

Spotlight

on Student Assessment and Accountability

What's New

January 4, 2024

- 2023-24 Annual Education Report (AER) Now Available to the Public
- REMINDER! Alternate INSIGHT Availability Request Form Now Available for M-STEP, MI-Access
- WIDA ACCESS for ELLs Materials Arrive in Districts on January 30
- Michigan-Specific WIDA Test Administration Manual Available
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- Learn, Share, & Discover: Information and Ideas about Student Assessment at the 2024 Michigan School Testing Conference
- Now Open: Writing Skills Field Test, Preparation for Passage-based Writing



2023-24 Annual Education Report (AER) Now Available to the Public

The Michigan Department of Education (MDE) has finalized the data and materials for schools to use in publishing their Annual Education Report (AER). Authorized MI School Data users schools have had access to preview the 2022-23 data and updated materials necessary for the creation of 2023-24 AERs since December 15, 2023. The AER can now be accessed publicly, without needing to log in, at [MI School Data](https://www.mischooldata.org) (www.mischooldata.org) by navigating to the **K-12th Grade** menu, then **School Accountability**, and clicking on **Annual Education Report**.

2023-24 Annual Education Reports may now be posted publicly on district websites. As a reminder, the deadline for districts to post AERs to their website is **Thursday, February 15, 2024**. Additional information on the AER, including updates for this year and a Frequently Asked Questions (FAQ) document, are available on the [MDE Annual Education Report web page](https://bit.ly/489Pux3) (<https://bit.ly/489Pux3>).

REMINDER! Alternate INSIGHT Availability Request Form Now Available for M-STEP, MI-Access

The M-STEP and MI-Access online testing engine, INSIGHT, is available from 7:00 a.m. to 4:00 p.m. each school day during the published spring test administration windows. Some schools have regular instructional hours outside of these times and need access to INSIGHT at alternate times.



If your school requires alternate INSIGHT availability, the Assessment Coordinator must fill out and submit this [Alternate INSIGHT Availability Request Form](https://bit.ly/3v6ZwQT) (<https://bit.ly/3v6ZwQT>). This request form is available now through **March 15, 2024**.

The form link is also available on the [M-STEP web page](http://www.michigan.gov/mstep) (www.michigan.gov/mstep), and [MI-Access web page](http://www.michigan.gov/mi-access) (www.michigan.gov/mi-access), under the **What's New** and **Current Assessment Administration** sections. This request form must be submitted by close of business on **March 15, 2024**. You are encouraged to submit your request as soon as possible, to ensure that INSIGHT is available during your requested testing times.

WIDA ACCESS for ELLs Materials Arrive in Districts on January 29

Districts can expect to receive their WIDA ACCESS for ELLs and WIDA Alternate ACCESS for ELLs test materials on Monday, January 29, 2024 (make sure staff are available to receive and sign for the materials). The Additional Materials Ordering window opens on that date as well, in [WIDA AMS](https://bit.ly/41grqG7) (<https://bit.ly/41grqG7>).

The initial test materials will be shipped to the address that is listed in [WIDA AMS](https://bit.ly/41grqG7) (<https://bit.ly/41grqG7>) under **Materials > Material Ordering**. Locate and verify your address by selecting the correct administration and district filter, then clicking on **Show Materials**. The address will be at the bottom of the **Order Materials** sub-tab.

Michigan-Specific WIDA Test Administration Manual Available

The Michigan-specific version of the [WIDA Test Administration Manual \(TAM\)](https://bit.ly/3TQ6m7E) (<https://bit.ly/3TQ6m7E>) is now available at [WIDA Assessments website](http://www.michigan.gov/wida) (www.michigan.gov/wida). The generic TAM, available through the [WIDA website](http://wida.wisc.edu) (wida.wisc.edu), is used by the more than 40 states and territories that administer the WIDA assessments. The Michigan TAM is more comprehensive than the generic WIDA TAM, as it includes references to important and necessary Michigan-specific resources and tasks, such as those related to the state's Office of Educational Assessment and Accountability (OEAA) [Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure).



