

WIDA Reports Available on WIDA AMS as of July 1

In WIDA AMS, district-level users may view both district-level and school-level reporting (school-level users may view school-level reporting only). Test Administrators do not have permission to view reports.



At [WIDA AMS](https://www.drceidirect.com/all/eca-portal-v2-ui/#/login) (https://www.drceidirect.com/all/eca-portal-v2-ui/#/login), select **Test Results** from the **Report Delivery** menu to display the Test Results page. You can use the Administration, District, School and Report drop-down menus to filter the display.

Individual Student Reports are also available in various languages in WIDA AMS **Report Delivery > On Demand Reports**. Select the Administration, District, School, and Language filters to generate reports. Click **Find Students** to populate the students tested at that school. On Demand Reports can be opened individually under the Action column, or you can check the select box for each student requiring the language and click either **Open Selected** or **Save Selected**.

WIDA Reports Arrive in Districts on August 22

Reminder: ACCESS for ELLs and Alternate ACCESS for ELLs Score Reports will arrive on **Tuesday, August 22, 2023**.

Printed Score Reports

Your district will receive a shipment of boxes containing ACCESS for ELLs and Alternate ACCESS for ELLs Score Reports documents. The boxes will have yellow labels affixed to them.

All districts are "ship-to-district", meaning the district will receive the shipment for each of their schools.

This shipment will contain the following reports:

- Grades K-12 ACCESS for ELLs School Frequency Distribution Reports
- Grades K-12 ACCESS for ELLs School Roster Reports
- Grades K-12 ACCESS for ELLs Individual Student Reports
- Grades 1-12 Alternate ACCESS for ELLs School Frequency Distribution Reports (if applicable)
- Grades 1-12 Alternate ACCESS for ELLs School Roster Reports (if applicable)
- Grades 1-12 Alternate ACCESS for ELLs Individual Student Reports (if applicable)

Score Report Resources

WIDA offers several online resources for communication to educators, families, and students. The following resources are available for parents and educators in the [WIDA Resource Library](https://wida.wisc.edu/resources?keys=) (https://wida.wisc.edu/resources?keys=) and can be found using the filter for 'Topic' of "Scores and Reports" or the filter 'Type' of "ACCESS for ELLs Parent Handouts".

ACCESS for ELLs:

What is ACCESS for ELLs? — a two-page flyer that provides parents with answers to several basic questions about ACCESS for ELLs (available in multiple languages)

ACCESS for ELLs Understanding your Child's Scores — a two-page document that summarizes key information for parents from the full ACCESS for ELLs Interpretive Guide for Score Reports (available in multiple languages)

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Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

ACCESS for ELLs Interpretive Guide for Score Reports — a comprehensive document providing information on understanding the scores

Alternate ACCESS for ELLs:

What is ACCESS for ELLs? — a two-page flyer that provides parents with answers to several basic questions about Alternate ACCESS for ELLs (available in multiple languages)

Alternate ACCESS for ELLs: Understanding your Child's Scores — a three-page that document summarizes key information for parents from the full Alternate ACCESS for ELLs Interpretive Guide for Score Reports (available in multiple languages)

Alternate ACCESS for ELLs Interpretive Guide for Score Reports — a comprehensive document providing information on understanding the scores

“Hello – OEAA Calling ...”

The office of the Michigan Attorney General (AG) recently issued a notice regarding [Government Imposter Scams](https://www.michigan.gov/ag/consumer-protection/consumer-alerts/consumer-alerts/scams/government-imposter)

(<https://www.michigan.gov/ag/consumer-protection/consumer-alerts/consumer-alerts/scams/government-imposter>), warning against texts, phone calls, and emails from scammers who purport to be contacting the targeted person from a state agency.



The AG office routinely receives consumer complaints from Michiganders who have received such scam texts, phone calls, and emails. As part of its prescribed protection, the notice from the AG office states, “Government Agencies will not email, call, or text you unless you first reached out to them by email, phone, or text message.”

There are exceptions to this protocol. The Michigan Department of Education Office of Assessments and Accountability (OEAA) may initiate contact with educational entities and education organizations to facilitate our work related to the development, administration, and reporting of state assessments.

