

## **23g MI Kids Back on Track Budget Checklist**

- MICIP Connections:** The budget line items align with an activity tied to an approved 23g strategy in the district's MICIP plan.
- Appropriate Activity:** The activity to which a budget line item is tied is appropriate for the implementation of the selected strategy.
- Line Item Detail:** The budget line item provides sufficient detail to justify the expense (i.e., FTE, number of students, grade level, duration of intervention, etc.).
- Allowable:** Expenses not allowed are capital expenses, laptops, iPads, and other technology hardware, Tier 1 curricular resources and training, and indirect costs.
- Reasonable Expense:** The expense is reasonable for the line item.
- Data Collection and Reporting:** The budget includes FTE and/or dollars dedicated for data collection and reporting.
- Strategy Implementation Oversight:** The budget includes FTE for oversight of the strategy implementation.
- Posted Plan:** The 23g MICIP plan is posted on the district transparency page.
- Request Option:** A process that allows parents, legal guardians, and students to request additional assistance through the MI Kids Back-on-Track program is posted on the district's transparency page.