College Board Corner

Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board

WHAT'S NEW

Interactive Coordinator Checklist

During the week of January 8, 2024, school test coordinators, Services for Students with Disabilities (SSD) coordinators, and technology coordinators will receive a welcome email from College Board, introducing them to College Board's Interactive Coordinator Checklist. The checklist will help testing staff ensure they are fully prepared for Spring 2024 testing.

Shortly after they receive the introductory email, testing staff will begin receiving more emails containing tasks and reminders, in accordance with Michigan's Spring 2024 test administration timeline. Testing staff members will only receive tasks relevant to their role. Test coordinators will be able to access a "Project Plan" view in the Interactive Coordinator Checklist, allowing them to peruse all tasks on a comprehensive dashboard.

REMINDERS

Pre-identification Dates

All students must be pre-identified for testing in the OEAA Secure Site. This includes both digital and paper/pencil testers.

Michigan's Pre-identification window for initial paper material orders opened in the OEAA Secure Site on January 3, 2024, and will close February 14, 2024. You can refer to articles in the [Spotlight — December 14, 2023](https://bit.ly/41uYwSG) issue (<https://bit.ly/41uYwSG>) regarding student pre-identification (Pre-ID) and initial material orders for Spring 2024 College Board (CB) testing (SAT with Essay, PSAT 10), as well as for WorkKeys, M-STEP, and MI-Access.

The Pre-ID page for College Board assessments will remain open for late arriving students through April 22, 2024, for online testers and April 18, 2024, for paper testers.

Request Off-Site Testing

Most schools participating in Spring 2024 testing will use their school as the test location. However, if your school needs more space, is a virtual school, or has students testing off site for any reason, the test coordinator should submit an [off-site testing form](http://www.sat.org/offsiterequest) (<http://www.sat.org/offsiterequest>) by **March 1, 2024**, so that College Board can provide the appropriate information for technical readiness at off-site locations. The request submission will be automatically approved, unless otherwise communicated by College Board.

College Board Trainings

To support the Spring 2024 testing administration, College Board is offering several online trainings between now and March 2024. Please register today for training sessions that are pertinent to your test staff role.

Testing staff will have two live options for participation in each College board webinar. The content in the repeat session will mirror the first, and recordings of all trainings will be available online at www.michigan.gov/mme and www.michigan.gov/psat for on-demand access.

Training/Registration Link	Audience	Date	Time
Technical Readiness Webinar [Option 1] (https://bit.ly/3Rb92tl)	<ul style="list-style-type: none"> Technology Coordinators Test Coordinators 	Wednesday, January 10, 2024	1:00 - 2:00 p.m.
Technical Readiness Webinar [Option 2] (https://bit.ly/3RyvT0)	<ul style="list-style-type: none"> Technology Coordinators Test Coordinators 	Tuesday, January 16, 2024	1:00 - 2:00 p.m.
SSD/Accommodations Webinar [Option 1] (https://bit.ly/3Re5CGE)	<ul style="list-style-type: none"> SSD Coordinators Test Coordinators 	Wednesday, January 17, 2024	1:00 - 2:30 p.m.
SSD/Accommodations Webinar [Option 2] (https://bit.ly/3t69j9i)	<ul style="list-style-type: none"> SSD Coordinators Test Coordinators 	Wednesday, January 24, 2024	1:00 - 2:30 p.m.
School Test Coordinator Webinar, Part 2 [Option 1] (https://bit.ly/3t5qK9X)	<ul style="list-style-type: none"> School Test Coordinators 	Thursday, March 7, 2024	10:00 - 11:30 a.m.
School Test Coordinator Webinar, Part 2 [Option 2] (https://bit.ly/47Xxgym)	<ul style="list-style-type: none"> School Test Coordinators 	Wednesday, March 13, 2024	1:00 - 2:30 p.m.

