

# Spotlight

## on Student Assessment and Accountability

### What's New

Week of August 10, 2023

- Spring 2023 Student-level Reports Available for M-STEP, SAT, PSAT-related, and ACT WorkKeys, and MI-Access
- DRC INSIGHT Technology Coordinator Setup and Installation Training Available
- Early Literacy and Mathematics Benchmark Assessments: DRC Online Training for District and Building Coordinators – Recording and PowerPoint Available
- WIDA Screener Overview Webinars
- Accountability Student Growth Updates for 2022-23

### Reminders

- Spring 2024 Summative Assessment Calendar Available
- Make Sure School and District Contacts are Up-to-Date in the EEM for the 2023-24 School Year
- Early Literacy and Mathematics Benchmark Assessments
- Be a M-STEP or MI-Access Item Reviewer



### Spring 2023 Student-level Reports Available for M-STEP, SAT, PSAT-related, ACT WorkKeys, and MI-Access

**Reminder:** Spring 2023 test results are **embargoed** until the public release of the results later this summer. Districts and schools will be notified through the Spotlight when the embargo has been lifted.

**Important:** While individual student results may be shared with parents at this time, it is not permissible to share any school-, district-, or state-level results with parents, the community, or other external parties until the embargo is lifted by the Michigan Department of Education. School board meetings are considered open meetings; therefore, the sharing of embargoed assessment results at these meetings is not permissible until the embargo is lifted.

### Currently Available Student-level Reports

Student-level reports for M-STEP, SAT with Essay, PSAT 10, PSAT 8/9, and MI-Access for the Spring 2023 administrations are now available in the Dynamic Score Reporting Site, which is accessed through the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) ([www.michigan.gov/oeaa-secure](http://www.michigan.gov/oeaa-secure)).

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## Student-level Reports

Reports for all listed assessments that are currently available include:

- Individual Student Reports
- Parent Reports
- Student Overview
- Student Roster

To access your school's student-level reports, log into the OEAA Secure Site and select the "**Reports**" tab, then select "**Dynamic Score Reports**" in the drop-down menu. Next, select the Test Cycle, ISD, District, and School for your search criteria. Then, by selecting "**Search**" you will be directed to the Dynamic Score Reporting Site where you can view your reports.

Printed Parent Reports and Student Record Labels will arrive in schools in late August. Aggregate reports will be available later this summer. Watch the Spotlight newsletter for details.

## DRC INSIGHT Technology Coordinator Setup and Installation Training Available

The DRC INSIGHT Technology Coordinator Setup and Installation Training was held on Wednesday, August 2, 2023. The training addressed both the Michigan-specific online assessment programs as well as WIDA.

The August 2 session was recorded and is available on the [DRC INSIGHT Portal](https://mi.drcdirect.com/) (<https://mi.drcdirect.com/>) under **General Information > Documents**. Filter the document type to Training Presentations and FAQs. The associated slide deck PDF is in the same location under **General Information > Documents**.

It is important for both new and returning Technology Coordinators to view this training, as it covers a wide range of technology topics, including:

- Key Dates
- What's Changing and What's Not
- DRC INSIGHT Solution Overview
- DRC INSIGHT System & Network Requirements
- DRC INSIGHT Technology Setup
- Support Resources

To access the training and slide deck without an account, select the Documents and Training Materials link on DRC INSIGHT Portal. You can also access the training and slide deck using the following links:

- [DRC INSIGHT Setup and Installation Training Link](https://drive.google.com/file/d/18KoeBcdRr0lhENA82NnT2vOM5RwW6iXD/view?usp=sharing) (<https://drive.google.com/file/d/18KoeBcdRr0lhENA82NnT2vOM5RwW6iXD/view?usp=sharing>)
- [DRC INSIGHT Setup and Installation Training Slide Deck PDF](https://drive.google.com/file/d/1QUluWUf5eCrnT7OokhtHnB6atkKD4i3K/view?usp=sharing) (<https://drive.google.com/file/d/1QUluWUf5eCrnT7OokhtHnB6atkKD4i3K/view?usp=sharing>)

## Early Literacy and Mathematics Benchmark Assessments: DRC Online Training for District and Building Coordinators – Recording and PowerPoint Available

The PowerPoints and recorded presentations of the recent online District and Building Assessment Coordinator webinar with Data Recognition Corporation (DRC) can be viewed in the [DRC INSIGHT Portal](https://mi.drccedirect.com) (<https://mi.drccedirect.com>).

