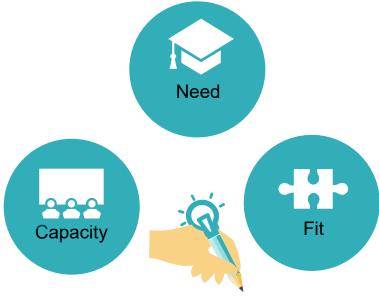


## **Early Middle College Planning Tool**

### Capacity

ISD/LEA/College/Staff PD & Training Financial **Equity and Access** Recruitment Power of Site/Transportation College Going Culture Sustainability **EMC Leadership Team** 



### **Need/Purpose**

Is there already an EMC in the area? What data supports the need? Is dual enrollment serving the purpose? Is employment a higher priority after high school than advanced training? How many first generation, economically disadvantaged, underserved, underachieving, and underrepresented students are in the district?

### **Prepared**

MOU with all Partners Building/Infrastructure Wrap-around Services **EDP** Execution Programs of Study Resolve Logistical Issues **Data Support** College Readiness Curriculum **Outreach and Marketing** 

Resources Prepared

#### Resources

MDE-Michigan Department of Education MEMCA – Michigan Early Middle College Association NCREST- National Center for Restructuring Education Schools and Teaching MCAN-Michigan College Access Network CHSA-The College in High School Alliance

#### Fit/Vision

Aligns with the needs of the community, school district, students/parents School Board policy and philosophical support Available postsecondary partner(s) Program(s) of study match with postsecondary partners Shared organizational structure Location/Delivery

### **Early Middle College Implementation Self Rating**

	High = 5	Medium = 3	Low = 1
Need/Purpose			
Fit/Vision			
Resources			
Prepared			
Capacity			
Total Score (Total Possible 25)			

Have we included key partners?

Do we need coaching from MDE and/or MEMCA?

Are the right people on the planning team?

Do we have support from the school board and administration to move forward?

Do we know the plan to pay for college textbooks?

Have we communicated fully with our pupil accounting personnel?

Are we ready or do we have work to do?

Do we have an EMC Leadership Team?

Plan the next steps (see planning timeline sheets).

### Early Middle College Planning Timeline – **NEED/PURPOSE**

SMART Goal (specific, measurable, attainable, realistic, timely)	Due Date	Person Accountable

# Early Middle College Planning Timeline – FIT/VISION

SMART Goal (specific, measurable, attainable, realistic, timely)	Due Date	Person Accountable

# Early Middle College Planning Timeline - RESOURCES

SMART Goal (specific, measurable, attainable, realistic, timely)	Due Date	Person Accountable

# Early Middle College Planning Timeline - PREPARED

SMART Goal (specific, measurable, attainable, realistic, timely)	Due Date	Person Accountable

# Early Middle College Planning Timeline - CAPACITY

SMART Goal (specific, measurable, attainable, realistic, timely)	Due Date	Person Accountable