



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

GRETCHEN WHITMER
GOVERNOR

MICHAEL F. RICE, Ph.D.
STATE SUPERINTENDENT

MEMORANDUM

DATE: June 11, 2025

TO: Career Education Planning District (CEPD) Directors
Perkins Regional Grant Coordinators

FROM: Celena A. Mills, Director *Cm*
Office of Career and Technical Education

SUBJECT: Perkins V Comprehensive Local Needs Assessment 2026-2028

The Comprehensive Local Needs Assessment (CLNA) will go live on **August 14, 2025**, in the Michigan Department of Education (MDE) Grant Electronic Monitoring System (GEMS). This process is an opportunity to take an in-depth look at the entire local Career and Technical Education (CTE) program to identify areas where targeted improvements can lead to increased opportunities for student success. The CLNA can be a powerful opportunity to engage stakeholders in a common understanding and vision for the future of CTE in the community, and provides a mechanism to evaluate CTE programs as required under legislation.

The Michigan Department of Education's Office of Career and Technical Education (MDE-OCTE) would like to express sincere gratitude to the CLNA Referent Group for their input, time, and support materials to improve the fourth installment of the CLNA.

There will be two opportunities for an overview webinar and two opportunities for additional technical assistance.

- [CLNA Overview Webinar 1](#): August 19, 2025, 9 a.m. to 10 a.m.
- [CLNA Overview Webinar 2](#): September 4, 2025, 3 p.m. to 4 p.m.
- [CLNA Technical Assistance 1](#): September 8, 2025, 9 a.m. to 10 a.m.
- [CLNA Technical Assistance 2](#): September 9, 2025, 1 p.m. to 2 p.m.

To attend one of the two overview webinars, there is no need to pre-register ahead of time. Please attend the overview webinar that is most convenient and attend technical assistance sessions as needed.

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The CLNA 2026-2028 is **due to the MDE-OCTE on April 1, 2026, at 11:59 p.m., prior to, or concurrently with, the 2027 Perkins V Application.** Though it can be submitted at any time prior to the application, it will be reviewed at the same time.

The CLNA process will be led by the regional Perkins grant coordinators. Regional Grant Coordinators and Career Education Planning District (CEPD) Directors will access the CLNA portal through MiLogin. Additional instructions, along with operating agency (OA) access links to bypass the former MiLogin process for OA users, will be provided to Regional Grant Coordinators and CEPD Directors later. Additional instructions, help documents, and process guides will be provided in August.

Please direct questions to the OCTE Perkins grant team leaders below.

Perkins Grant Regions	Team Leader	Email
4, 13, 16, 17, 22, 28, 30	Christine Black	BlackC11@Michigan.gov
1, 2, 3, 11, 21, 24	Tom Knight	KnightT@Michigan.gov
10, 12, 14, 19, 20, 27, 29	Christine Lewis	LewisC35@Michigan.gov
5, 6, 7, 9, 15, 18, 23	Yincheng Ye	YeY@Michigan.gov

cc: MDE-OCTE