

**Michigan Department of Education
Child and Adult Care Food Program
Summary of Claim Costs**

Claim Month: **Year:**

Date	Vendor Name	Food Costs	Non-food Supplies Costs	Non- Program costs*	Total Amount Receipt/Invoice
Totals for CACFP Claim					

All receipts/invoices must be itemized, showing the vendor's name, date of purchase/invoice, items purchased, prices and total cost. Use additional sheets as necessary.
 Non-program costs are costs not covered by the CACFP.
 Optional Best Practice: To keep a record of milk purchases, record any milk purchases on the Record of Milk Purchased form.