- [Meeting Recording](https://drive.google.com/file/d/1QVSMttUvs3Os_jRvzI1K7BB_jYs92iCB/view) ([https://drive.google.com/file/d/1QVSMttUvs3Os\\_jRvzI1K7BB\\_jYs92iCB/view](https://drive.google.com/file/d/1QVSMttUvs3Os_jRvzI1K7BB_jYs92iCB/view))
- [The Early Literacy and Mathematics PowerPoint slides](https://drive.google.com/file/d/1RQPcGdzyTRR1nC5DNU-5Mpt0nOgM3-kk/view) (<https://drive.google.com/file/d/1RQPcGdzyTRR1nC5DNU-5Mpt0nOgM3-kk/view>) used in the presentation have been posted separately on the DRC INSIGHT Portal

## WIDA Screener Overview Webinars

New test coordinators and new test administrators should join this overview webinar, scheduled for September 13, 2023, 9:30 - 11:00 a.m. This webinar will provide administrators with a general overview of the WIDA Screener Online assessment (grades 1-12).

Educators may [register here](https://www.eventbrite.com/e/wida-screener-online-overview-webinar-tickets-689446792917?aff=oddtcreator) (<https://www.eventbrite.com/e/wida-screener-online-overview-webinar-tickets-689446792917?aff=oddtcreator>). The webinar will be recorded and posted at a later date to the [WIDA Secure Portal](https://portal.wida.us/) (<https://portal.wida.us/>).

Information in this webinar will be repeated in a second webinar event on November 29, 9:30 - 11:00 a.m. Educators may [register here](https://www.eventbrite.com/e/wida-screener-online-overview-webinar-tickets-690257898957?aff=oddtcreator) (<https://www.eventbrite.com/e/wida-screener-online-overview-webinar-tickets-690257898957?aff=oddtcreator>).

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**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues

## Accountability Student Growth Updates for 2022-23

The Michigan Department of Education (MDE) is making updates to its existing methodology used to calculate student growth scores (SGPs) and student growth targets (AGPs) for school accountability.

### Grade 11 Methodology

Scores from the PSAT 9 and 10 will be used in deriving student growth scores and targets for grade students taking the SAT. Prior to this, grade 11 students' scores from their grades 7 and 8 assessments were used to calculate growth values. The Office of Educational Assessment and Accountability (OEAA) has considered making this adjustment for years and is moving forward with this change after careful analysis of pre- and post-pandemic data.

This update allows for increased consistency of methodology across grades (for example, adjacent grades are now used to calculate growth values for grades 4-8, and 11) and increases the number of students receiving growth results. It also helps more accurately capture a student's learning leading up to the grade 11 SAT.

### What if a student does not take the PSAT in grades 9 or 10?

In these situations, the growth calculation simply will not occur. This is the same outcome as if a grade 5 student did not have prior scores from grade 3 or 4. In neither example would a student's lack of a growth score count against a school's participation rate.

### Usage of Post-Pandemic Prior Scores

For only the 2022-23 academic year, student growth includes just one prior score. This provides for growth scores and targets calculated using only post-pandemic data. This is a temporary update – the use of up to two prior scores will return for the 2023-24 accountability cycle. Using only one prior score for the 2022-23 accountability cycle ensures the methodology for computing growth values is comparable within and across grades.

The table below shows the prior score used for each grade included in accountability calculations. Note: While grade 11 growth values will use PSAT 10 scores from Spring 2022, scores for grades 9 and 10 are not used in any other accountability calculation, including participation and proficiency.

Reporting Year	Score Type	Score Year	Reporting Grades							
			4	5	6	7	8	9	10	11
2022-23		2019-20			3	4	5	6	7	8
		2020-21		3	4	5	6	7	8	9
	Prior 1	2021-22	3	4	5	6	7	8	9	10
	Post Test	2022-23	4	5	6	7	8	9	10	11

For further details, please refer to the [Accountability Frequently Asked Questions \(FAQ\) resource](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Accountability/Index/School_Index_Accountability_FAQ.pdf) ([https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Accountability/Index/School\\_Index\\_Accountability\\_FAQ.pdf](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Accountability/Index/School_Index_Accountability_FAQ.pdf)).

**Note:** PSAT 9/10 growth data is not part of the assessment score reports for 2022-23. Plans are being made to include these data in the 2023-24 assessment score reporting.

**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues

## Reminders

### Spring 2024 Summative Assessment Calendar Available

The [Spring 2024 Testing Schedule for Summative Assessments](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Assessment-Calendar/Summative-Testing-Schedule.pdf) (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Assessment-Calendar/Summative-Testing-Schedule.pdf>) is now available on the [OEAA Assessment Calendars web page](https://www.michigan.gov/mde/services/student-assessment/assessment-calendars) (<https://www.michigan.gov/mde/services/student-assessment/assessment-calendars>).

**Read More:** (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-03-2023.pdf>), page 3

### Make Sure School and District Contacts are Up-to-Date in the EEM for the 2023-24 School Year

With the start of a new school year, now is the time to review your district and school information in the [Educational Entity Master \(EEM\)](http://www.michigan.gov/eem) ([www.michigan.gov/eem](http://www.michigan.gov/eem)) to verify that any needed changes or updates have been made. All needed updates are to be completed no later than **September 8, 2023**, so you do not miss out on critical information.

