



Exceeding 1% Cap on Participation in State Alternate Assessment Intermediate School District (ISD) Summary Justification Form FY 2021-2022

ISD Name: Ottawa Area ISD

All intermediate school districts must complete this summary form regarding the percentage of students assessed using Michigan's alternate assessment (MI-Access). This includes justification forms from member districts/public school academies (PSA) that assessed more than 1% of students in the spring of 2021 using MI-Access.

Data

Below are the 1% Participation Rates for Ottawa Area ISD:

Content Area	Total Tested	Alternate Tested	Spring 2021 Participation Rate
English Language Arts	23115	327	1.4
Mathematics	23001	319	1.4
Science	9885	136	1.4
Social Studies	9778	74	0.8

Data	Total
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs)	19
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs) that assessed more than 1% of all students tested in the spring of 2021 using MI-Access (in grades 3-8 and 11)	9

Technical Assistance and Professional Development

Tier I: Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2021 test year data and justification form review. Include any professional development and targeted assistance the ISD offered to all member districts, provided by MDE and/or the ISD and MDE together.

Date Occurred	Summary of Technical Assistance and/or Professional Development
08/13/2021	The Ottawa Area ISD provided an updated IEP guidance document with built in guidance for all section of the IEP, including the consideration for state assessment and links to MDE guidance and resources.

Tier II/III: Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2021 test year data and justification form review. Include professional development and technical assistance the ISD provided for each specific member district that was flagged for disproportionality regarding assessment participation. Include technical assistance or professional development provided by MDE and/or the ISD and MDE together.

Member District	Date Occurred	Summary of Technical Assistance and/or Professional Development
Grand Haven Area Public Schools	08/17/2021	Met with secondary and elementary teachers and related service providers on the new MiPSE IEP platform. Key points were made on documentation of state assessment, built in guidance and links to the MDE flowchart.
Grand Haven Area Public Schools	08/18/2021	Met with secondary and elementary teachers and related service providers on the new MiPSE IEP platform. Key points were made on documentation of state assessment, built in guidance and links to the MDE flowchart.
Grand Haven Area Public Schools	09/14/2020	We met with a district team to review participation and proficiency data and a presentation around a shift in practice around the consideration of alternate assessment for students with disabilities utilizing the new definition and guidance coming from MDE, as well as ESSA.

What resources or support is needed from MDE for the ISD to carry out the plan?

We currently do not need support from the MDE OSE. However, we are closely monitoring feedback from districts around the concept of moving closer to 1%, for those districts who are over, understanding the definition of Significant Cognitive Disabilities, and the impact of assessment choice and how it should reflect the curriculum standards a student is working in.

Assurances

Please provide the following assurances.

The ISD has provided or will provide targeted assistance to member districts/PSAs that have been flagged for disproportionality for participation in the alternate assessment as outlined on the previous page.

☒ Yes ☐ No

Targeted assistance and professional development include an emphasis on member districts/PSAs using the state assessment selection guidance documents and online trainings.

☒ Yes ☐ No

Assessment selection is an IEP team decision and will not be overridden by administrative or procedural decisions.

☒ Yes ☐ No



Member District Exceeding 1% Cap Justification Form FY 2021-2022

Member District: Ottawa Area ISD

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the state.

Data

Below are the 1% Participation Rates for Ottawa Area ISD:

Content Area	Total Tested	Alternate Tested	Spring 2021 Participation Rate
English Language Arts	70	46	65.7
Mathematics	71	46	64.8
Science	37	24	64.9
Social Studies	15	2	13.3

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

☒ Yes ☐ No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation for the 2020-2021 school year.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Teachers	04/23/2021	MI-Access Online training required of all teaching staff. The online training was shared via email by the Test Coordinator.	District Staff
Special Education Teachers	09/07/2021	Shared video re: Assessment selection training and handouts	District Staff
Special Education Teachers	08/19/2021	IEP training (technical assistance)	ISD Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

☒ Yes ☐ No

Select the option that applies:

☐ Fewer than 8 students took MI-Access. ☒ 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

☒ Yes ☐ No

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	70
Total Number of students tested with MI-Access	46
Students in center-based program from outside district	70
Adjusted Total	0
Adjusted Participation Number	0
Adjusted Rate	0%

Please describe other justification as it specifically relates to Covid-19 and the Coronavirus Pandemic:

There are no justifications related to COVID-19 or the Coronavirus Pandemic.