If you want to verify any contact made to you by an OEAA staff member, you can call the OEAA Call Center at 877-560-8378 (option #3) or email mde-oeaa@michigan.gov.

Reminder

Be a M-STEP or MI-Access Item Writer or Reviewer

The state assessment item development and review process season is in full swing. Here is your chance to be an item writer or to serve on a content review committee (CAC) or bias and sensitivity review committee (BSC).

Sign up online to be added to our database of educator participants.

- To serve on a review committee, click here: [General application for all committees](https://cvent.me/0R4Wvq) (https://cvent.me/0R4Wvq).

Note: If you previously served on a state assessment committee and would like to participate again, please update your information at [General application for all committees](https://cvent.me/0R4Wvq) (https://cvent.me/0R4Wvq).

Upcoming events:

Content Advisory Committee (CAC)

Bias & Sensitivity Committee (BSC)

For a more detailed explanation of each committee, see the [Spotlight newsletter – April 20 issue](http://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-04-20-2023.pdf) (www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-04-20-2023.pdf), pp 8-9.

M-STEP SCIENCE grades 5, 8, 11	
Data Review – CAC	August
Data Review – BSC	August
M-STEP SOCIAL STUDIES grades 5, 8 11	
Data Review – CAC	August
Data Review – BSC	August
MI-Access	
English Language Arts	
Data Review – CAC	September
Data Review – BSC	September
M-STEP & BENCHMARK ASSESSMENTS grades K, 1 & 2	
English Language Arts	
Data Review – CAC	August
Data Review – BSC	August
Mathematics	
Data Review – CAC	August
Data Review – BSC	August

CB College Board Corner

Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board

WHAT'S NEW

April 2024 Test Dates

Starting in Spring 2024, the Michigan Department of Education's (MDE) administrations of PSAT 8/9 for grades 8 and 9, PSAT 10, and SAT with Essay will be delivered digitally. The Spring 2024 testing window for the MDE-provided SAT with Essay, PSAT 10, and PSAT 8/9 is **April 8-26, 2024**.

Schools will have the flexibility to test on any day within the approved window, and they may use multiple days within the window for testing, if preferred. However, students must complete testing in one day unless they have accommodations that allow for two-day testing.

Note: All tests, including makeup tests, must be completed between April 8-26. **Students will not be able to complete assessments after April 26.**

Upcoming Spotlight newsletters will contain information on training, key deadlines, and preparation for the 2023-24 administration of the College Board Suite of Assessments.

Assessment	Testing Window
SAT with Essay	April 8-26, 2024
PSAT 10	
PSAT 8/9 for Grade 9	
PSAT 8/9 for Grade 8	

School Establishment and the Educational Entity Master (EEM)

School establishment is the process through which Michigan schools are identified as participating in the state assessments and are set up for digital testing in College Board systems.

It is important for schools to update the information in the [Educational Entity Master \(EEM\)](http://www.michigan.gov/eem) (<http://www.michigan.gov/eem>), which serves as Michigan's repository of education systems and contact information.

College Board will use the data in EEM to identify contact information for testing staff and to establish schools for testing. In addition to test coordinators, backup test coordinators, and Services for Students with Disabilities (SSD) Coordinators, **building level technology directors must be assigned in EEM** in order for schools to be set up for testing.

For each College Board assessment (SAT with Essay, PSAT 10, & PSAT 8/9 for grades 8 and 9), the following information is required for school test coordinators, backup school test coordinators, SSD Coordinators, and technology directors:

- First Name
- Last Name
- Email
- Telephone Number
- Complete Entity Physical Address (Street Address, City, State, Zip Code)

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Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

CB College Board Corner

Information on SAT[®], PSAT[™] 8/9, and PSAT[™] 10 provided by the College Board

Note: The mailing address must be the physical district or school address associated with the test coordinator record. Make sure each of the fields above is accurate and complete for all applicable roles. Any incorrect data in EEM could delay your school's establishment process.

Questions about Spring SAT, PSAT 8/9, or PSAT 10?

