



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING


GRETCHEN WHITMER  
GOVERNOR

MICHAEL F. RICE, Ph.D.  
STATE SUPERINTENDENT

**MEMORANDUM**

**DATE:** December 7, 2023

**TO:** Local and Intermediate School District Superintendents  
Public School Academy Directors

**FROM:** Dr. Diane L. Golzynski, Deputy Superintendent  
Division of Finance and Operations 

**SUBJECT:** Statutory Amendment to Additional Forgiven Time and  
Professional Development

The Michigan Department of Education (MDE) has recently received outreach related to amendments made to section 101(4) ([MCL 388.1701](#)) of the state School Aid Act ([Public Act 103 of 2023](#)) supplemental regarding forgiven time and professional development. This latest budget supplemental allows districts to have canceled instructional time forgiven where the cancellation meets the statutory requirements for eligibility, even if districts included eligible professional development as part of their instructional time calendar. This statutory change is retroactively effective to the beginning of the 2022-2023 school year. MDE will make the necessary adjustments for districts that reported a shortfall in days for the 2022-23 school year.

As best practice, MDE continues to encourage the provision and preservation of substantial instructional time *that includes students*.

There is no need to submit new waivers or to resubmit previously denied waivers for the additional days of forgiven time.

Should any follow-up be required, MDE staff from the Office of Financial Management (OFM) State Aid Unit will contact the district directly for additional information.

For questions regarding this memo, please contact Jessica Beagle ([BeagleJ1@michigan.gov](mailto:BeagleJ1@michigan.gov)) or Brian Ciloski ([CiloskiB@michigan.gov](mailto:CiloskiB@michigan.gov)).

cc: Michigan Education Alliance  
Confederation of Michigan Tribal Education Departments

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