Please describe other justification:

The Ottawa Area ISD operates both a center-based program for students within MoCI and SXI programs, as well as a center-based program for students requiring EI program supports.

2022 Projected Participation Rate

Projected Participation Rate 2021	Number
District's Projected Participation Rate for 2021 (per the response on the 2020 alternate assessment projected participation form)	74.3%

Using students' IEP information, Michigan School Data System (MSDS), and other current data, complete the following table to calculate the 2022 projected participation rate.

Projected Participation Rate 2022	Number
Total number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	65
Total number of students whose IEPs designate MI-Access for state summative assessments in any content area	54
Projected Participation Rate for 2022	83.1%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction.

Audience	Topics and Method of Training	Date
Special Education Teachers	There will be training for special education teachers at both of our center-based programs educating students in grades 3, 4, 5, 6, 7, 8, & 11. Training will target review of the MDE technical assistance materials for current teaching staff and introduction to the materials for any new teaching staff. This will take place prior to June 30, 2022 and will also be a part of opening training in August 2022.	06/30/2022

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

☐ Yes ☒ No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

☒ Yes ☐ No

The member district allows IEP team members to decide which students take an alternate assessment.

☒ Yes ☐ No

The member district addresses any issues of disproportionality in statewide assessment.

☒ Yes ☐ No

Allendale Public Schools (70040)

Instructions

This page uses data entered by Allendale Public Schools (70040) for ISD review. ISDs may accept this district submission by clicking **Accept District Form**. Alternatively, ISDs may return this form for modifications by clicking **Return for Modifications**. When this form is accepted by the ISD, the applicable district information will need to be included in the ISD Summary Justification Form.

Data

Below are the 1% Participation Rates for Allendale Public Schools (70040):

Content Area	Total Tested	Alternate Tested	Spring 2021 Participation Rate
English Language Arts	1196	12	1
Mathematics	1191	11	0.9
Science	468	5	1.1
Social Studies	466	3	0.6

Professional Development Provided

Question	Yes	No
Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?	<input checked="" type="radio"/>	<input type="radio"/>

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation for the 2020-2021 school year.

Audience	Date Occurred	Topics and Method of Training	Delivered by
SE Ancillary Staff	2/24/2020	Review of IEP system, including best practices for state assessment (including use of documents created by the state to help mak these decisions).	District Staff
All SE Staff	3/8/2021	Provided MI-Access manuals and other guidance documents in weekly Director update to help prepare for upcoming test cycle.	District Staff

Contributing Factors

Question	Yes	No
Did the district test fewer than 500 students total using statewide assessments?	<input type="radio"/>	<input checked="" type="radio"/>
Fewer than 8 students took MI-Access.	<input type="radio"/>	<input type="radio"/>
8 or more students took MI-Access.	<input type="radio"/>	<input type="radio"/>

Question	Yes	No
Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?	<input type="radio"/>	<input checked="" type="radio"/>

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	
Total Number of students tested with MI-Access	
Students in center-based program from outside district	
Adjusted Total	0
Adjusted Participation Number	0
Adjusted Rate	0%

Please describe other justification as it specifically relates to Covid-19 and the Coronavirus Pandemic:

Please describe other justification:

The district operates a center-based program at the 3rd-5th grade level for students with severe multiple impairments and 4 students from this program were evaluated using MI-ACCESS. The program services students from other districts in Ottawa County. I believe this program would inflate our numbers to some degree.

2022 Projected Participation Rate

Projected Participation Rate 2021	Number
District's Projected Participation Rate for 2021 (per the response on the 2020 alternate assessment projected participation form)	0.5%

Using students' IEP information, Michigan School Data System (MSDS), and other current data, complete the following table to calculate the 2022 projected participation rate.

Projected Participation Rate 2022	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	1334
Total number of students whose IEPs designate MI-Access for state summative assessments in any content area	9
Projected Participation Rate for 2022	0.7%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction.

Audience	Topics and Method of Training	Date
Special Education Staff	Professional development and training around alternate assessment and tools available to make this determination.	2/8/2022
Special Education Staff & Administration	Written guidance on assessment selection, including access to update testing manuals.	1/17/2022

Disproportionality

Question	Yes	No
Did the member district receive notification from the ISD regarding disproportionality in participation in the alternate assessment?	<input type="radio"/>	<input checked="" type="radio"/>

Resources and Technical Assistance

Question	Yes	No
Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?	<input type="radio"/>	<input checked="" type="radio"/>

Please detail the need for additional resources and technical assistance.