- Call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- Email: michiganadministratorsupport@collegeboard.org

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues



What's New

ACT WorkKeys Spring 2023 Score Reports

School- and student-level paper reports will be mailed to test coordinators and are due to arrive the week of **August 7, 2023**. The shipment will include the following reports:

- **Individual Summary Score Report** — a student-level report containing Level and Scale scores with explanations of what the scores mean. The test coordinators will receive one paper report per student, to be given to the student.
- **Summary Score Report** — a student-level report containing the student's Level and Scale scores but without the explanations of what the scores mean. The test coordinator will receive one paper report per student, to be retained by the school.
- **Roster Score Report** — a roster of students showing test scores and when students took the assessment. The test coordinator will receive one paper report, to be retained by the school.

Resources to help you and your students understand and use their scores are available on the [ACT-hosted website](http://www.act.org/stateanddistrict/michigan) (www.act.org/stateanddistrict/michigan), on the **WorkKeys on Paper** page in the Interpretation stage.

ACT® WorkKeys® National Career Readiness Certificate® (ACT WorkKeys NCRC)

Students who achieve a minimum score of 3 or higher on each of the three ACT WorkKeys subject tests will earn an ACT WorkKeys National Career Readiness Certificate® (or an ACT WorkKeys NCRC en Espanol if they took the tests in Spanish). The scores on these assessments determine the certification level.

- A minimum score of 3 out of 7 on all three assessments: **Bronze**
- A minimum score of 4 out of 7 on all three assessments: **Silver**
- A minimum score of 5 out of 7 on all three assessments: **Gold**
- A minimum score of 6 out of 7 on all three assessments: **Platinum**

The NCRC documents that the student possesses skills essential to workplace success. This documentation may improve career outcomes for students just entering the workforce, and enhance employers' hiring, training, and promotion decisions.

For more information about NCRCs, go to [ACT WorkKeys National Career Readiness Certificate](http://www.act.org/content/act/en/products-and-services/workkeys-for-job-seekers/ncrc.html) (<http://www.act.org/content/act/en/products-and-services/workkeys-for-job-seekers/ncrc.html>).

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues



Student Access to MyWorkKeys.com

Students can view their scores online and print their own National Career Readiness Certificate by creating their free account at the [myworkkeys.com website](http://www.myworkkeys.com) (www.myworkkeys.com).

Students will provide the following five matching criteria when creating an account:

- First name
- Last name
- Month of birth
- Day of birth
- State Assigned Student ID Number (SASID)

Note: The SASID is the same number as the Unique Identification Code (UIC) that is assigned through the Michigan Student Data System (MSDS) for each student.

Scores and certificates will be available online indefinitely.

A Quick Start Guide is available on the [myworkkeys.com website](http://www.myworkkeys.com) (www.myworkkeys.com) login page.

The guide contains instructions on creating an account, sharing NCRC information with prospective employers, and other valuable features.

Contacting ACT

If you have questions, you may:

1. Contact ACT via the [Contact Us web page](http://www.act.org/aap/state/contact.html) (www.act.org/aap/state/contact.html)
2. Call ACT at 800-553-6244 between 9:30 a.m. and 6 p.m. ET
 - standard time: ext. 2800
 - accommodations: ext. 1788
 - email accommodations questions to ACTStateAccoms@act.org

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Important Dates

August 2023

Update Testing Contacts in EEM

Ongoing through September 8, 2023

- Refer to the article "The Time is Now! Make Sure School and District Contacts are Up to Date in the EEM for the 2023-24 School Year" on page 3

Receive ACT WorkKeys Reports

August 7–11, 2023

Fall Early Literacy and Mathematics Testing Window

August 21–October 27, 2023

Contacts

Assessment and Accountability Call Center

For assistance with assessment or accountability issues:

Call **877-560-8378** (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Central Office Services (COS), DRC INSIGHT Portal, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site for <u>all</u> state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and WorkKeys assessments <ol style="list-style-type: none"> 1. Eligibility, MDE policies, and OEAA Secure Site Support 2. SAT, PSAT 8/9, and PSAT 10 – College Board 3. WorkKeys – ACT
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDA AMS, INSIGHT, and Central Office Services (COS)
8	for all other questions

Email

For assessment questions:

mde-oeaa@michigan.gov

For accountability questions:

mde-accountability@michigan.gov

WIDA Client Services

Call **866-276-7735** for assistance with **WIDA Screener** and the **WIDA Secure Portal** questions (for questions not covered in options 3 and 5 in the table above)

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues