



Exceeding 1% Cap on Participation in State Alternate Assessment Intermediate School District (ISD) Summary Justification Form FY 2021-2022

ISD Name: Monroe ISD

All intermediate school districts must complete this summary form regarding the percentage of students assessed using Michigan's alternate assessment (MI-Access). This includes justification forms from member districts/public school academies (PSA) that assessed more than 1% of students in the spring of 2021 using MI-Access.

Data

Below are the 1% Participation Rates for Monroe ISD:

Content Area	Total Tested	Alternate Tested	Spring 2021 Participation Rate
English Language Arts	7497	92	1.2
Mathematics	7470	88	1.2
Science	3045	35	1.1
Social Studies	3040	28	0.9

Data	Total
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs)	12
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs) that assessed more than 1% of all students tested in the spring of 2021 using MI-Access (in grades 3-8 and 11)	4

Technical Assistance and Professional Development

Tier I: Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2021 test year data and justification form review. Include any professional development and targeted assistance the ISD offered to all member districts, provided by MDE and/or the ISD and MDE together.

Date Occurred	Summary of Technical Assistance and/or Professional Development
02/10/2022	Ongoing technical assistance provided by ISD planner/monitor and regional directors

Tier II/III: Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2021 test year data and justification form review. Include professional development and technical assistance the ISD provided for each specific member district that was flagged for disproportionality regarding assessment participation. Include technical assistance or professional development provided by MDE and/or the ISD and MDE together.

Member District	Date Occurred	Summary of Technical Assistance and/or Professional Development
Monroe Public Schools	01/19/2022	The special education staff meets with the Director on a monthly basis for training activities. During the month of January/February 2022 the Directors will provide a training on assessment selection for students with a disability will using the MDE "Should My Student Take the Alternate Assessment" chart.
Airport Community Schools	01/19/2022	The special education staff meets with the Director on a monthly basis for training activities. During the month of January 2022 the Director will provide a training on assessment selection for students with a disability will using the MDE "Should My Student Take the Alternate Assessment" chart.
Mason Consolidated Schools (Monroe)	01/19/2022	The special education staff meets with the Director on a monthly basis for training activities. During the month of January 2022 the Director will provide a training on assessment selection for students with a disability will using the MDE "Should My Student Take the Alternate Assessment" chart.

What resources or support is needed from MDE for the ISD to carry out the plan?

N/A ☐

Assurances

Please provide the following assurances.

The ISD has provided or will provide targeted assistance to member districts/PSAs that have been flagged for disproportionality for participation in the alternate assessment as outlined on the previous page.

☒ Yes ☐ No

Targeted assistance and professional development include an emphasis on member districts/PSAs using the state assessment selection guidance documents and online trainings.

☒ Yes ☐ No

Assessment selection is an IEP team decision and will not be overridden by administrative or procedural decisions.

☒ Yes ☐ No



Member District

Exceeding 1% Cap Justification Form

FY 2021-2022

Member District: Monroe ISD

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the state.

Data

Below are the 1% Participation Rates for Monroe ISD:

Content Area	Total Tested	Alternate Tested	Spring 2021 Participation Rate
English Language Arts	124	45	36.3
Mathematics	121	42	34.7
Science	94	17	18.1
Social Studies	80	3	3.8

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

☒ Yes ☐ No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation for the 2020-2021 school year.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Teachers and Ancillary Staff	04/14/2021	Professional Staff Meeting: Review of assessment procedures and process for determining appropriate assessments for students.	ISD Staff William Hite, Sarah Yu
Administrators	02/10/2022	Data review and review of decision making process	ISD Staff Rachel Kopke

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

☒ Yes ☐ No

Select the option that applies:

☐ Fewer than 8 students took MI-Access. ☒ 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

☒ Yes ☐ No

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	124
Total Number of students tested with MI-Access	45
Students in center-based program from outside district	45
Adjusted Total	79
Adjusted Participation Number	0
Adjusted Rate	0%

Please describe other justification:

The Monroe County Educational Center serves students from all nine local districts within Monroe County. The Educational Center operates classrooms for students within programs for moderate cognitive impairments and severe cognitive impairments. Testing decisions are made on an individual student basis through the IEP process. Students at the Educational Center participated in the MI-Access Functional Independence assessments, Supported Independence assessments, and Participation level assessments based on IEP team decisions.