Assurances

Please provide the following assurances.

Question	Yes	No
The member district IEP team members follow the state guidelines for participation in the alternate assessment.	<input checked="" type="radio"/>	<input type="radio"/>
The member district allows IEP team members to decide which students take an alternate assessment.	<input checked="" type="radio"/>	<input type="radio"/>
The member district addresses any issues of disproportionality in statewide assessment.	<input checked="" type="radio"/>	<input type="radio"/>

District Comments

The district has always worked hard to ensure that students take the appropriate state-wide assessment. The MDE decision tree is frequently utilized and housed on the district's special education procedural livebinder. It warrants note that new teachers also undergo yearly training with the Director to learn how to decide which assessment a student should take at IEP meetings.

ISD Comments

(required if ISD is returning to district for modifications)

[illegible]

Grand Haven Area Public Schools (70010)

Instructions

This page uses data entered by Grand Haven Area Public Schools (70010) for ISD review. ISDs may accept this district submission by clicking **Accept District Form**. Alternatively, ISDs may return this form for modifications by clicking **Return for Modifications**. When this form is accepted by the ISD, the applicable district information will need to be included in the ISD Summary Justification Form.

Data

Below are the 1% Participation Rates for Grand Haven Area Public Schools (70010):

Content Area	Total Tested	Alternate Tested	Spring 2021 Participation Rate
English Language Arts	2603	57	2.2
Mathematics	2592	54	2.1
Science	1166	20	1.7
Social Studies	1153	9	0.8

Professional Development Provided

Question	Yes	No
Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?	<input checked="" type="radio"/>	<input type="radio"/>

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation for the 2020-2021 school year.

Audience	Date Occurred	Topics and Method of Training	Delivered by
all special ed staff K-6	8/17/2021	Training our the new special ed system (MIPSE) reviewed IEP documentation, alternative assessment information (see flow chart),	ISD Staff jessica Elenbaas-Domingues
all special ed staff 7-12	8/18/2021	Training our the new special ed system (MIPSE) reviewed IEP documentation, alternative assessment information (see flow chart),	ISD Staffjessica Elenbaas-Domingues

Contributing Factors

Question	Yes	No
Did the district test fewer than 500 students total using statewide assessments?	<input type="radio"/>	<input checked="" type="radio"/>
Fewer than 8 students took MI-Access.	<input type="radio"/>	<input checked="" type="radio"/>
8 or more students took MI-Access.	<input checked="" type="radio"/>	<input type="radio"/>

Question	Yes	No
Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?	<input checked="" type="radio"/>	<input type="radio"/>

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	7374
Total Number of students tested with MI-Access	140
Students in center-based program from outside district	7
Adjusted Total	7367
Adjusted Participation Number	133
Adjusted Rate	1.8%

Please describe other justification as it specifically relates to Covid-19 and the Coronavirus Pandemic:

None

Please describe other justification:

Grand Haven runs 2 SXI programs for our county and therefore have additional students that test with an alternative assessment. We also run K-12 self-contained CI programs for our district and K-12 self-contained ASD programs for our district.

2022 Projected Participation Rate

Projected Participation Rate 2021	Number
District's Projected Participation Rate for 2021	2.3%

(per the response on the 2020 alternate assessment projected participation form)

Using students' IEP information, Michigan School Data System (MSDS), and other current data, complete the following table to calculate the 2022 projected participation rate.

Projected Participation Rate 2022	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	2812
Total number of students whose IEPs designate MI-Access for state summative assessments in any content area	36
Projected Participation Rate for 2022	1.3%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction.

Audience	Topics and Method of Training	Date
all staff (teachers, itinerants)	walk through the assessment video and alternative assessment flow chart from the state	4/29/2022

Disproportionality

Question	Yes	No
Did the member district receive notification from the ISD regarding disproportionality in participation in the alternate assessment?	<input type="radio"/>	<input checked="" type="radio"/>

Resources and Technical Assistance

Question	Yes	No
Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?	<input checked="" type="radio"/>	<input type="radio"/>

Please detail the need for additional resources and technical assistance.

We will be reaching out to the ISD for additional resources and help in training for staff on the alternative assessment procedure.

Assurances

Please provide the following assurances.

