

# Exceeding 1% Cap on Participation in State Alternate Assessment Intermediate School District (ISD) Summary Justification Form FY 2023-2024

## ISD Name: Menominee ISD

All intermediate school districts must complete this summary form regarding the percentage of students assessed using Michigan’s alternate assessment (MI-Access). This includes justification forms from member districts/public school academies (PSA) that assessed more than 1% of students in the spring of 2023 using MI-Access.

## Data

Below are the 1% Participation Rates for Menominee ISD:

Content Area	Total Tested	Alternate Tested	Spring 2023 Participation Rate
<b>English Language Arts</b>	1409	25	1.8
<b>Mathematics</b>	1410	23	1.6
<b>Science</b>	608	17	2.8
<b>Social Studies</b>	601	11	1.8

Data	Total
Number of member districts/PSAs including the ISD	6
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs) that assessed more than 1% of all students tested in the spring of 2023 using MI-Access (in grades 3-8 and 11)	3

## Technical Assistance and Professional Development

**Tier I:** In the winter of 2023, MDE provided feedback to each ISD, providing recommendations regarding technical assistance or professional development for their constituent districts. ISDs responded to this feedback in a variety of ways and carried out support to districts as appropriate. In the first table below, outline the general technical assistance or professional development provided to **all** districts regarding state assessment decisions or better targeting instruction. Specific or targeted technical assistance provided to a small groups of districts to address specific concerns should not be listed here, but rather in the next section (Tier II/III).

Date Occurred or Planned	Summary of Technical Assistance and/or Professional Development
03/14/2023	Superintendent roundtable, shared alternate assessment information, guidance on determining appropriate students to take the alternate assessment
03/21/2023	Principal mtg ISD wide, reviewed alternate assessment guidance, review appropriate assignment of MiAccess testing, decision tree.
08/15/2023	Reviewed alternate assessment guidance with special education teachign/ancillary staff and LEA administration. Reminders on decision making for alternate assessment and Team discussions to determine appropriate students to take the alternate assessments.

**Tier II/III:** MDE's response to ISDs in 2023 (based on 2022 data) provided specific recommendations for each LEA, based on their participation rate or other information provided on Justification Forms. Please outline targeted assistance provided (or planned) to member districts following MDE's recommendation. Please include assistance provided that may have exceeded MDE recommendations.

Member District	Date Occurred or Planned	Summary of Technical Assistance and/or Professional Development
Carney-Nadeau Public Schools	01/16/2024	Alternate assessment guidance, decision making of which students are appropriate for alternate assessments
Uplift Michigan Academy	01/09/2024	Alternate assessment guidance, decision making of which students are appropriate for alternate assessments
Carney-Nadeau Public Schools	08/19/2024	Alternate assessment guidance, decision making of which students are appropriate for alternate assessments
Menominee Area Public Schools	08/19/2024	Alternate assessment guidance, decision making of which students are appropriate for alternate assessments
North Central Area Schools	08/19/2024	Alternate assessment guidance, decision making of which students are appropriate for alternate assessments
Stephenson Area Public Schools	08/19/2024	Alternate assessment guidance, decision making of which students are appropriate for alternate assessments
Uplift Michigan Academy	08/19/2024	Alternate assessment guidance, decision making of which students are appropriate for alternate assessments

What resources or support does the ISD need from MDE to continue to provide targeted assistance or professional development to member districts on the topic of alternate assessment participation?

*No additional information needed at this time.*

## **Assurances**

### **Please provide the following assurances.**

The ISD has provided or will provide targeted assistance to member districts/PSAs that have been flagged for disproportionality for participation in the alternate assessment as outlined on the previous page.

Yes    No

Targeted assistance and professional development include an emphasis on member districts/PSAs using the State assessment selection guidance documents and online trainings.

Yes    No

Assessment selection is an IEP Team decision and will not be overridden by administrative or procedural decisions.

