

EMC Student Reporting Information Session February 3, 2022 & February 10, 2022

MINUTES

- Lisa made introductions
- Lisa asked the group to make sure the EMC and postsecondary contacts are updated in the EEM. This is the only database to store lists to email information.

- **New characteristic in MSDS for outcomes awards. The field is called Additional Graduation Award – Brandon Baryo, CEPI**
 - Beginning with the Spring 2022 [General Collection](#), a new characteristic (Additional Graduation Award) has been added to collect the additional award for successful Early Middle College completers per [Public Act 47 of 2021](#). When an EMC student is graduated with Exit Status code "40", the Additional Graduation Award is required.
 - Details of this change are located in the updated [MSDS Collection Details Manual](#). Technical resources were shared in the [November 3 CEPI Announcements](#).
 - March 16 is Submission Certification deadline
 - March 23 is Recertification Deadline

- **Data Quality Alerts – Lisa Seigel, MDE**
 - EMC Consortia (S2E2) will get data quality alerts after each collection
 - Scroll down in the Data Quality Alert to see the UICs and districts showing students in your EMC
 - TSDL and STARR Data Quality Alerts
 - MDE and CEPI are working to provide guidance on reporting so that there are less discrepancies in TSDL, and STARR data reported.
 - Some discrepancies mentioned are students taking summer courses, the high school may report the course on the student's prior spring schedule, but the college will report the course in STARR in the fall (next school year).
 - Confusion from some local districts about students receiving less than a 2.0 in a college course do they report the college credits? Yes, if the college is awarding credit to the student.
 - Districts were not sure they should report college courses the student paid for because the school does not get FTE for those. See the question and answer section at the end of the minutes for more information.

- The alerts go out about 8 times a year.
- Data quality alerts will go out if missing postsecondary contacts or EMC coordinator
 - If no EMC coordinator listed, alert will go to the EEM authorized user
- **MDE Memo on Fifth Year Requirements – Lisa Seigel, MDE**
 - [Companion Document](#)
 - When you code a student 3500, student is in a 5-year cohort
- **EMC Annual Verification – Josh DeBrabander, CEPI**
 - Verification notifications will go out in April
 - Will be asking for focus area(s) this year
 - Changes will be made in the EEM by the end of July or beginning of August
- **Updating the EEM contact information – Josh DeBrabander, CEPI**
 - Local district EEM authorized user must make the updates
 - This can be done before CEPI makes other changes
 - EMC Coordinator – make sure email and phone numbers are correct
 - Postsecondary Contact(s) for each partner
 - Postsecondary contact needs to be individual at college or university the school is working with, not an individual at the local district
 - Fields only MDE and CEPI update – see PowerPoint
- **3500 Coding Deadline – Dr. Stacey Stover, MDE**
 - Code EMC students by the fall certification date of the student’s 11th grade, 3rd year of high school
 - File appeal by June 30 of the student’s 11th grade
 - Appeal process and forms can be found at www.michigan.gov/emc
 - If students transfer to another EMC; do not remove the 3500 code from MSDS
- **Meeting Minutes, and PowerPoint – Dr. Stacey Stover, MDE**
 - Will be posted on the EMC website within one week of the call
- **Next Student Reporting Information Session – Dr. Stacey Stover, MDE. Added a February 10 session due to snow days.**
 - No registration necessary click on the link below to join the meeting.

[Click here to join the meeting](#)

Or call in (audio only)

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Phone Conference ID: 365 167 890#

- May 12, 2022, 10:30-11:30
 - Call in information at www.michigan.gov/emc

- **Q & A - All**

Q1. Where can I find the language about adding a summer course to the student's schedule?

A1. 5-G-A Postsecondary and Career and Technical Educational Dual Enrollment

Section 5-G-A-3

7) District Options The dual enrollment acts do not prohibit a district from supporting the enrollment of any pupil regardless of his or her eligibility under the acts, nor do the acts prohibit a district from providing a level of tuition support that exceeds the amount prescribed by the acts. Districts have always had the option of supporting pupils in appropriate coursework that may include college courses. A local school board may elect to support college level courses or career preparation courses for any pupil if it is in the best interests of the pupil. **A district may allow a pupil to enroll in a course during the summer months and include the course on the pupil's class schedule for the spring or fall count.**

Q2. A) If a student pays for a college course, can that course time be counted for pupil membership FTE?

Q2. B) Should the course be listed on the student's schedule?

A2.A) Response on 2.3.22 from Brian Ciloski, MDE State School Aid & Finance Pupil Accounting Specialist.

You won't find it in legislation. That said, there are other factors that apply to why the district did not pay tuition that would weigh into if they can count the time toward membership.

- If the tuition was waived, for instance, due to the parents working for the postsecondary, we would still allow the district to claim that time.
- If the district included the course as part of the student's full-time schedule and claimed the membership and had the student pay tuition, that would be a double-dip which is not allowed.
- If the postsecondary course was in addition to the student's full-time schedule, then tuition could be charged but there would be no membership.

A2. B) Response on 2.3.22 from Brian Ciloski, MDE State School Aid & Finance Pupil Accounting Specialist. I wouldn't have it on the student's

schedule if the district is not paying for the course as that could add confusion, but it's ultimately up to the district.

Q3. If a student receives less than a 2.0 in a college course, (or a grade the district would consider a non-pass) do I report that course in TSDL?

A3. Yes, report all courses. Only report the college credits if the college is awarding them to the student and they will be shown on the transcript. Otherwise report the course as a dual enrolled course but enter 0 college credits.

2/10/22 Session Q&A

Q4: In the EEM for consortiums, are ISDs the only ones who need to include an EMC coordinator, or is it each local district?

A4: Just the ISD EMC coordinator is needed. The EMC coordinator should be listed at the entity code used for the EMC consortium.

Q5: What if a student drops EMC during the summer before their 5th year? How do you report them?

A5: If the student **has** met all Michigan Merit Curriculum (MMC) and local high school graduation requirements, **and** the student will be reported in MSDS as graduated by August 31, remove the 3500 code prior to graduating the student. The student would revert to a four-year graduation cohort. Use a general education exit status code to graduate them. If the student has **not** met MMC and/or local high school graduation requirements, do the same but the student will be off track for graduation.

After August 31, if the student met MMC and local graduation requirements but did not attain one of the five EMC outcomes, leave the 3500 code and use exit status code of 41. The student will be off track for graduation.

Please note that once the 3500 code is removed it cannot be reentered.

Q6: Can college credit of .5 be entered into TSDL?

A6: No at this time the lowest number that can be entered is 1. MDE/CEPI will discuss allowing a .5 credit to be entered. If approved, this would not be in place until the 2022-2023 school year. Further guidance will be provided at the May 12 Student Reporting Information Session.