Question	Yes	No
The member district IEP team members follow the state guidelines for participation in the alternate assessment.	<input checked="" type="radio"/>	<input type="radio"/>
The member district allows IEP team members to decide which students take an alternate assessment.	<input checked="" type="radio"/>	<input type="radio"/>
The member district addresses any issues of disproportionality in statewide assessment.	<input checked="" type="radio"/>	<input type="radio"/>

District Comments

None

ISD Comments

(required if ISD is returning to district for modifications)

[illegible]

Hamilton Community Schools (03100)

Instructions

This page uses data entered by Hamilton Community Schools (03100) for ISD review. ISDs may accept this district submission by clicking **Accept District Form**. Alternatively, ISDs may return this form for modifications by clicking **Return for Modifications**. When this form is accepted by the ISD, the applicable district information will need to be included in the ISD Summary Justification Form.

Data

Below are the 1% Participation Rates for Hamilton Community Schools (03100):

Content Area	Total Tested	Alternate Tested	Spring 2021 Participation Rate
English Language Arts	1293	14	1.1
Mathematics	1290	15	1.2
Science	526	3	0.6
Social Studies	528	4	0.8

Professional Development Provided

Question	Yes	No
Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?	<input checked="" type="radio"/>	<input type="radio"/>

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation for the 2020-2021 school year.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Teachers	1/21/2021	Review department meeting processes and procedures. Reviewed the state flow chart for decision making around state assessments for individual students.	District Staff Sara McIntyre-Lindstrom
K-12 Special Education Department	8/23/2021	MiPse and IEP processes and Procedures	District Staff Sara McIntyre-Lindstrom

Contributing Factors

Question	Yes	No
Did the district test fewer than 500 students total using statewide assessments?	<input type="radio"/>	<input checked="" type="radio"/>
Fewer than 8 students took MI-Access.	<input type="radio"/>	<input type="radio"/>
8 or more students took MI-Access.	<input type="radio"/>	<input type="radio"/>

Question	Yes	No
Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?	<input type="radio"/>	<input checked="" type="radio"/>

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	
Total Number of students tested with MI-Access	
Students in center-based program from outside district	
Adjusted Total	0
Adjusted Participation Number	0
Adjusted Rate	0%

Please describe other justification as it specifically relates to Covid-19 and the Coronavirus Pandemic:

Please describe other justification:

Last year we happened to have a higher number of students who qualified for alternative state assessments based on their need to focus on the essential elements for their learning needs.

2022 Projected Participation Rate

Projected Participation Rate 2021	Number
District's Projected Participation Rate for 2021 (per the response on the 2020 alternate assessment projected participation form)	1.2%

Using students' IEP information, Michigan School Data System (MSDS), and other current data, complete the following table to calculate the 2022 projected participation rate.

Projected Participation Rate 2022	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	1343
Total number of students whose IEPs designate MI-Access for state summative assessments in any content area	18
Projected Participation Rate for 2022	1.3%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction.

Audience	Topics and Method of Training	Date
K-12 Special Education Department	Specific Instructions on state assessment decision making	3/25/2022
Elementary Special Education Teachers	Review the process for looking at state assessment decision making	1/28/2022
Special Education Department	Send an email with the materials for state assessment decision making at the start of the school year.	8/22/2022

Disproportionality

Question	Yes	No
Did the member district receive notification from the ISD regarding disproportionality in participation in the alternate assessment?	<input type="radio"/>	<input checked="" type="radio"/>

Resources and Technical Assistance

Question	Yes	No
Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?	<input type="radio"/>	<input checked="" type="radio"/>

Please detail the need for additional resources and technical assistance.

Assurances

Please provide the following assurances.

Question	Yes	No
The member district IEP team members follow the state guidelines for participation in the alternate assessment.	<input checked="" type="radio"/>	<input type="radio"/>
The member district allows IEP team members to decide which students take an alternate assessment.	<input checked="" type="radio"/>	<input type="radio"/>
The member district addresses any issues of disproportionality in statewide assessment.	<input checked="" type="radio"/>	<input type="radio"/>

District Comments

ISD Comments

(required if ISD is returning to district for modifications)

Holland City School District (70020)

Instructions

This page uses data entered by Holland City School District (70020) for ISD review. ISDs may accept this district submission by clicking **Accept District Form**. Alternatively, ISDs may return this form for modifications by clicking **Return for Modifications**. When this form is accepted by the ISD, the applicable district information will need to be included in the ISD Summary Justification Form.

