

# The Fiscal Year 2022 Application Is NOW OPEN

## Child and Adult Care Food Program December 2021



### **ACTION:** **Complete the Fiscal Year (FY) 2022 Application Certification**

All institutions participating in the Child and Adult Care Food Program (CACFP) are required to complete a certification for FY 2022 to continue participation in the program. The certification must be completed through Michigan Electronic Grants System Plus (MEGS+).

The MEGS+ certification for CACFP is now open. MEGS+ may be accessed through the [Michigan Education Information System \(MEIS\) \(www.michigan.gov/meis\)](http://www.michigan.gov/meis).

Any pages of the application that have changed since the last submittal must be completed during the certification process. Each page must have the box checked which states "I certify that the above data are complete and correct."

Independent centers and sponsors of centers must submit budget worksheets to support their FY 2022 certification. The worksheets are available on the [CACFP website \(www.michigan.gov/cacfp\)](http://www.michigan.gov/cacfp).

### **The following information must be submitted by all institutions:**

- A single certification that any information previously submitted to MDE to support all the eligibility requirements set forth in 7 CFR 226.6(b)(2) for the institution, its facilities, and all its current principals is current, or that the institution has submitted any changes or updates to MDE.
- Updated licensing information for each independent center and facility participating in CACFP or certification that licensing information in the application is complete and correct. Unlicensed facilities must certify that facilities meet all health and safety requirements per 7 CFR 226.6(f)(1)(vi).
- Non-Profit Organizations and For-Profit Organizations:  
Information on the independent governing board of directors. The governing board must meet regularly and have the authority to hire and fire the institution's executive director.

**The following program analysts are here to help with your questions about the Child and Adult Care Food Program (CACFP).**

### **CACFP Program Analysts**

<b>Ms. Barb Cotner - <a href="mailto:cotnerb@michigan.gov">cotnerb@michigan.gov</a></b>	<b>517-241-0961</b>
<b>Mr. Patrick Fox – <a href="mailto:foxp1@michigan.gov">foxp1@michigan.gov</a></b>	<b>517-241-1110</b>
<b>Ms. Michelle Groothuis – <a href="mailto:groothuis@michigan.gov">groothuis@michigan.gov</a></b>	<b>517-335-0888</b>
<b>Ms. Kelli Sigafoose – <a href="mailto:sigafoosek@michigan.gov">sigafoosek@michigan.gov</a></b>	<b>517-241-3926</b>
<b>Mr. Bob Smith – <a href="mailto:smithb9@michigan.gov">smithb9@michigan.gov</a></b>	<b>517-241-5355</b>
<b>Ms. Terri Thelen – <a href="mailto:thelent5@michigan.gov">thelent5@michigan.gov</a></b>	<b>517-335-0705</b>

**When contacting the CACFP office by phone, fax, e-mail, or in writing, always include the organization name, phone number with area code, and CACFP agreement number.**



Team Nutrition’s “Identifying Whole Grain-Rich Foods for the CACFP Using the Ingredient List” training worksheet has been updated to include more examples of whole-grain ingredients, including corn masa and masa harina. Practice questions to help test your knowledge and understanding of the topic have also been added. This updated worksheet is available in English and in Spanish [at fns.usda.gov/tn/identifying-whole-grain-rich-foods-cacfp](https://fns.usda.gov/tn/identifying-whole-grain-rich-foods-cacfp).

## **About Michigan Farm to School**

Farm to School centers around efforts to serve local foods in school and early care and education settings. Share ideas, tools and resources to support a range of efforts, from school garden programming to farmer visits and field trips.

### **More resources are available!**

- [Michigan Farm to School](#)
- [Michigan Farm to Early Care and Education](#)
- [Michigan Farm to Institution Network](#)
- [Cultivate Michigan](#)



## Waiver 91 – Nationwide Waiver to Allow Specific Meal Pattern Flexibilities in the Child and Adult Care Food Program (CACFP) for School Year 2021-2022

Michigan Department of Education (MDE) has the authority to grant meal pattern flexibilities for July 1, 2021- June 30, 2022 (SY 2021-2022) as specified in the above USDA waiver. To participate in any of these flexibilities, a CACFP program sponsor must complete [this form](#). MDE will approve each request on a case by case basis.

**Please note that all CACFP Meal Pattern Requirements remain in effect.**

Complete [this form](#) if you need flexibility with any of the following CACFP meal pattern requirements:

1. Serve one whole grain-rich item per day across all meal service times
2. Implement ounce equivalents (oz. eq.) standards for the Grain Component by October 1, 2021
3. Serve non-fat flavored milk to participants age 6 and over

A member of MDE Child Nutrition Program team will respond to your request as soon as possible. If granted approval for a meal pattern flexibility, please keep in mind that it is always best practice to provide children with a variety of healthy options that align as closely as possible with the Child Nutrition Program meal patterns. Please keep your participant's health and well-being in mind and seek to meet the meal pattern requirements to the greatest extent possible.

