Down Report – Brandon Baryo, CEPI
- STARR Data Quality Reports & High School Student Field – Victoria Schmalz, CEPI
- Updating Education Entity Master (EEM) Contact Information – Josh DeBrabander, CEPI
- 3500 Coding Deadline – Dr. Stacey Stover, MDE
- Michigan Achievement Scholarship – Dr. Stacey Stover, MDE
- Minutes & PowerPoint – Daisy Kielty, MDE
- Next Student Reporting Information Session – Daisy Kielty, MDE
- Q & A - All

Student Reporting/Coding

- Link to MDE – EMC webpage:
  [Early Middle College High School Opportunities (michigan.gov)](#)

- [5th Year Early Middle College Pupil Membership Requirements (michigan.](#)

- [EMC Student Fifth Year FAQ Tip sheet (michigan.gov)](#)

- [EMC Application-See Section 15 Assurances and Certifications](#)

Student Reporting/Coding

EMC Application Assurances and Certifications:

All EMC students must reflect a participation code of 3500, in Michigan Student Data System (MSDS) by the Center for Educational Performance and Information (CEPI) Fall General Collection certification deadline of the student's 11th grade year. The deadline date is set in statute. You may find deadlines and reporting assistance here: Calendar (michigan.gov).

It is understood, if there are extenuating circumstances, MDE has approved an EMC coding appeal process for 11th grade students who were missed being coded 3500 by the fall certification deadline. This appeal process is **only** for the student's 11th grade of high school.

All procedures and documentation must be submitted to the MDE EMC Manger by June 30 of the student's 11th grade year. The **EMC** is responsible to coordinate documentation and submit the coding appeal for each local district. MDE reserves the right to deny any coding appeal.

EMC Student Grade Progression Requirement

EMC Application Assurances and Certifications:

It is understood that EMC students will have a fifth year to fulfill diploma and degree/certificate requirements. One grade level must be reported for two consecutive school years. **Grade 12 is the only grade level to be reported twice in consecutive school years.** This means that the sequence of grade levels reported for an EMC student, over the course of their high school and 5th year, is expected to be 9, 10, 11, 12, 12.

It is understood that Michigan Merit Exam (MME) testing should occur in the spring of a student's 11th grade year following the grade level reporting sequence of 9, 10, 11, 12, 12.

Student Reporting/Coding
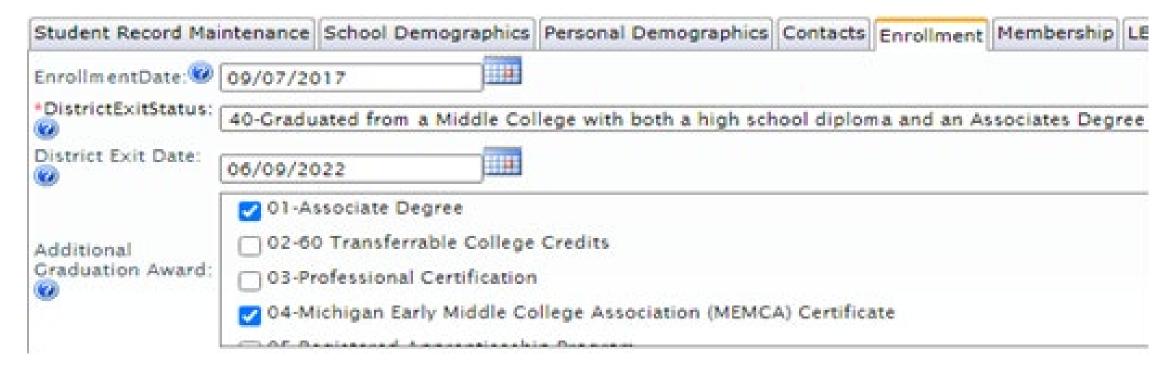
EMC Application Assurances and Certifications:

The **EMC** is responsible to make sure participating/local districts are aware of the coding requirements and the districts' responsibility to properly code the EMC student in MSDS at each collection. Districts will not be allowed to code a student after the Fall General Collection certification deadline. Students who are not reported on-time with the 3500-participation code:

Will not be eligible to generate funding under Section 6(4)(kk) of the State School Aid Act.

Will not be eligible to generate funding under Section 61b CTE EMC programs of the State School Aid Act.

MSDS Outcome Awards

Required for EMC students graduated with Exit Status code "40".

MSDS Outcomes Awards

[Exiting EMC Students from MSDS Tip Sheet (michigan.gov)](michigan.gov)

Financial Information Database (FID)

For fiscal year 2023, (fall of 2023), district financial officers will be asked to separate the Dual Enrollment & Early Middle College expenses in the FID.

