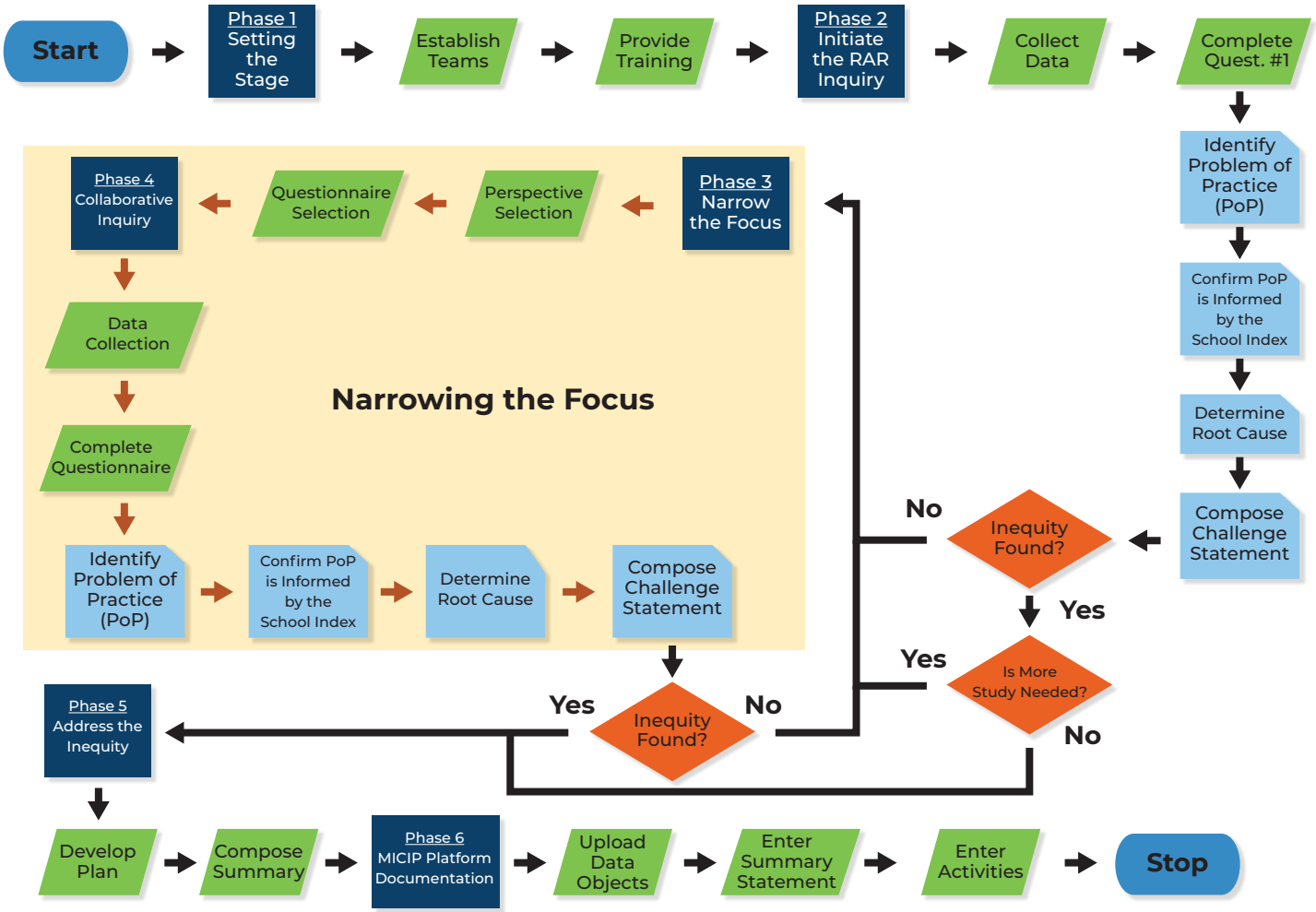
MICIP
MICHIGAN INTEGRATED CONTINUOUS IMPROVEMENT PROCESS

Resource Allocation Review Flowchart

This flowchart is based upon the *Resource Allocation Review Process Guide (second edition)*.



Start

Phase 1: Setting the Stage

a. Establish the team(s) to conduct the review
b. Train all team members
c. When all team members are trained, proceed to Phase 2 (Initiate RAR Inquiry)

Phase 2: Initiate the Resource Allocation Review (RAR) Inquiry

a. Collect budget and other team-selected data
b. Complete Questionnaire #1: School Funding
   i. Team identifies a problem of practice (PoP)/area for growth
   ii. Team confirms that the PoP determination was informed by the school index data
   iii. If applicable, the team completes a root cause analysis
   iv. Team creates a challenge statement
c. Upon completion, proceed to question 1

Question 1: Does a resource inequity exist?

- If yes, then proceed to question 2
- If no, proceed to Phase 3 (Narrow the Focus)

Question 2: Is more study needed?

- If yes, then proceed to Phase 3 (Narrow the Focus)
- If no, proceed to Phase 5 (Addressing the Inequity)

Phase 3: Narrow the Focus

a. Select one of the three suggested perspectives associated with the identification for additional supports explained in the *Resource Allocation Review Process Guide (Second Edition)*
b. Select a resource allocation review questionnaire most closely related to the improvement efforts in place
c. Upon completion, proceed to Phase 4 (Collaborative Inquiry)

Phase 4: Complete the Collaborative Inquiry

a. Review the selected questionnaire and collect necessary data to respond to the questions
    i. Team identifies a PoP/area of growth
    ii. Team confirms that the PoP determination was informed by the school index data
    iii. Team completes a root cause analysis
    iv. Team creates a challenge statement
b. Upon completion, proceed to question 3

Question 3: Does a resource inequity exist?

- If yes, then proceed to Phase 5 (Address the Inequity)
- If no, return to Phase 3 (Narrow the Focus)

Phase 5: Address the Inequity

a. Develop a plan to address the identified inequity
b. Compose a summary statement indicating the resource inequity and plan for addressing the finding(s)
c. Upon completion, proceed to Phase 6 (MICIP Platform Documentation)

Phase 6: MICIP Platform Documentation

a. Upload data objects into the appropriate dataset (e.g.. diagrams, questionnaire responses and/or related resource data)
b. District enters the summary statement into the Resource Equity Consideration box located within the assess needs section in the MICIP platform
c. District enters action plan activities in the MICIP platform
d. Upon completion, stop

Stop