Data

Below are the 1% Participation Rates for Holland City School District (70020):

Content Area	Total Tested	Alternate Tested	Spring 2021 Participation Rate
English Language Arts	1445	30	2.1
Mathematics	1449	30	2.1
Science	632	17	2.7
Social Studies	618	10	1.6

Professional Development Provided

Question	Yes	No
Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?	<input checked="" type="radio"/>	<input type="radio"/>

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation for the 2020-2021 school year.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Team Members	3/22/2021	Reviewed district created Google Slides (available upon request)	District Staff
Special Education Team	3/22/2021	Special Education team members were directed to Michigan Virtual Modules on MI Access as part of required professional development	MDE

Contributing Factors

Question	Yes	No
Did the district test fewer than 500 students total using statewide assessments?	<input type="radio"/>	<input checked="" type="radio"/>
Fewer than 8 students took MI-Access.	<input type="radio"/>	<input type="radio"/>
8 or more students took MI-Access.	<input type="radio"/>	<input type="radio"/>

Question	Yes	No
Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?	<input type="radio"/>	<input checked="" type="radio"/>

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	
Total Number of students tested with MI-Access	
Students in center-based program from outside district	
Adjusted Total	0
Adjusted Participation Number	0
Adjusted Rate	0%

Please describe other justification as it specifically relates to Covid-19 and the Coronavirus Pandemic:

Please describe other justification:

District includes high numbers of students in ASD or CI programming placement.

2022 Projected Participation Rate

Projected Participation Rate 2021	Number
District's Projected Participation Rate for 2021 (per the response on the 2020 alternate assessment projected participation form)	2.1%

Using students' IEP information, Michigan School Data System (MSDS), and other current data, complete the following table to calculate the 2022 projected participation rate.

Projected Participation Rate 2022	Number
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Projected Participation Rate 2022	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	1481
Total number of students whose IEPs designate MI-Access for state summative assessments in any content area	31
Projected Participation Rate for 2022	2.1%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction.

Audience	Topics and Method of Training	Date
SE Team Members/Administrators	Review of current training materials, IEP reviews, in conjunction with ISD professional development already occurring. Modeling of MDE, MI Access Decision Making Tool to SE team members, review of district google slides and Michigan Virtual training module.	4/22/2022

Disproportionality

Question	Yes	No
Did the member district receive notification from the ISD regarding disproportionality in participation in the alternate assessment?	<input type="radio"/>	<input checked="" type="radio"/>

Resources and Technical Assistance

Question	Yes	No
Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?	<input checked="" type="radio"/>	<input type="radio"/>

Please detail the need for additional resources and technical assistance.

Request for technical assistance from ISD to be incorporated within GSM process. Request for MDE trainer to provide professional development between June-August of 2022 to review resources available to IEP team members and or parents that support MI Access decision making.

Assurances

Please provide the following assurances.

Question	Yes	No
The member district IEP team members follow the state guidelines for participation in the alternate assessment.	<input checked="" type="radio"/>	<input type="radio"/>
The member district allows IEP team members to decide which students take an alternate assessment.	<input checked="" type="radio"/>	<input type="radio"/>
The member district addresses any issues of disproportionality in statewide assessment.	<input checked="" type="radio"/>	<input type="radio"/>

District Comments

ISD Comments

(required if ISD is returning to district for modifications)

Hudsonville Public School District (70190)

Instructions

This page uses data entered by Hudsonville Public School District (70190) for ISD review. ISDs may accept this district submission by clicking **Accept District Form**. Alternatively, ISDs may return this form for modifications by clicking **Return for Modifications**. When this form is accepted by the ISD, the applicable district information will need to be included in the ISD Summary Justification Form.

Data

Below are the 1% Participation Rates for Hudsonville Public School District (70190):

Content Area	Total Tested	Alternate Tested	Spring 2021 Participation Rate
English Language Arts	3461	48	1.4
Mathematics	3461	45	1.3
Science	1512	18	1.2
Social Studies	1504	15	1

Professional Development Provided

Question	Yes	No
Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?	<input checked="" type="radio"/>	<input type="radio"/>

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation for the 2020-2021 school year.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Teachers	8/19/2020	In-person team meetings on 8/19/21 and 8/20/21 with Elementary and Secondary Special Education Teachers regarding IEP expectations, including state assessment selection and accommodations	District Staff
IEP Team Members	8/19/2021	The current IEP system (MIPSE) are provided with a prompt to use the Alternate Assessment Selection Guidelines prior to determining if a student will take the MI-ACCESS and to provide a rationale if it is determined that the alternate assessment is most appropriate. During in-person training, these aspects of the MIPSE format were reviewed.	District Staff