2022 Projected Participation Rate

Projected Participation Rate 2021	Number
District's Projected Participation Rate for 2021 (per the response on the 2020 alternate assessment projected participation form)	100%

Using students' IEP information, Michigan School Data System (MSDS), and other current data, complete the following table to calculate the 2022 projected participation rate.

Projected Participation Rate 2022	Number
Total number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	47
Total number of students whose IEPs designate MI-Access for state summative assessments in any content area	47
Projected Participation Rate for 2022	100%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction.

Audience	Topics and Method of Training	Date
Special Education Teachers and Ancillary Staff	Assessment selection, verification that all students eligible for testing have been identified, and testing procedures.	03/02/2022

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

☐ Yes ☒ No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

☒ Yes ☐ No

The member district allows IEP team members to decide which students take an alternate assessment.

☒ Yes ☐ No

The member district addresses any issues of disproportionality in statewide assessment.

☒ Yes ☐ No

Airport Community Schools (58020)

Instructions

This page uses data entered by Airport Community Schools (58020) for ISD review. ISDs may accept this district submission by clicking **Accept District Form**. Alternatively, ISDs may return this form for modifications by clicking **Return for Modifications**. When this form is accepted by the ISD, the applicable district information will need to be included in the ISD Summary Justification Form.

Data

Below are the 1% Participation Rates for Airport Community Schools (58020):

Content Area	Total Tested	Alternate Tested	Spring 2021 Participation Rate
English Language Arts	1077	12	1.1
Mathematics	1076	12	1.1
Science	408	5	1.2
Social Studies	417	8	1.9

Professional Development Provided

Question	Yes	No
Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?	<input checked="" type="radio"/>	<input type="radio"/>

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation for the 2020-2021 school year.

Audience	Date Occurred	Topics and Method of Training	Delivered by
School based IEP teams	9/15/2021	Discussion using Guidelines for Participation in MI-Access at each IEP	District Staff
Parents	9/6/2021	Discussion using Guidelines for Participation in MI-Access at each IEP	District Staff
Special Educators	1/13/2021	Preparing for Spring Assessments - General Assessments, Guidelines for Participation MI-Access, Should My Student Take the Alternate Assessment?, Factors to Consider	ISD Staff

Contributing Factors

Question	Yes	No
Did the district test fewer than 500 students total using statewide assessments?	<input type="radio"/>	<input checked="" type="radio"/>
Fewer than 8 students took MI-Access.	<input type="radio"/>	<input type="radio"/>
8 or more students took MI-Access.	<input type="radio"/>	<input type="radio"/>

Question	Yes	No
Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?	<input checked="" type="radio"/>	<input type="radio"/>

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	1077
Total Number of students tested with MI-Access	12
Students in center-based program from outside district	0
Adjusted Total	1077
Adjusted Participation Number	12
Adjusted Rate	1.1%

Please describe other justification as it specifically relates to Covid-19 and the Coronavirus Pandemic:

Please describe other justification:

In 20-21 Airport Community Schools had 2,605 students enrolled with 295 students eligible to receive special education. Students with disabilities represented 11% of the total school population. Of the 295 students receiving special education, 12 students participated in the alternate assessment, all taking the Functional Independence assessment. Zero students in the district took the Supported Independence or the Participation assessment. All 12 students who took the MI-Access Functional Independence Assessment were enrolled in a Local Based Special Education Program operated by the Monroe County Intermediate School District. Of 295 students receiving special education in the district, 88 students were enrolled in the Local Based Special Education (LBSE) program, a special education program providing special education services to students who generally require 50% or more of their day provided by a special education teacher in a special education environment and require a highly structured program. There were 8 LBSE classrooms in Airport Community Schools: two classrooms at Ritter Elementary for grades K-4, three classrooms at Wagar Middle School for grades 5-8 and three classes at Airport High School for grades 9-12. The following eligibility categories were represented in enrollment:

ASD: 24 students

CI: 16 students

ECDD: 6 students

EI: 17 students

OHI: 14 students

PI: 1 student

SLD: 7 students

SLI: 3 students

Of the 88 students enrolled in LBSE, 50 were in grades 3-8 and 11. Thirty-eight of the 50 students, 76%, participated in the M-STEP assessment or in the case of 11th graders, the SAT. The 12 students who participated in the alternate assessment are represented in the eligibility categories below:

ASD: 3 students

CI: 6 students

OHI: 1 student

PI: 1 student

SLI: 1 student

At each Individualized Education Plan meeting, teams utilized the Michigan Department of Education guidance document, [Should My Student Take the Alternate Assessment](#), to make individualized decisions regarding state-wide assessment participation.

2022 Projected Participation Rate

Projected Participation Rate 2021	Number
District's Projected Participation Rate for 2021 (per the response on the 2020 alternate assessment projected participation form)	1%

Using students' IEP information, Michigan School Data System (MSDS), and other current data, complete the following table to calculate the 2022 projected participation rate.

Projected Participation Rate 2022	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	1471
Total number of students whose IEPs designate MI-Access for state summative assessments in any content area	13
Projected Participation Rate for 2022	0.9%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction.

Audience	Topics and Method of Training	Date
Special Education Teams	Spring Assessment Updates - Review resources and guidance documents on the MDE website including Student Supports and Accommodations Guidance Document for M-STEP, MI-Access, WIDA, PSAT, SAT and ACT WorkKeys, Student Supports and Accommodations FAQ, and Should My Student Take the Alternate Assessment?	1/12/2022

Mason Consolidated Schools (Monroe) (58090)

Instructions

This page uses data entered by Mason Consolidated Schools (Monroe) (58090) for ISD review. ISDs may accept this district submission by clicking **Accept District Form**. Alternatively, ISDs may return this form for modifications by clicking **Return for Modifications**. When this form is accepted by the ISD, the applicable district information will need to be included in the ISD Summary Justification Form.

Data

Below are the 1% Participation Rates for Mason Consolidated Schools (Monroe) (58090):

Content Area	Total Tested	Alternate Tested	Spring 2021 Participation Rate
English Language Arts	479	9	1.9
Mathematics	477	9	1.9
Science	210	1	0.5
Social Studies	211	2	0.9

Professional Development Provided

Question	Yes	No
Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?	<input checked="" type="radio"/>	<input type="radio"/>

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation for the 2020-2021 school year.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Resource Room Teachers, Ancillary Special Education staff, ISD Self-Contained teachers	1/20/2021	Monthly Special Education meeting in each building within the District. (Mason Elementary, Mason Middle, Mason High School) The teams were presented with the MDE flowchart "Should My Student Take the Alternate Assessment." The teams walked through the flowchart and when to utilize the chart for decision making on the alternate assessments.	ISD Staff
All special education staff that support the district	9/23/2020	All district special education staff are provided with the MCISD IEP Documentation Checklist. This document provides written compliance guidelines for staff when completing the IEP-including the selection of statewide assessments for students.	ISD Staff

Contributing Factors

Question	Yes	No
Did the district test fewer than 500 students total using statewide assessments?	<input type="radio"/>	<input checked="" type="radio"/>
Fewer than 8 students took MI-Access.	<input type="radio"/>	<input type="radio"/>
8 or more students took MI-Access.	<input type="radio"/>	<input type="radio"/>

Question	Yes	No
Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?	<input checked="" type="radio"/>	<input type="radio"/>

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	504
Total Number of students tested with MI-Access	12
Students in center-based program from outside district	5
Adjusted Total	499
Adjusted Participation Number	7
Adjusted Rate	1.4%

Please describe other justification as it specifically relates to Covid-19 and the Coronavirus Pandemic:

The district was open for in-person instruction for the 2020-2021 school year. However, there was a virtual option that was available for all students if the family still had concerns about exposure to the COVID-19 virus. The district had students participate in the virtual option and opt out of the state assessment.

