



2025 M-STEP List of Important Dates

Start	End	Task/Activity	Mode
10/7/24	11/15/24	Online Waiver Window – request waiver to administer paper/pencil by 5 p.m.	PP
12/4/24	12/4/24	DRC Technology Readiness Webinar (10:00 AM – 11:00 AM) – recording available 12/5/24	OL
1/6/25	2/14/25	Initial Material Order Window by 5 p.m.	PP
1/6/25	2/14/25	Pre-identification of students for preprinted barcode labels by 5 p.m.	PP
1/6/25	3/13/25	Alternate Insight Availability Request	OL
1/6/25	5/1/25	Off-site Test Administration Request – Paper/Pencil	PP
1/6/25	5/15/25	Off-site Test Administration Request - Online	OL
1/6/25	5/15/25	Pre-identification of students by 5 p.m.	OL
2/17/25	5/7/25	Pre-identification of students for local printing of barcode labels by 5 p.m.	PP
2/18/25	2/18/25	Online District and Building Coordinator Training – DRC INSIGHT Portal (10-11:00 A.M.) – recording available 02/19/25	OL
2/21/25	5/16/25	Create/Manage Online Test Sessions and assign Universal Tools, Designated Supports, and Accommodations in DRC INSIGHT Portal	OL
3/24/25	3/26/25	Materials arrive in schools All Grades/All Content Areas	Both
3/24/25	5/16/25	M-STEP Multiplication Chart Accommodation Request Window by 5 p.m.	Both
3/31/25	4/2/25	Materials arrive in schools – alternate delivery date requested – All Grades/All Content Areas	Both
4/3/25	4/29/25	Additional Material Order Window (closes at noon) – All Grades/All Content Areas	PP



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Start	End	Task/Activity	Mode
4/7/25	5/2/25	Paper/Pencil Test Administration Window	PP
4/7/25	05/16/25	Online Test Administration Window	OL
4/9/25	July 2025	Preliminary Reports (within 48 hours of online test completion)	OL
5/7/25	5/7/25	Return of Materials Deadline – All Grades/All content Areas	PP
4/28/25	6/10/25	Accountable Students Enrolled and Demographics – watch Spotlight for details	Both
6/3/25	6/10/25	Answer Documents Received – watch Spotlight for details	Both
6/3/25	6/10/25	Students Not Tested – watch Spotlight for details	Both
August 2025	August 2025	Final Reports – watch Spotlight for details	Both

Watch the weekly [Spotlight on Student Assessment and Accountability](http://www.michigan.gov/mde-spotlight) (www.michigan.gov/mde-spotlight) for updates and additional information.



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Change Log

Date	Task/Activity	Change
10/1/2024	Initial version	NA
2/27/2025	Accountable Students Enrolled and Demographics - watch Spotlight for details	Removed "June 2025" and added the final date window
2/27/2025	Answer Documents Received - watch Spotlight for details	Removed "June 2025" and added the final date window
2/27/2025	Students Not Tested – watch Spotlight for details	Removed "June 2025" and added the final date window