Questions about Spring SAT, PSAT 8/9, or PSAT 10?

- Call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- Email: michiganadministratorsupport@collegeboard.org



What's New

Pre-identify Students and Order WorkKeys Test Materials

The window to submit student data for pre-identification barcode labels and to order ACT WorkKeys standard-time and accommodations materials is **January 3 – February 14, 2024, 5:00 p.m.**, through the [OEAA Secure Site](https://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure).

Instructions for these activities can be found on the [Secure Site Training web page](https://www.michigan.gov/securesitetraining) (www.michigan.gov/securesitetraining) under the **Pre-Identification of Students** and the **Material Ordering** sections.

Initial material orders for Standard Time, Regular Print WorkKeys materials will be based on the number of students pre-identified on the [OEAA Secure Site](https://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure) by **5:00 p.m. on February 14, 2024**.

Accommodated materials and Spanish test booklets must be ordered (if needed) through the [OEAA Secure Site](https://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure) on the Initial Material Orders page by **5:00 p.m. on February 14, 2024**.

The projected number of Standard Time, Regular Print materials that will be sent based on the pre-identification can be viewed on the Initial Material Orders page on the OEAA Secure Site. The number of Standard Time, Regular Print materials can only be adjusted by pre-identifying additional students and/or unassigning students from the testing. Accommodated and Spanish materials orders will automatically reduce the number of Standard Time booklets sent.

Refer to the "Student Pre-ID for SAT, PSAT, WorkKeys, M-STEP, and MI-Access" and the "Spring 2024 Initial Material Orders" articles in the [Spotlight - December 14, 2023 issue](https://bit.ly/41uYwSG) (<https://bit.ly/41uYwSG>) for complete information.

The following WorkKeys test materials will be available for ordering:

- Standard Time (Regular Print English Book)
- English Answer Documents
- Extended Time (Regular Print English Book)
- Reader Script (comes with a Regular Print Book)
- English Pre-recorded Audio (comes with a Regular Print English Book)
- Arabic Pre-recorded Audio (comes with a Regular English Print Book)
 - » A video displays the page of the English test book that corresponds with the audio of the question and responses.
 - » The following items are translated into Arabic:
 - Workplace Documents – directions only, not test items
 - Applied Math – directions and all test items
 - Graphic Literacy – directions and all test items

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- Large Print (comes with a Regular Print English Book)
- Braille Unified English Braille (UEB) (comes with a Regular Print English Book)
- Spanish Standard time (comes with a Regular Spanish Print Book)
- Spanish Answer Documents
- Spanish Extended Time (comes with a Regular Spanish Print Book)
- Spanish Reader Script (comes with a Regular Spanish Print Book)
- Spanish Pre-recorded Audio (comes with a Regular Spanish Print Book)
- Spanish Large Print (comes with a Regular Spanish Print Book)
- American Spanish Braille (comes with a Regular Spanish Print Book)
- Translated Test Instructions – contains test instructions in Arabic, Chinese (Simplified), Chinese (Traditional), French, German, Haitian Creole, Korean, Russian, Somali, Spanish, Tagalog, and Vietnamese

These materials will automatically be included in the initial test materials shipment: barcode labels, answer documents, administration manuals, Test Administration Forms folders, a small overage of Regular Print English test books, return labels, and other ancillary materials.

All test materials will be sent to the WorkKeys Test Coordinator's mailing address (not the building address) as listed in the [Educational Entity Master \(EEM\)](http://www.michigan.gov/eem) (www.michigan.gov/eem) as of **February 14, 2024**.

An article in the [Spotlight - August 3, 2023 issue](#) (<https://bit.ly/3F2GhcO>) — "The Time is Now! Make Sure School and District Contacts are Up-to-Date in the EEM for the 2023-24 School Year" — contains additional information on why this review/update is needed, as well as the list of contacts to be reviewed.