Please describe other justification:

The district runs a regional MOCI program that contains students from multiple surrounding school districts. Of the twelve student who participated in the MiAccess assessment five (41%) were from students outside of the district.

2022 Projected Participation Rate

Projected Participation Rate 2021	Number
District's Projected Participation Rate for 2021 (per the response on the 2020 alternate assessment projected participation form)	2.5%

Using students' IEP information, Michigan School Data System (MSDS), and other current data, complete the following table to calculate the 2022 projected participation rate.

Projected Participation Rate 2022	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	552
Total number of students whose IEPs designate MI-Access for state summative assessments in any content area	8
Projected Participation Rate for 2022	1.4%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction.

Audience	Topics and Method of Training	Date
Local district special education staff and administrators	Provide training on assessment selection for students with a disability. This will include reviewing the differences between MSTEP and MiAccess with a review of the MDE flowchart for assessment selection.	6/1/2022

Disproportionality

Question	Yes	No
Did the member district receive notification from the ISD regarding disproportionality in participation in the alternate assessment?	<input type="radio"/>	<input checked="" type="radio"/>

Resources and Technical Assistance

Question	Yes	No
Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?	<input type="radio"/>	<input checked="" type="radio"/>

Please detail the need for additional resources and technical assistance.

Assurances

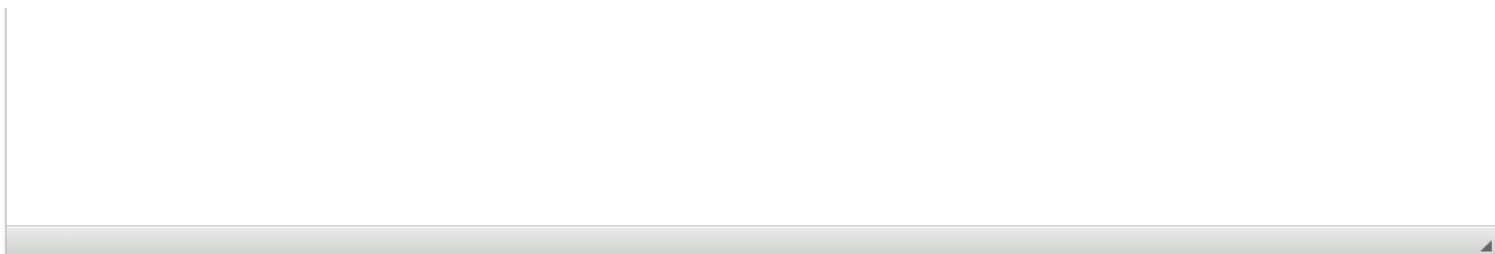
Please provide the following assurances.

Question	Yes	No
The member district IEP team members follow the state guidelines for participation in the alternate assessment.	<input checked="" type="radio"/>	<input type="radio"/>
The member district allows IEP team members to decide which students take an alternate assessment.	<input checked="" type="radio"/>	<input type="radio"/>
The member district addresses any issues of disproportionality in statewide assessment.	<input checked="" type="radio"/>	<input type="radio"/>

District Comments

ISD Comments

(required if ISD is returning to district for modifications)



Monroe Public Schools (58010)

Instructions

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Data

Below are the 1% Participation Rates for Monroe Public Schools (58010):

Content Area	Total Tested	Alternate Tested	Spring 2021 Participation Rate
English Language Arts	428	8	1.9
Mathematics	426	7	1.6
Science	40	4	10
Social Studies	41	5	12.2

Professional Development Provided

Question	Yes	No
Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?	<input checked="" type="radio"/>	<input type="radio"/>