This form for flexibility requests expires June 30, 2022. Following June 30, 2022, all meal pattern requirements will be reinstated, unless otherwise notified.

## Supply Chain Disruptions and Menu Planning and Meal Service

**Supply chain disruptions related to the COVID-19 pandemic are affecting many in Michigan. MDE CACFP understands that you may experience shortages and have to make last minute substitutions to your planned menus when items you ordered are not delivered, or the local store is out of a popular item.**

**If and when this occurs, please try to meet meal pattern requirements as best you can, especially for preschool aged children. Keep your planned menu simple and shop ahead, but please don't hoard items as this can create shortages locally. Your planned menu should meet the meal pattern requirements. Menus should list the specific food items actually served each day. Any changes made to your planned menu must be documented and retained with your monthly claim. Retain documentation that supports the changes you had to make related to a supply chain disruption. This includes:**

- **planned and actual menus or if a school, production record**
- **food distributor/vendor itemized receipts, emails, grocery store receipts**
- **vended meal delivery tickets with items delivered/received, if applicable**

**These records must be saved to support your monthly claim, but also show that you did your due diligence to meet meal pattern requirements and that any shortage/substitution that resulted in the meal pattern not being met was caused by a supply chain disruption. Please note that grain based desserts are not allowable in the CACFP and this menu flexibility has not been waived. Please contact your program analyst or MDE with any questions or concerns.**

# Serving Snacks in the Child and Adult Care Food Program

Snacks can be a great way to give Child and Adult Care Food Program (CACFP) participants the nutrients and energy they need between meals.



More training, menu planning, and nutrition education materials for the CACFP can be found at <https://teamnutrition.usda.gov>.

## Virtual At-Risk Afterschool Enrichment Options

To help meet the enrichment activity requirement while providing non-congregate meals, No Kid Hungry has compiled ideas and links of virtual activities kids can complete at home. The format supports documentation to demonstrate to MDE that an activity was offered for each date that meals were served and claimed.

[Click to Get the List of Virtual Enrichment Ideas](#)

In coordination with the Environmental Protection Agency (EPA), the Food and Drug Administration (FDA) has issued updated Advice About Eating Fish (read the [Constituent Update here](#)) for those who might become or are pregnant or breastfeeding and children ages 1 to 11 years. This update revises the advice that was last issued in 2019 and incorporates the recommendations of the Dietary Guidelines for Americans, 2020-2025. Below are some additional resources from the FDA.

### Web pages:

- [Advice about Eating Fish | FDA](#)
- [Questions & Answers from the FDA/EPA Advice about Eating Fish for Those Who Might Become or Are Pregnant or Breastfeeding and Children Ages 1 to 11 Years | FDA](#)
- [Technical Information on Development of FDA/EPA Advice about Eating Fish for Those Who Might Become or Are Pregnant or Breastfeeding and Children Ages 1-11 Years | FDA](#)
  - [Social Media Toolkit: FDA/EPA Advice about Eating Fish | FDA](#)
  - [Food | FDA](#)





## Family Day Care Home Sponsor Expansion Opportunities in CACFP!

The MDE CACFP is looking for eligible organizations to provide oversight and guidance to family day care home providers by becoming a Family Day Care Home (FDCH) Sponsor. All family or group day care homes must come into the program under a sponsoring organization.

Financial assistance is available to a sponsoring organization for its administrative expenses associated with developing or expanding a food service program in family day care homes and initiating successful program operations.

Contact the CACFP Office at 517-241-5353 or MDE-CNAP-CACFP@michigan.gov with any questions.



## Child and Adult Care Food Program Training Worksheets Now Available in Print!

Five new Team Nutrition training worksheets for the Child and Adult Care Food Program (CACFP) are now available in print. Each worksheet is available in English and Spanish, with 25 worksheets per pack. State agencies, sponsoring organizations, and program operators who participate in one of USDA's child nutrition programs may order these worksheets by visiting the links below.

For bulk orders, email [TeamNutrition@USDA.gov](mailto:TeamNutrition@USDA.gov).

- [Crediting Single-Serving Packages of Grains in the CACFP](#)
- [Crediting Store-Bought Combination Baby Foods in the CACFP](#)
- [Determining Ounce Equivalents of Grains in CACFP Recipes](#)
- [Feeding Infants Using Ounce Equivalents for Grains in the CACFP](#)
- [Reducing the Risk of Choking in Young Children at Mealtimes](#)

To see Team Nutrition's collection of CACFP training worksheets, please visit: [fns.usda.gov/tn/meal-pattern-training-worksheets-cacfp](https://fns.usda.gov/tn/meal-pattern-training-worksheets-cacfp).

To see Team Nutrition's collection of CACFP Training Tools, please visit [fns.usda.gov/tn/training-tools-cacfp](https://fns.usda.gov/tn/training-tools-cacfp).

For questions or more information, please contact [TeamNutrition@USDA.gov](mailto:TeamNutrition@USDA.gov).

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