Reminder

Completing Manage Participation

The window for completing Managing Participation is past due. If your school(s) has not yet completed Manage Participation using the [PearsonAccessnext website](https://testadmin.act.org/) (<https://testadmin.act.org/>), do so as soon as possible.

This process takes approximately five minutes; step-by-step instructions are provided in the [ACT WorkKeys Spring 2024 Manage Participation Guide](https://bit.ly/3thf0Bc) (<https://bit.ly/3thf0Bc>), located on the [MME web page](http://www.michigan.gov/mme) (www.michigan.gov/mme).

The names of the schools that will be participating are sent to the Office of Educational Assessment and Accountability (OEAA) Secure Site daily. District and Building Assessment Coordinators can verify each school's status by reviewing the Test Center Participation page on the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure) under the **Assessment Registration** drop-down menu.

District Assessment Coordinators should ensure that all high schools in the district have completed the Manage Participation process, even if they are not testing.

Student Preparation – Go for Platinum!

Encourage students to understand the types of questions they will see in ACT WorkKeys, since it is different than other types of exams. Students and teachers can access [free practice questions](https://bit.ly/3S7qgJW) (<https://bit.ly/3S7qgJW>) from all three tests, ranging from easier content to the most difficult. Teachers may use these practice questions as Questions of the Day or as warm-up activities in the weeks leading up to test day.

Students can also create a user account and take [free full-length online practice tests](https://bit.ly/3PvIcg1) (<https://bit.ly/3PvIcg1>). Students can pace themselves in real-time test scenarios and receive scores indicating how they might perform on the WorkKeys assessments.

For all upcoming events and deadlines, refer to the following documents:

- [ACT WorkKeys Schedule of Events](https://bit.ly/49wbZ02) (<https://bit.ly/49wbZ02>) posted on the [ACT state testing website](http://www.act.org/stateanddistrict/michigan) (<http://www.act.org/stateanddistrict/michigan>) on the **WorkKeys on Paper** page.
- [ACT WorkKeys List of Important Dates](https://bit.ly/48UC74H) (<https://bit.ly/48UC74H>) posted on the [MME web page](http://www.michigan.gov/mme) (www.michigan.gov/mme) under **General information, List of Important Dates**.



Questions about ACT WorkKeys?

Contact the ACT WorkKeys Customer Support Team:

- **email** ACT WorkKeys at workkeys@act.org
- **call** ACT WorkKeys at 800-967-5539; available 9:30 a.m. and 6:00 p.m. ET
- **email** accommodations questions to ACTStateAccoms@act.org

Reminders

Learn, Share, & Discover: Information and Ideas about Student Assessment at the 2024 Michigan School Testing Conference

The 2024 Michigan School Testing Conference (MSTC) will be held in-person February 13-15, 2024, at the Ann Arbor Sheraton Hotel. Participants can expect to prepare for the Spring 2024 state assessments by developing a deep understanding of the assessments and assessment practices to implement at the classroom, school, and district levels. The MSTC will include seven workshops on February 13. Three keynote presentations and 36 clinic sessions are offered during the February 14-15 conference.

Workshops, February 13

One full-day and six half-day workshops are offered on Tuesday, February 13. These workshops deal with various assessment issues that require "hands-on" experience and demand more time than available in the conference clinic sessions. Workshop registration fees vary (based on several factors), and only participants registered for the workshop will be permitted to attend. Extensive materials are provided for workshop participants. SCECH credits are available for each workshop.

