



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING


GRETCHEN WHITMER
GOVERNOR

MICHAEL F. RICE, Ph.D.
STATE SUPERINTENDENT

MEMORANDUM

DATE: May 26, 2022

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Delsa D. Chapman, Ed.D., Deputy Superintendent 
Division of Educator, Student, and School Supports

SUBJECT: Continuous Improvement Plan Requirements for 2022-24
School Years

Continuous improvement plans are required in accordance with Michigan's Revised School Code section [MCL 380.1277](#) and the federal Elementary Secondary Education Act (ESEA), as reauthorized by [the Every Student Succeeds Act \(ESSA\)](#) Section 1112(a) (pg. 53).

The Michigan Department of Education (MDE), with support from the state's Center for Educational Performance and Information (CEPI) and the Michigan Association of Intermediate School Administrators (MAISA), built the Michigan Integrated Continuous Improvement Process (MICIP) platform to assist districts in identifying and addressing their unique needs. Virtually all districts have migrated to the MICIP platform. For the 2022-23 school year, all districts in Michigan will use the MICIP platform, and each district will determine its appropriate number of plans (goals, strategies, and activities) to support the continuous improvement process that includes schools to be a part of district-wide plans.

For the **2022-23** school year, all districts must have a minimum of one active goal in the MICIP platform. There will not be a template process for districts to bypass the MICIP platform as was provided during the 2021-22 school year. For the small number of districts that used the template process, plans must be transferred from the template into the MICIP platform.

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Districts using the MICIP platform must:

- input new goals for which a district is seeking funding into the MICIP platform;
- enter strategies and activities that were previously approved into the consolidated application;
- use the MICIP platform to initiate the monitoring and evaluation of goals in the MICIP platform to meet federal program evaluation requirements; and
- monitor and evaluate goals not in the MICIP platform through other district processes to meet federal program evaluation requirements.

District continuous improvement goals should be entered into MICIP by July 1, 2022. To meet the requirements of state law MCL 380.1277, school level plans must be made available to MDE by September 1, 2022.

For the **2023-24** school year, all active district goals, including strategies and activities, must be in the MICIP platform to allow for monitoring and evaluation in the platform. An active goal is one that the district is currently trying to achieve through implementation, monitoring, and adjusting, including goals formerly in ASSIST.

Strategies and activities that are considered part of maintenance goals may be entered directly into the consolidated application. A maintenance goal is an achieved goal that continues to receive funding. These goals can be monitored and evaluated using a process of the district's choice.

The [MICIP Process Guide](#) and the [MICIP Platform Guide](#) are resources to help districts with their planning processes. Districts may contact their regional consultants for additional requirements and supports. Additional resources and tools provided by the department can be found on the [MICIP website](#).

For further information or assistance, please contact Dr. Theresa Nugent at nugentt@michigan.gov or Ben Boerkoel at boerkoelb@michigan.gov.

cc: Michigan Education Alliance
Confederation of Michigan Tribal Education Departments