



## 2024 ACT WorkKeys List of Important Dates

Start	End	Task/Activity
11/1/23		MME and PSAT in High School Test Administration Training Part 1 posted to MME and PSAT web pages
11/6/23	12/8/23	Manage Participation (Establishment)
1/3/24	2/14/24	Initial Material Order Window <b>by 5:00 PM</b>
1/3/24	2/14/24	Pre-identification of students for barcode labels <b>by 5:00 PM</b>
1/3/24	5/1/24	Off-site Test Administration Request
2/1/24		MME and PSAT in High School Test Administration Training Part II posted to MME and PSAT web pages
2/7/24	2/7/24	Test Administration Training Webinar #1 <b>(10-11 AM)</b>
2/16/24	5/2/24	Pre-identification of students for local printing of barcode labels
3/5/24	3/5/24	Test Administration Webinar #2 <b>(3:30-4:30 PM)</b>
3/18/24	3/22/24	Initial Materials arrive in schools (Standard Time and Accommodated) earlier delivery date
3/18/24	4/11/24	Conduct pre-administration sessions to complete non-test information on answer documents prior to testing (may also be completed on test day prior to test)
3/21/24	4/5/24	Additional Material Order Window
3/25/24	3/29/24	Initial Materials arrive in schools (Standard Time and Accommodated) later delivery date
4/1/24	4/10/24	Additional and Accommodated Materials arrive in schools

Start	End	Task/Activity
4/11/24	4/11/24	<b>Initial Test Day</b>
4/11/24	4/12/24	Makeup Material Order Window in the OEAA Secure Site
4/12/24	4/12/24	Return of Materials Deadline – Initial Test Day Standard Time Materials
4/11/24	4/24/24	<b>Accommodated Initial Testing Window</b>
4/17/24	4/19/24	Makeup materials arrive in schools
4/17/24	4/24/24	Conduct pre-administration sessions to complete non-test information on answer documents prior to testing (may also be completed on test day prior to test)
4/25/24	4/25/24	Return of Materials Deadline – Initial Accommodated Materials
4/25/24	4/25/24	<b>Makeup Test Day</b>
4/25/24	5/1/24	<b>Accommodated Makeup Testing Window</b>
4/26/24	4/26/24	Return of Materials Deadline – Makeup Test Day Standard Time Materials
5/2/24	5/2/24	Return of Materials Deadline – Makeup Accommodated Materials
June 2024	June 2024	Answer Documents Received – watch Spotlight for details
August 2024	TBD	Final Reports – watch Spotlight for details

Watch the weekly [Spotlight on Student Assessment and Accountability](http://www.michigan.gov/mde-spotlight) (www.michigan.gov/mde-spotlight) for updates and additional information.

Change Log

October 2022 for 2022-2023 year

October 2023 for the 2023-2024 year

10/27/23

- Added 3/18/24 – 4/11/24 and 4/17/24 – 4/24/24 Conduct pre-administration sessions to complete non-test information on answer documents prior to testing (may also be completed on test day prior to testing)
- Changed 4/15/24 – 4/19/24 Makeup materials arrive in schools to starting date of 4/17/24

1/10/24

- Fixed heading on page 2