Yes    No

# Member District Exceeding 1% Cap Justification Form FY 2023-2024

## Member District: Menominee ISD

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the state.

## Data

Below are the 1% Participation Rates for Menominee ISD:

Content Area	Total Tested	Alternate Tested	Spring 2023 Participation Rate
English Language Arts	3	3	100
Mathematics	3	3	100
Science	3	3	100
Social Studies	2	2	100

By checking this box, the user acknowledges the data in the above table can be verified against the district level data provided in the ISD level report.

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Select the option that applies:

Fewer than 5 students took MI-Access.  5 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with the most significant cognitive disabilities (serving students from in and outside of the district within a region or ISD)?

Yes    No

Utilizing the Alternate Assessment data (page 1), complete the following table.

<b>Assessment Data Table</b>	<b>Number</b>
Total number of students taking spring summative assessments in grade 3-8 and 11 only (M-STEP + PSAT Grade 8 + SAT + MI-Access).	3
Total Number of students tested with MI-Access in grades 3-8 and 11.	3
Students from outside the district placed in district's regional center-based program by IEP team (do not include students who are residents of the district or who have enrolled through school of choice processes).	3
<b>Adjusted Total</b>	0
<b>Adjusted Participation Number</b>	0
<b>Adjusted Rate</b>	0%

## 2024 Projected Participation Rate

<b>Projected Participation Rate 2023</b>	<b>Number</b>
<b>District's Projected Participation Rate for 2023 (per the response on the 2022 alternate assessment projected participation form)</b>	100%%

Using students' IEP information, Michigan School Data System (MSDS), and other current data, complete the following table to calculate the 2024 projected participation rate.

<b>Projected Participation Rate 2024</b>	<b>Number</b>
Total number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11 with or without an IEP	0
Total number of students whose IEPs designate MI-Access for state summative assessments in any content area	0
<b>Projected Participation Rate for 2024</b>	0%

## Local Plan

Member districts are expected to provide professional development and technical assistance to staff to ensure high expectations are being held for all students, including students with the most significant cognitive disabilities. This includes reviewing local data, IEPs, student outcomes, and ISD feedback as part of that process.

Did the district provide professional development to new and existing staff regarding the definition of "Students with the Most Significant Cognitive Disabilities"?

Yes  No

Did the district use a formal process to review and record decisions made by IEP Teams regarding assessment selection?

Yes  No

Did the district use outcomes data (current and past results from MI-Access, district level data, progress monitoring data, and other formative classroom data) for the purposes of targeting instruction for students who took and are designated to take MI-Access?

Yes  No

Did the district receive feedback on the participation rate for students taking MI-Access with recommended action from the ISD as a result of the submitted justification forms last year (this may have come later in the spring)?

Yes  No

Please outline the professional development and technical assistance provided to staff regarding targeting student instruction and assessment selection decisions in the table below. This should include activity from January 1, 2023 to current day, as well as any planned or scheduled activity that is yet to be carried out for this school year.

Audience	Topics and Method of Training	Date	Planned/Completed
ISD and LEA staff	Alternate assessment guidance, decision tree, appropriate students, how recommendation for alternate assessment is determined.	08/15/2023	Completed
ISD staff	Alternate assessment guidance and decision making	03/15/2024	Planned
LEA administration	Alternate assessment guidance and decision making	01/16/2024	Planned
LEA staff	Alternate assessment guidance and decision making	08/20/2024	Planned

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP Team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP Team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No

# Member District Exceeding 1% Cap Justification Form FY 2023-2024

## Member District: Carney-Nadeau Public Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the state.

### Data

Below are the 1% Participation Rates for Carney-Nadeau Public Schools:

Content Area	Total Tested	Alternate Tested	Spring 2023 Participation Rate
English Language Arts	125	5	4
Mathematics	123	3	2.4
Science	51	1	2
Social Studies	51	1	2

By checking this box, the user acknowledges the data in the above table can be verified against the district level data provided in the ISD level report.

### Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Select the option that applies:

Fewer than 5 students took MI-Access.  5 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with the most significant cognitive disabilities (serving students from in and outside of the district within a region or ISD)?



Yes  No

Please describe other justification:

*We have eight students who are taking the MI-Access assessment. The IEP teams have determined that the alternate assessment was appropriate for each student's individual needs. All the students that are taking the alternate assessment have a cognitive impairment, severe cognitive impairment, or autism spectrum disorder with low cognitive and adaptive skills.*

## 2024 Projected Participation Rate

Projected Participation Rate 2023	Number
<b>District's Projected Participation Rate for 2023 (per the response on the 2022 alternate assessment projected participation form)</b>	2.4%%

Using students' IEP information, Michigan School Data System (MSDS), and other current data, complete the following table to calculate the 2024 projected participation rate.

Projected Participation Rate 2024	Number
Total number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11 with or without an IEP	127
Total number of students whose IEPs designate MI-Access for state summative assessments in any content area	8
<b>Projected Participation Rate for 2024</b>	6.3%

## Local Plan

Member districts are expected to provide professional development and technical assistance to staff to ensure high expectations are being held for all students, including students with the most significant cognitive disabilities. This includes reviewing local data, IEPs, student outcomes, and ISD feedback as part of that process.

Did the district provide professional development to new and existing staff regarding the definition of "Students with the Most Significant Cognitive Disabilities"?

Yes  No

Did the district use a formal process to review and record decisions made by IEP Teams regarding assessment selection?

Yes  No

Did the district use outcomes data (current and past results from MI-Access, district level data, progress monitoring data, and other formative classroom data) for the purposes of targeting instruction for students who took and are designated to take MI-Access?

Yes  No

Did the district receive feedback on the participation rate for students taking MI-Access with recommended action from the ISD as a result of the submitted justification forms last year (this may have come later in the spring)?

Yes  No

Please outline the professional development and technical assistance provided to staff regarding targeting student instruction and assessment selection decisions in the table below. This should include activity from January 1, 2023 to current day, as well as any planned or scheduled activity that is yet to be carried out for this school year.

Audience	Topics and Method of Training	Date	Planned/Completed
All Staff	Alternate Assessment vs. General Assessments and Tools to make data informed decisions	12/07/2023	Completed

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## **Assurances**

Please provide the following assurances.

The member district IEP Team members follow the state guidelines for participation in the alternate assessment.

Yes    No

The member district allows IEP Team members to decide which students take an alternate assessment.

Yes    No

The member district addresses any issues of disproportionality in statewide assessment.

Yes    No

# Member District Exceeding 1% Cap Justification Form FY 2023-2024

## Member District: Uplift Michigan Academy

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the state.

## Data

Below are the 1% Participation Rates for Uplift Michigan Academy:

Content Area	Total Tested	Alternate Tested	Spring 2023 Participation Rate
English Language Arts	277	13	4.7
Mathematics	280	13	4.6
Science	149	11	7.4
Social Studies	143	6	4.2

By checking this box, the user acknowledges the data in the above table can be verified against the district level data provided in the ISD level report.

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Did the district operate a center-based program or regional collaborative for students with the most significant cognitive disabilities (serving students from in and outside of the district within a region or ISD)?

Yes  No

Please describe other justification:

*District-wide special education population is 31%. Students on a Certificate of Completion pathway equate to 2.5% of the total population. We didn't have a regional collaborative center-based program for students with the most significant cognitive disabilities due to being a fully cyber school and students all throughout Michigan.*

## 2024 Projected Participation Rate

Projected Participation Rate 2023	Number
<b>District's Projected Participation Rate for 2023 (per the response on the 2022 alternate assessment projected participation form)</b>	3.1%%

Using students' IEP information, Michigan School Data System (MSDS), and other current data, complete the following table to calculate the 2024 projected participation rate.

