Early Middle College Planning Tool

Capacity
ISD/LEA/College/Staff
PD & Training
Financial
Equity and Access
Recruitment
Power of Site/Transportation
College Going Culture
Sustainability
EMC Leadership Team

Need/Purpose
Is there already an EMC in the area?
What data supports the need?
Is dual enrollment serving the purpose?
Is employment a higher priority after high school than advanced training?
How many first generation, economically disadvantaged, underserved, underachieving, and underrepresented students are in the district?

Need

Capacity

Fit

Prepared
MOU with all Partners
Building/Infrastructure
Wrap-around Services
EDP Execution
Programs of Study
Resolve Logistical Issues
Data Support
College Readiness Curriculum
Outreach and Marketing

Prepared

Resources

Fit/Vision
Aligns with the needs of the community, school district, students/parents
School Board policy and philosophical support
Available postsecondary partner(s)
Program(s) of study match with postsecondary partners
Shared organizational structure
Location/Delivery

Resources
MDE-Michigan Department of Education
MEMCA –Michigan Early Middle College Association
NCREST- National Center for Restructuring Education Schools and Teaching
MCAN-Michigan College Access Network
CHSA-The College in High School Alliance

Early Middle College Implementation Self Rating

	High = 5	Medium = 3	Low = 1
Need/Purpose			
Fit/Vision			
Resources			
Prepared			
Capacity			
Total Score (Total Possible 25)			

Have we included key partners?
Do we need coaching from MDE and/or MEMCA?
Are the right people on the planning team?
Do we have support from the school board and administration to move forward?
Do we know the plan to pay for college textbooks?
Have we communicated fully with our pupil accounting personnel?
Are we ready or do we have work to do?
Do we have an EMC Leadership Team?
Plan the next steps (see planning timeline sheets).

Early Middle College Planning Timeline – **NEED/PURPOSE**

2022 —— **2023** —— **2024**

SMART Goal (specific, measurable, attainable, realistic, timely)	Due Date	Person Accountable

Early Middle College Planning Timeline – **FIT/VISION**

2022 —— **2023** —— **2024**

SMART Goal (specific, measurable, attainable, realistic, timely)	Due Date	Person Accountable

Early Middle College Planning Timeline - **RESOURCES**

2022 ——— **2023** ——— **2024**

SMART Goal (specific, measurable, attainable, realistic, timely)	Due Date	Person Accountable

Early Middle College Planning Timeline - **PREPARED**

2022 ——— **2023** ——— **2024**

SMART Goal (specific, measurable, attainable, realistic, timely)	Due Date	Person Accountable

Early Middle College Planning Timeline - **CAPACITY**

2022 ——— **2023** ——— **2024**

SMART Goal (specific, measurable, attainable, realistic, timely)	Due Date	Person Accountable