

Homeschooled Students Answer Documents Must have a Student Barcode Label for Scoring

If a paper/pencil test is returned without a student barcode label, the test may not be scored, may be credited to the incorrect student, or may be credited to the incorrect school.

To get a barcode label:

1. [Pre-identify students](#) that are testing, including **homeschooled** students, on the OEAA Secure Site.
 - Homeschooled students are pre-identified to the school where they will be testing.
 - Homeschooled students must have a UIC number to test.
 - If a student does not have a UIC number, one must be obtained from the district authorized MSDS user. They can obtain a UIC number for a student even if they are not enrolled in the school. [UIC Request Guide \(michigan.gov\)](#)
 - If you do not know who the authorized district MSDS user is, you can locate their name and contact information on the [District and School Contact](#) page of the OEAA Secure Site.
 - When pre-identifying a homeschooled student, make sure to select the *Student is homeschooled* from the Homeschooled field.
2. If pre-identified after the date for vendor printing, the school will be expected to [print the barcode label](#) from the OEAA Secure Site.
3. Place the student barcode label on the student's answer document before it is returned for scoring.