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation for the 2020-2021 school year.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Resource room teachers and building administrators	11/18/2020	As part of our monthly special education meetings, we discussed the flowchart from MDE that helps teams make decisions on alternative assessment participation.	ISD Staff
ISD self-contained teachers and ancillary staff	11/11/2020	The staff participated in our monthly regional meeting. At this meeting we reviewed the 1% CAP and the flowchart to help guide the decision making process for teams when considering the alternate assessment.	ISD Staff

Contributing Factors

Question	Yes	No
Did the district test fewer than 500 students total using statewide assessments?	<input checked="" type="radio"/>	<input type="radio"/>
Fewer than 8 students took MI-Access.	<input type="radio"/>	<input checked="" type="radio"/>
8 or more students took MI-Access.	<input checked="" type="radio"/>	<input type="radio"/>

Question	Yes	No
Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?	<input checked="" type="radio"/>	<input type="radio"/>

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	130
Total Number of students tested with MI-Access	9
Students in center-based program from outside district	2
Adjusted Total	128
Adjusted Participation Number	7
Adjusted Rate	5.5%

Please describe other justification as it specifically relates to Covid-19 and the Coronavirus Pandemic:

The district was closed for in-person instruction for a majority of the 2020-2021 school year. The district began to phase students back into the buildings the week of March 15th. This was done by grade levels with grades K-2 coming back the week of March 15th followed by grades 3-4 the week of March 22nd. As the district continued to slowly bring students back to the building it made the decision to not require students to participate in statewide assessments. Students were given the option to participate in the MSTEP or MIAccess assessments. The district saw a very low participation rate for the assessments with only 121 students participating in the MTEP assessment and 9 students participating in the MIAccess assessment. This low number is drastically lower than the 1,850 students who participated in MTEP assessments during the 2018-2019 school year.

The district submitted, through OEAA, tests for all students who were eligible to participate in the statewide assessments. However, the actual number of tests that were completed was far less than that number. The adjusted rate of 6.9% was impacted from the low overall participation rate of all students within the district.

Please describe other justification:

The local district houses a regional MOCI room that provides programming for students that IEP teams have determined have a need for a modified curriculum. Out of the 9 students who participated in the alternate assessment two were from neighboring districts.

2022 Projected Participation Rate

Projected Participation Rate 2021	Number
District's Projected Participation Rate for 2021 (per the response on the 2020 alternate assessment projected participation form)	0.8%

Using students' IEP information, Michigan School Data System (MSDS), and other current data, complete the following table to calculate the 2022 projected participation rate.

Projected Participation Rate 2022	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	2553
Total number of students whose IEPs designate MI-Access for state summative assessments in any content area	20
Projected Participation Rate for 2022	0.8%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction.

Audience	Topics and Method of Training	Date
Local district special education staff	The special education staff meets with the Director on a monthly basis for training activities. During the month of January 2022 the Director will provide a training on assessment selection for students with a disability will using the MDE "Should My Student Take the Alternate Assessment" chart.	1/19/2022
Local district special education staff		

Disproportionality

Question	Yes	No
Did the member district receive notification from the ISD regarding disproportionality in participation in the alternate assessment?	<input type="radio"/>	<input checked="" type="radio"/>

Resources and Technical Assistance

Question	Yes	No
Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?	<input type="radio"/>	<input checked="" type="radio"/>

Please detail the need for additional resources and technical assistance.

Assurances

Please provide the following assurances.

Question	Yes	No
The member district IEP team members follow the state guidelines for participation in the alternate assessment.	<input checked="" type="radio"/>	<input type="radio"/>
The member district allows IEP team members to decide which students take an alternate assessment.	<input checked="" type="radio"/>	<input type="radio"/>
The member district addresses any issues of disproportionality in statewide assessment.	<input checked="" type="radio"/>	<input type="radio"/>

District Comments

The district had previously seen a decrease in the number of students participating in the statewide alternative assessment. Due to the low number of overall students participating in the

assessments in the spring of 2020 the district saw an increase in the percentage of students participating in the alternate assessment. If all eligible students had opted to participate in the statewide assessments the districts would not have exceeded the cap.

ISD Comments

(required if ISD is returning to district for modifications)

[illegible]