Expenses for students coded 3500 should be reported in the **3730** Object Code.

Expenses for dual/concurrent enrollment (students not coded 3500) should be reported in the **3720** Object Code.

Financial Information Database (FID)

Code 3730 for Early Middle College Expenses

Early Middle College Tuition and Fees Paid to Postsecondary Institutions – Expenditures incurred for tuition and fee payments by an MDE-approved Early Middle College (EMC), to eligible postsecondary institutions course on behalf of eligible EMC students

Code 3720 for Dual Enrollment Expenses

Dual Enrollment Tuition Paid to Postsecondary Institutions – Expenditures incurred for dual enrollment payments on behalf of students to postsecondary institutions for dual and concurrent enrollment courses eligible as defined under the Postsecondary Enrollment Options Act

More information on the FID can be found here: Financial Information Database (michigan.gov)

Data Quality Alerts

- Review CEPI email for UICs and districts attending your EMC.

- For consortia EMCs schedule time to review.

- Plan collection check-ins with member districts.

- Run the Participant Drill Down Report.

Participant Drill Down Report

- In MSDS, if the collection is not yet certified, click on Student Data Submission and then click on Data Staging Area. If the collection has been certified, then click on Certified Reports. Text in red was added after the meeting concluded.

- Type in the district or district code

- Select the collection

- Select Program Participation Count Report

- Select Drilldown for the format

- Click View Report

- Expand the district and school you wish to look at, then expand the 3500 EMC Participant to view the UICs and get a count of participating EMC students at that school.

Data Quality Reports

- **EEM:** EMC with no EMC Coordinator contact listed, EMC with college affiliations and no postsecondary partner contact listed.

- **MSDS:** Entities identified as an EMC with zero EMC students reported. Summary reports are sent to S2E2 EMCs identifying the UICs of EMC students at the local district. No other student information is sent.

- **TSDL:** No Dual Enrollment Courses for EMC students, Students with only one course reported, No courses reported for EMC Students, Schools with no courses reported, Student count comparison.

STARR Data Quality Reports

- Comparison of Early Middle College (EMC) Students Reported in STARR with the Michigan Student Data System (MSDS) General Collection
- Comparison of Early Middle College/Dual Enrollment Students Reported in STARR with Teacher Student Data Link (TSDL)
- The CEPI Data Quality team is in the process of creating new data quality checks for both K12 and Postsecondary collections that align with EMC reporting.

STARR: High School Student Field

- Required field in STARR for all students
- STARR manual definition:
  - An indication of whether a high school student was taking postsecondary courses during the academic session
- Five enumerations:
  - Dual Enrolled
  - Other High School Student
  - Concurrent Enrollment
  - Not High School Student
  - Early Middle College

STARR: High School Student Field

External Data Quality Checks

Internal Data Quality Checks

DQST1422	No Students Reported as Dual Enrolled, Other High School Student, Concurrent Enrollment or Early Middle College	DQST1701	Comparison of Early Middle College (EMC) Students Reported in STARR With the Michigan Student Data System (MSDS) General Collection
DQST2201	Student Reported as Not High School Student Prior to Being Reported as a High School Student Enumeration		
DQST2205	Student is Greater Than 26 Years Old but Is Reported With a High School Student Value Indicating They Are in High School	DQST1702	Comparison of Early Middle College/Dual Enrollment Students Reported in STARR With Teacher Student Data Link (TSDL)

Updating EEM Contact Information

Local district EEM Authorized User must make the updates for:

- EMC Coordinator – make sure email and phone numbers are correct
- Postsecondary Contact(s) for each partner

Fields updated by MDE and CEPI:

- Add Districts as Members
- College Affiliations
- EMC Focus
- MEMCA Information
- Entity Type, EMC Start/Close Dates

Michigan Achievement Scholarship

Michigan Achievement Scholarship

- Students who graduate from high school in Michigan with a diploma or certificate of completion or achieved a high school equivalency certificate in 2023 or after will be eligible for more financial aid from the State of Michigan:

- Up to $2,000 if they attend an eligible private training provider in Michigan, per year, up to two years

- Up to $2,750 if they attend a Michigan community college, per year, up to three years

- Up to $5,500 if they attend a Michigan public university, per year, up to five years

- Up to $4,000 if they attend a Michigan private college or university, per year, up to five years

EMC Student Reporting Sessions

[2022-2023 Schedule](#)
May 11, 2023, 10:30-11:30 a.m.

[2023-2024 Schedule](#)
September 21, 2023
February 1, 2024
May 9, 2024

Contacts & Q & A

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