Contributing Factors

Question	Yes	No
Did the district test fewer than 500 students total using statewide assessments?	<input type="radio"/>	<input checked="" type="radio"/>
Fewer than 8 students took MI-Access.	<input type="radio"/>	<input type="radio"/>
8 or more students took MI-Access.	<input type="radio"/>	<input type="radio"/>

Question	Yes	No
Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?	<input type="radio"/>	<input checked="" type="radio"/>

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	
Total Number of students tested with MI-Access	
Students in center-based program from outside district	
Adjusted Total	0
Adjusted Participation Number	0
Adjusted Rate	0%

Please describe other justification as it specifically relates to Covid-19 and the Coronavirus Pandemic:

The impact of the Coronavirus Pandemic has been widespread. Specific to state assessment selection, some students' progression of learning was more heavily impacted than others and some students' participation in virtual programming made it difficult to collect valid assessments that would have otherwise been obtained by in-person instruction and evaluation.

Please describe other justification:

While the district does not operate center-based or regional programming for students with severe cognitive impairments, we do operate several ASD programs and moderate cognitive impairment programs which do host some students from neighboring districts. Each IEP team carefully considers which state assessment a student will take each year. Teams are asked to consider each student individually, using the resources provided by the MDE, and not to assume that a student will take one assessment or another based on the program/services the student receives. Teams are also asked to consider this assessment selection at each IEP meeting, and that the prior year's selection does not automatically mean that the same assessment will be appropriate the following year. District administration does not override the IEP team's decisions.

2022 Projected Participation Rate

Jenison Public Schools (70175)

Instructions

This page uses data entered by Jenison Public Schools (70175) for ISD review. ISDs may accept this district submission by clicking **Accept District Form**. Alternatively, ISDs may return this form for modifications by clicking **Return for Modifications**. When this form is accepted by the ISD, the applicable district information will need to be included in the ISD Summary Justification Form.

Data

Below are the 1% Participation Rates for Jenison Public Schools (70175):

Content Area	Total Tested	Alternate Tested	Spring 2021 Participation Rate
English Language Arts	2412	33	1.4
Mathematics	2421	34	1.4
Science	1053	13	1.2
Social Studies	1052	8	0.8

Professional Development Provided

Question	Yes	No
Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?	<input checked="" type="radio"/>	<input type="radio"/>

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation for the 2020-2021 school year.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Elementary Special Ed Dept meeting	8/23/2021	Review of documents related to state guidelines were presented to teachers.	District Staff
Junior high Dept Meeting	8/23/2021	Review of documents related to state guidelines and review of students were assigned Mi-Access	District Staff
High School Dept Meeting	9/13/2021	Review of documents related to state guidelines and review of students currently assigned to Mi-Access.	District Staff

Contributing Factors

Question	Yes	No
Did the district test fewer than 500 students total using statewide assessments?	<input type="radio"/>	<input checked="" type="radio"/>
Fewer than 8 students took MI-Access.	<input type="radio"/>	<input type="radio"/>
8 or more students took MI-Access.	<input type="radio"/>	<input type="radio"/>

Question	Yes	No
Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?	<input checked="" type="radio"/>	<input type="radio"/>

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	2255
Total Number of students tested with MI-Access	35
Students in center-based program from outside district	2
Adjusted Total	2253
Adjusted Participation Number	33
Adjusted Rate	1.5%

Please describe other justification as it specifically relates to Covid-19 and the Coronavirus Pandemic:

Please describe other justification:

In a review of the students taking Mi-Access it was found that based on their current placement and functional level of performance they were appropriate for Mi-Access. We have begun a process to determine specific level of functional performance related to each student taking Mi-Access to ensure that only those students with significant cognitive impairments are taking the alternative assessment.

2022 Projected Participation Rate

Projected Participation Rate 2021	Number
District's Projected Participation Rate for 2021 (per the response on the 2020 alternate assessment projected participation form)	1.3%

Using students' IEP information, Michigan School Data System (MSDS), and other current data, complete the following table to calculate the 2022 projected participation rate.