Conference, February 14 & 15

The conference offers 36 clinic sessions and three keynote presentations. The conference sessions cover a wide range of assessment, teaching and learning topics. These include:

- Overviews of Michigan assessments, including Michigan Merit Examination, English language arts, Mathematics, Science, and Social Studies

- Updates on assessment security, College Board Digital Assessment (PSAT-SAT), MI-Access, M-STEP Online Reporting System, and WIDA
- Collaborations with Mi Read, MiLearn, FAME (Formative Assessment for Michigan Educators), MALFA (Michigan Assessment Literacy Facilitators Association)
- Formative Assessment, Qualitative Assessment
- Equity in Assessments and Grading
- Using assessment data, school accountability, and more

Keynote presentations include:

• Opening Keynote Presentation

- » "Rigor by Design: Laying the Foundation for Deeper Learning & Assessing"
- » Karin Hess, Author/Consultant, Educational Research in Action
- » Wednesday, February 14, 9:00 a.m.
- » Sponsor: College Board

• Luncheon Speaker

- » "What's Next with Michigan's Assessments!?"
- » Andy Middlestead, Director, Michigan Department of Education, Office of Assessment and Accountability
- » Wednesday, February 14, 11:45 a.m.
- » Sponsor: Smarter Balance

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- **Frank B. Womer Invitational Keynote Presentation**

- » "Content-Referenced Growth and Formative Assessment"
- » Derek Briggs, Professor, University of Colorado
- » Thursday, February 15, 9:30 a.m.
- » Sponsor: Curriculum Associates

Conference registration is now open. **Early Bird Registration is available through January 14, 2024.**

- [Full conference details and a printable registration form](https://bit.ly/3QhN87w) (<https://bit.ly/3QhN87w>)
- [Register online](https://gomasa.org/mstc24) (gomasa.org/mstc24)

A hotel block is available at the Sheraton Ann Arbor from February 13 to February 15. The room rate is \$136/night. **Last Day to Book: Thursday, February 1, 2024.**

- [Ann Arbor Sheraton Hotel - special conference room rate & reservations](https://bit.ly/472c35G) (<https://bit.ly/472c35G>)



Writing Skills Field Test

Preparation for Passage-based Writing

The Michigan Department of Education (MDE) is looking for schools to participate in an M-STEP online Passage-based Writing Field Test **January 2 - February 9, 2024**.

Why have a stand-alone field test?

Field tests are used to check the adequacy of testing procedures and statistical characteristics of new test items by testing them in the field before they appear on an actual assessment. This test follows the same setup and security as the M-STEP. The field test helps to ensure that the items we are putting on the M-STEP are high quality. And, the more writing exposure your students receive, the more improvement you will see!

Who can participate?

Students in grades 3-8 can participate in field-testing items written by Michigan authors for Michigan's state assessments.

What is involved?

During the field test, students will read one passage, either literary or informational, from a variety of genres as prescribed by the standards. Students will then answer five multiple choice questions and respond to a writing prompt, which includes a checklist of components found in a well-written essay. They will not receive a score but will have an opportunity to prepare for the M-STEP and to use the checklist to improve their writing skills in the testing environment.

Where will it take place?

The online field test will take place in your school on computers.

When do I sign up?

Beginning November 13, 2023, go to the [OEAA Secure Site](https://baa.state.mi.us/BAASecure/Login.aspx) (<https://baa.state.mi.us/BAASecure/Login.aspx>) to Pre-ID students for testing. For information about how to Pre-ID students for testing or how to gain access to the Secure Site, go to the [Secure Site Training Site](https://www.michigan.gov/mde/Services/Student-Assessment/secure-site-training) (<https://www.michigan.gov/mde/Services/Student-Assessment/secure-site-training>).

**Don't miss this great opportunity!
Sign up today!**



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Important Dates

January 2024

Winter Early Literacy and Mathematics Benchmark Assessments

Test Window

January 2 – February 2, 2024

- Pre-ID Students in the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure)
- For information about how to Pre-ID students for testing, or how to gain access to the OEAA Secure Site, go the [Secure Site Training web page](http://www.michigan.gov/securesitetraining) (www.michigan.gov/securesitetraining)

M-STEP

Passage-based Writing Field Test Testing Window

January 2 – February 9, 2024

- Pre-identify Students in the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure)
- For information about how to Pre-ID students for testing, or how to gain access to the OEAA Secure Site, go to the [Secure Site Training web page](http://www.michigan.gov/securesitetraining) (www.michigan.gov/securesitetraining)

Initial Material Order Window (All Grades)

January 3 – February 14, 2024, by 5:00 p.m.