Projected Participation Rate 2024	Number
Total number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11 with or without an IEP	550
Total number of students whose IEPs designate MI-Access for state summative assessments in any content area	9
<b>Projected Participation Rate for 2024</b>	1.6%

## Local Plan

Member districts are expected to provide professional development and technical assistance to staff to ensure high expectations are being held for all students, including students with the most significant cognitive disabilities. This includes reviewing local data, IEPs, student outcomes, and ISD feedback as part of that process.

Did the district provide professional development to new and existing staff regarding the definition of "Students with the Most Significant Cognitive Disabilities"?

Yes  No

Did the district use a formal process to review and record decisions made by IEP Teams regarding assessment selection?

Yes  No

Did the district use outcomes data (current and past results from MI-Access, district level data, progress monitoring data, and other formative classroom data) for the purposes of targeting instruction for students who took and are designated to take MI-Access?

Yes  No

Did the district receive feedback on the participation rate for students taking MI-Access with recommended action from the ISD as a result of the submitted justification forms last year (this may have come later in the spring)?

Yes  No

Please outline the professional development and technical assistance provided to staff regarding targeting student instruction and assessment selection decisions in the table below. This should include activity from January 1, 2023 to current day, as well as any planned or scheduled activity that is yet to be carried out for this school year.

Audience	Topics and Method of Training	Date	Planned/Completed
All Staff	Diversity, Equity and Inclusion (DEI) Practices: Staff-to-Student - virtual training with all staff	08/16/2023	Completed
All Staff	FERPA: Confidentiality of Records - virtual training with all staff	08/16/2023	Completed
All Staff	Instructional Coaching - virtual training with all staff	08/16/2023	Completed
All Staff	Curriculum Mapping - virtual training with all staff	08/16/2023	Completed
All Staff	Standards, Learning Targets, and Success Criteria - virtual training with all staff	08/21/2023	Completed

All Staff	Student Performance and Activity Monitoring - virtual training with all staff	08/21/2023	Completed
All Staff	NWEA Goal Setting - virtual training with all staff	08/22/2023	Completed
All Staff	Differentiation - virtual training with all staff	08/23/2023	Completed
All Staff	Scaffolding - virtual training with all staff	08/23/2023	Completed
All Staff	Student Talk - What Does This Look Like in an Online Environment & Expectations for the 2023-2024 School Year	08/24/2023	Completed
All Staff	Student Talk - Workshop Session	08/24/2023	Completed
All Staff	Curriculum Mapping - virtual training with all staff	03/14/2024	Planned
All Staff	Curriculum Mapping - virtual training with all staff	03/15/2024	Planned
All Staff	State Assessment Review and Vocabulary - virtual training with all staff	03/15/2024	Planned
All Staff	Developing Instructional Framework - virtual training with all staff	06/14/2024	Planned
Selected Staff/New Special Education Techers	IEP Bootcamp - Michigan Virtual. This is ongoing throughout the year with new staff.	11/06/2023	Completed
Special Education Staff	AIMSWEBPlus training Webinar	08/31/2023	Completed
Special Education Statt	Review the process for selecting assessments using the Should my Student Take the Alternate Assessment: Review flow chart - <a href="https://www.michigan.gov/-/media/Project/Websites/mde/2020/03/05/Should_My_Student_Take_the_Alternate_Assessment.pdf?rev=cac5374f0953407f8fc21b9c61b8b6d9">https://www.michigan.gov/-/media/Project/Websites/mde/2020/03/05/Should_My_Student_Take_the_Alternate_Assessment.pdf?rev=cac5374f0953407f8fc21b9c61b8b6d9</a>	01/03/2023	Completed
Staff who will be proctoring MI-Acess	Staff will be trained in how to give MI-Acess assessments.	03/18/2023	Planned
All Staf	All school staff will be trained in how to give MI-Access assessments.	02/01/2023	Completed

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP Team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP Team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No