Projected Participation Rate 2022	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	2290
Total number of students whose IEPs designate MI-Access for state summative assessments in any content area	35
Projected Participation Rate for 2022	1.5%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction.

Audience	Topics and Method of Training	Date
Special ed staff and administrators	Review of the state guidelines and additional questions related to functional level of performance will be reviewed.	2/17/2022

Disproportionality

Question	Yes	No
Did the member district receive notification from the ISD regarding disproportionality in participation in the alternate assessment?	<input type="radio"/>	<input checked="" type="radio"/>

Resources and Technical Assistance

Question	Yes	No
Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?	<input type="radio"/>	<input checked="" type="radio"/>

Please detail the need for additional resources and technical assistance.

Assurances

Please provide the following assurances.

Question	Yes	No
The member district IEP team members follow the state guidelines for participation in the alternate assessment.	<input checked="" type="radio"/>	<input type="radio"/>
The member district allows IEP team members to decide which students take an alternate assessment.	<input checked="" type="radio"/>	<input type="radio"/>
The member district addresses any issues of disproportionality in statewide assessment.	<input checked="" type="radio"/>	<input type="radio"/>

District Comments

ISD Comments

(required if ISD is returning to district for modifications)

A screenshot of a Microsoft Word document window. The title bar at the top reads "Exp02.docx - Microsoft Word". Below the title bar is the ribbon, which is currently set to the "Home" tab. The ribbon shows various icons for font formatting (bold, italic, underline, text color, background color), paragraph alignment (left, center, right, justified), and list creation (bulleted, numbered). The main body of the document is a large, empty white area. At the bottom of the window, a status bar is visible, showing "Page: 1" and "Words: 0".

West Ottawa Public School District (70070)

Instructions

This page uses data entered by West Ottawa Public School District (70070) for ISD review. ISDs may accept this district submission by clicking **Accept District Form**. Alternatively, ISDs may return this form for modifications by clicking **Return for Modifications**. When this form is accepted by the ISD, the applicable district information will need to be included in the ISD Summary Justification Form.

Data

Below are the 1% Participation Rates for West Ottawa Public School District (70070):

Content Area	Total Tested	Alternate Tested	Spring 2021 Participation Rate
English Language Arts	3080	29	0.9
Mathematics	2978	29	1
Science	1332	16	1.2
Social Studies	1322	8	0.6

Professional Development Provided

Question	Yes	No
Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?	<input checked="" type="radio"/>	<input type="radio"/>

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation for the 2020-2021 school year.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Teachers - Elementary	11/19/2020	Shared information at the Elementary SE Teacher meeting on 1% CAP importance & rationale & then walked through the use of the interactive assessment guidance tool. Assessment Selection Guidance Training Interactive Assessment Decision Making Tool	District Staff
Special Education Teachers- Secondary	11/18/2020	Shared information at the MS SE Teacher meeting on 1% CAP importance & rationale & then walked through the use of the interactive assessment guidance tool. Assessment Selection Guidance Training Interactive Assessment Decision Making Tool	District Staff

Contributing Factors

Question	Yes	No
Did the district test fewer than 500 students total using statewide assessments?	<input checked="" type="radio"/>	<input type="radio"/>
Fewer than 8 students took MI-Access.	<input type="radio"/>	<input checked="" type="radio"/>
8 or more students took MI-Access.	<input checked="" type="radio"/>	<input type="radio"/>

Question	Yes	No
Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?	<input type="radio"/>	<input checked="" type="radio"/>

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	
Total Number of students tested with MI-Access	
Students in center-based program from outside district	
Adjusted Total	0
Adjusted Participation Number	0
Adjusted Rate	0%

Please describe other justification as it specifically relates to Covid-19 and the Coronavirus Pandemic:

The attendance rate of some of our students with significant impairments caused greater learning differences than what we have seen in the past.

Covid 19 continues to cause a disruption in structures and routines for all of our families and students.

Please describe other justification:

--

2022 Projected Participation Data

Projected Participation Rate 2021	Number
District's Projected Participation Rate for 2021 (per the response on the 2020 alternate assessment projected participation form)	0.8%

Projected Participation Rate 2022	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	3326
Total number of students whose IEPs designate MI-Access for state summative assessments in any content area	36
Projected Participation Rate for 2022	1.1%

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction.

Disproportionality

Resources and Technical Assistance

Please detail the need for additional resources and technical assistance.

Please provide the following assurances.

