





USDA regulations allow for claims to be amended at any time when the number of meals or snacks and/or costs reported on the amendment result(s) in a downward adjustment in the reimbursement value of the claim.

### **DO NOT COMBINE CLAIMS**

- Submit meal counts for each month on a separate claim, regardless of how many days meals were served.

### **FURTHER INFORMATION**

- For more detailed information on the 60/90 day guidance, see Child Nutrition Programs School Year 2018-2019 [Administrative Memo No. 1<sup>1</sup>](#)

If you have any questions regarding this memo, please contact:

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**Please keep this memo on file or in a notebook for quick and easy reference.**

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<sup>1</sup> [https://www.michigan.gov/documents/mde/Admin\\_Memo\\_No.\\_1\\_643574\\_7.pdf](https://www.michigan.gov/documents/mde/Admin_Memo_No._1_643574_7.pdf)