Pre-identification of Students for Barcode Labels

January 3 – February 14, 2024, by 5:00 p.m.

Alternate INSIGHT Request Form Available

January 3 – March 15, 2024

- [Alternate INSIGHT Availability Request Form](https://bit.ly/3v6ZwQT) (<https://bit.ly/3v6ZwQT>)

Off-site Test Administration Request – Pencil/Paper

January 3 – May 2, 2024

Off-site Test Administration Request – Online

January 3 – May 16, 2024

Pre-identification of Students

January 3 – May 16, 2024, by 5:00 p.m.

MI-Access

Initial Material Order Window

January 3 – February 14, 2024, by 5:00 p.m.

Pre-identification of Students for Barcode Labels

January 3 – February 14, 2024, by 5:00 p.m.

Alternate INSIGHT Request Form Available

January 3 – March 15, 2024

- [Alternate INSIGHT Availability Request Form](https://bit.ly/3v6ZwQT) (<https://bit.ly/3v6ZwQT>)

Off-site Test Administration Request

January 3 – May 23, 2024

Pre-identification of Students

January 3 – May 23, 2024

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Important Dates

January 2024

SAT with Essay

Request College Board Approved Accommodations

Now through February 16, 2024

Pre-identification of Students for Initial Paper Material Order (for schools with approved online waiver)

January 3 – February 14, 2024, by 5:00 p.m.

Pre-identification of Students for Online Testing

January 3 – April 22, 2024

Request State Allowed Accommodations (SAAs)

January 9 – February 16, 2024

Off-site Testing Request for Spring 2024

Now through March 1, 2024

- If your school is covered under a state contract in Spring 2024, you must submit the [Off-site Testing Request Form](https://bit.ly/3N6ldXB) (https://bit.ly/3N6ldXB) and ensure that all off-site testing location(s) meet the digital testing policies and technical requirements.

PSAT 10 & PSAT 8/9 for Grades 8 & 9

Request College Board Approved Accommodations

Now through February 16, 2024

Pre-identification of Students for Initial Paper Material Order (for schools with approved online waiver)

January 3 – February 14, 2024, by 5:00 p.m.

Pre-identification of Students for Online Testing

January 3 – April 22, 2024

Request State Allowed Accommodations (SAAs)

January 9 – February 16, 2024

Off-site Testing Request for Spring 2024

Now through March 1, 2024

- If your school is covered under a state contract in Spring 2024, you must submit the [Off-site Testing Request Form](https://bit.ly/3N6ldXB) (https://bit.ly/3N6ldXB) and ensure that all off-site testing location(s) meet the digital testing policies and technical requirements.

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21	22	23	24	25
26	27	28	29	30
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Important Dates

January 2024

ACT WorkKeys

Initial Material Order Window

January 3 – February 14, 2024, by 5:00 p.m.

Pre-identification of Students for Barcode Labels

January 3 – February 14, 2024, by 5:00 p.m.

Off-site Test Administration Request

January 3 – May 1, 2024

WIDA

WIDA AMS Test Setup Available

January 8 – March 22, 2024

Additional Material Order Window

January 8 – March 15, 2024

Districts Receive Test Materials

January 29, 2024

Test Exceptions and False EL Window

Now through January 19, 2024, by 5:00 p.m.

- For WIDA ACCESS and WIDA Alternate ACCESS for ELLs
- Requests should be submitted through the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure)

Off-site Test Administration

Request; includes WIDA ACCESS for ELLs, WIDA Alternate Access for ELLs

Now through March 22, 2024

- Includes WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs
- Requests should be submitted through the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure)

Conferences & Webinars

January 2024

College Board Technical Readiness Webinar

Wednesday, January 10, 2024, 1:00 - 2:00 p.m.