District Comments

(required if ISD is returning to district for modifications)

The section regarding Projected Participation Rate for 2022 will need to have the 306 changed to the total number of students in grades 3, 4, 5, 6, 7, 8, and 11 enrolled in the district for the 2021-2022 school year. The 2021-2022 school year had a total number of 3,357 students enrolled in grades 3, 4, 5, 6, 7, 8, and 11.

Zeeland Public Schools (70350)

Instructions

This page uses data entered by Zeeland Public Schools (70350) for ISD review. ISDs may accept this district submission by clicking **Accept District Form**. Alternatively, ISDs may return this form for modifications by clicking **Return for Modifications**. When this form is accepted by the ISD, the applicable district information will need to be included in the ISD Summary Justification Form.

Data

Below are the 1% Participation Rates for Zeeland Public Schools (70350):

Content Area	Total Tested	Alternate Tested	Spring 2021 Participation Rate
English Language Arts	2936	28	1
Mathematics	2938	26	0.9
Science	1281	14	1.1
Social Studies	1251	8	0.6

Professional Development Provided

Question	Yes	No
Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?	<input checked="" type="radio"/>	<input type="radio"/>

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation for the 2020-2021 school year.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Teachers	3/19/2021	- who should be taking MI-Access - how to utilize the MDE flowchart and online decision-making tool	District Staff
Special Education Teachers	1/12/2021	- individual consultation reviewing each student's state assessment designation	District Staff

Contributing Factors

Question	Yes	No
Did the district test fewer than 500 students total using statewide assessments?	<input type="radio"/>	<input checked="" type="radio"/>
Fewer than 8 students took MI-Access.	<input type="radio"/>	<input type="radio"/>
8 or more students took MI-Access.	<input type="radio"/>	<input type="radio"/>

Question	Yes	No
Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?	<input type="radio"/>	<input checked="" type="radio"/>

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	
Total Number of students tested with MI-Access	
Students in center-based program from outside district	
Adjusted Total	0
Adjusted Participation Number	0
Adjusted Rate	0%

Please describe other justification as it specifically relates to Covid-19 and the Coronavirus Pandemic:

A significant number of our general education students attended our district's online school in 2020-21 because of concerns regarding Covid-19. At the time of state assessments, many of these students did not participate in taking the M-STEP. This, of course, resulted in a lower number of overall students taking the general education assessment. In contrast, most of our students with significant cognitive impairment did attend school and took the state assessment MI-Access. This imbalance was particularly notable in our MI-Access Science participation, as it resulted in 1.09%, just over the allowable threshold.

Please describe other justification:

2022 Projected Participation Rate

Projected Participation Rate 2021	Number
District's Projected Participation Rate for 2021 (per the response on the 2020 alternate assessment projected participation form)	1%

Using students' IEP information, Michigan School Data System (MSDS), and other current data, complete the following table to calculate the 2022 projected participation rate.

Projected Participation Rate 2022	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	3220
Total number of students whose IEPs designate MI-Access for state summative assessments in any content area	27
Projected Participation Rate for 2022	0.8%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction.

Audience	Topics and Method of Training	Date
Special Education Teachers	Review 1% cap data and train on methods of identifying students for alternate assessment	3/4/2022

Disproportionality

Question	Yes	No
Did the member district receive notification from the ISD regarding disproportionality in participation in the alternate assessment?	<input type="radio"/>	<input checked="" type="radio"/>

Resources and Technical Assistance

Question	Yes	No
Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?	<input type="radio"/>	<input checked="" type="radio"/>

Please detail the need for additional resources and technical assistance.

Assurances

Please provide the following assurances.

Question	Yes	No
The member district IEP team members follow the state guidelines for participation in the alternate assessment.	<input checked="" type="radio"/>	<input type="radio"/>
The member district allows IEP team members to decide which students take an alternate assessment.	<input checked="" type="radio"/>	<input type="radio"/>
The member district addresses any issues of disproportionality in statewide assessment.	<input checked="" type="radio"/>	<input type="radio"/>

District Comments

ISD Comments

(required if ISD is returning to district for modifications)

A screenshot of a document editor interface. The top of the window features a toolbar with various icons for editing, including a pair of scissors, a copy icon, a paste icon, undo and redo arrows, a checkmark, bold (B), italic (I), underline (U), bulleted list, numbered list, decrease indent, increase indent, link, unlink, and a circular arrow icon. The main area of the window is a large, empty white space, indicating a blank document.