- Intended for technology coordinators and testing coordinators, this webinar will cover topics such as Test Day Toolkit, Bluebook, Application Updates, Customer Support, School Networks, and Digital Readiness.
- [Registration link](https://bit.ly/3Rb92tl) (https://bit.ly/3Rb92tl)

College Board Technical Readiness Webinar

Tuesday, January 16, 2024, 1:00 - 2:00 p.m.

- This is **a repeat of the January 10 webinar** listed above
- [Registration link](https://bit.ly/3Ryvvt0) (https://bit.ly/3Ryvvt0)

College Board SSD/Accommodations Webinar

Wednesday, January 17, 2024, 1:00 - 2:30 p.m.

- Intended for Test Coordinators and Services for Students with Disabilities (SSD) Coordinators, will provide information to help schools prepare to administer the SAT School Day to students with accommodations and supports. Topics will include test dates, staff responsibilities, key dates/deadlines, how to enter accommodation requests in SSD Online, EL Supports, and viewing accommodations in Test Day Toolkit.
- [Registration link](https://bit.ly/3Re5CGE) (https://bit.ly/3Re5CGE)

College Board SSD/Accommodations Webinar

Wednesday, January 24, 2024, 1:00 - 2:30 p.m.

- This is **a repeat of the January 17 webinar** listed above
- [Registration link](https://bit.ly/3t69j9i) (https://bit.ly/3t69j9i)

February 2024

Michigan School Testing Conference

February 14 – 15, 2024

- Conference registration is now open. **Early Bird Registration is available through January 14, 2024.**
 - » [Full conference details and a printable registration form](https://bit.ly/3QhN87w) (https://bit.ly/3QhN87w)
 - » [Register online](https://gomasa.org/mstc24) (gomasa.org/mstc24)
- A hotel block is available at the Sheraton Ann Arbor from February 13 to February 15. The room rate is \$136/night. **Last Day to Book: Thursday, February 1, 2024.**
 - » [Ann Arbor Sheraton Hotel - special conference room rate & reservations](https://bit.ly/472c35G) (https://bit.ly/472c35G)

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Conferences & Webinars

March 2024

College Board School Test Coordinator Webinar, Part 2

Thursday, March 7, 2024, 10:00 - 11:30 a.m.

- Intended primary for school test coordinators, this session will provide details about test-day preparation, test administration, policies and procedures, deadlines, resources, and an extended opportunity for Q&A.
- [Registration link](https://bit.ly/3t5qK9X) (<https://bit.ly/3t5qK9X>)

College Board School Test Coordinator Webinar, Part 2

Wednesday, March 13, 2024, 1:00 - 2:30 p.m.

- This is **a repeat of the March 7 webinar** listed above. A second webinar is scheduled to accommodate all registrants.
- [Registration link](https://bit.ly/47Xxgym) (<https://bit.ly/47Xxgym>)

Contact Us

Assessment and Accountability Call Center

For assistance with assessment or accountability issues:

Call **877-560-8378** (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Central Office Services (COS), DRC INSIGHT Portal, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site for all state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and WorkKeys assessments <ol style="list-style-type: none"> 1. Eligibility, MDE policies, and OEAA Secure Site Support 2. SAT, PSAT 8/9, and PSAT 10 – College Board 3. WorkKeys – ACT
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDA AMS, INSIGHT, and Central Office Services (COS)
8	for all other questions

Email

For assessment questions:

mde-oeaa@michigan.gov

For accountability questions:

mde-accountability@michigan.gov

WIDA Client Services

Call **866-276-7735** for assistance with **WIDA Screener** and the **WIDA Secure Portal** questions (for questions not covered in options 3 and 5 in the table above)