**Read More:** (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-03-2023.pdf>), page 3

### Early Literacy and Mathematics Benchmark Assessments

- The fall Early Literacy and Mathematics Benchmark Assessment **window will be open August 21 – October 27, 2023**.

**Read More:** (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-03-2023.pdf>), page 5

- The DRC INSIGHT Portal is available for online administrative tasks related to the Fall 203 Early Literacy and Mathematics Benchmark Assessment assessments. For detailed information about student management, test management, and test monitoring, review the [DRC INSIGHT Portal User Guide](https://mi.drcedirect.com/Documents/Unsecure/Doc.aspx?id=6896757a-99ca-4e4a-a6f8-592163ba4488) (<https://mi.drcedirect.com/Documents/Unsecure/Doc.aspx?id=6896757a-99ca-4e4a-a6f8-592163ba4488>).

**Read More:** (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-03-2023.pdf>), page 6

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**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues

## Reminders

- The Spring 2023 Early Literacy and Mathematics Benchmark Assessments reports are now available on the Dynamic Score Reporting Site, including these reports:

- » Change Report
- » Demographic Report

These reports join the 48-hour student-level reports that have been available since early April 2023.

**Read More:** (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-03-2023.pdf>), page 7

### Be an M-STEP or MI-Access Item Reviewer

The state assessment item development and review process season is in full swing. Here is your chance to be an item writer or to serve on a content review committee (CAC) or bias and sensitivity review committee (BSC).

To serve on a review committee, click here:

[General application for all committees](https://cvent.me/0R4Wvq)

(<https://cvent.me/0R4Wvq>).

**Note:** If you previously served on a state assessment committee and would like to participate again, please update your information at [General application for all committees](https://cvent.me/0R4Wvq) (<https://cvent.me/0R4Wvq>).

**Read More:** ([www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-04-20-2023.pdf](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-04-20-2023.pdf)), pages 8-9.



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College Board Corner

Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board

WHAT'S NEW

April 2024 Test Dates

In April 2024, the Michigan Department of Education (MDE) administrations of PSAT 8/9, PSAT 10, and SAT with Essay will be delivered digitally. The Spring 2024 testing window for the MDE-provided SAT with Essay, PSAT 10, and PSAT 8/9 is April 8-26, 2024.

Schools will have the flexibility to test on any day within the approved window, and they may use multiple days within the window for testing, if preferred. However, students must complete testing in one day unless they have accommodations that allow for two-day testing.

**Note:** All tests, including accommodated and makeup tests, must be completed between April 8-26. **Students will not be able to complete assessments after April 26.**

Assessment	Testing Window
SAT with Essay	April 8-26, 2024
PSAT 10	
PSAT 8/9 for Grade 9	
PSAT 8/9 for Grade 8	

School Establishment and the Educational Entity Master (EEM)

School establishment is the process through which Michigan schools are identified as participating in the state assessments and are set up for digital testing in College Board systems.

It is important for schools to update the information in the [Educational Entity Master \(EEM\)](http://www.michigan.gov/eem) (<http://www.michigan.gov/eem>), which serves as Michigan's repository of education systems and contact information.

College Board will use the data in EEM to identify contact information for testing staff and to establish schools for testing. In addition to test coordinators, backup test coordinators, and Services for Students with Disabilities (SSD) Coordinators, **building level technology directors must be assigned in EEM** in order for schools to be set up for testing.

For each College Board assessment (SAT with Essay, PSAT 10, & PSAT 8/9 for grades 8 and 9), the following information is required for school test coordinators, backup school test coordinators, SSD Coordinators, and technology directors:

- First Name
  - Last Name
  - Email
  - Telephone Number
  - Complete Entity Physical Address (Street Address, City, State, Zip Code)
- (Continued on next page)



## College Board Corner

*Information on SAT<sup>®</sup>, PSAT<sup>™</sup> 8/9, and PSAT<sup>™</sup> 10 provided by the College Board*

**Note:** The mailing address must be the physical district or school address associated with the test coordinator record. Make sure each of the fields above is accurate and complete for all applicable roles. Any incorrect data in EEM could delay your school's establishment process.

### Questions about Spring SAT, PSAT 8/9, or PSAT 10?

- Call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- Email: [michiganadministratorsupport@collegeboard.org](mailto:michiganadministratorsupport@collegeboard.org)





## What's New

### Spring 2023 Score Reports Delivery and Returned Shipments

School-level and student-level paper reports were scheduled to be delivered August 7-11, 2023, to the mailing address of the WorkKeys Test Coordinator listed in the [Educational Entity Master \(EEM\)](http://www.michigan.gov/eem) ([www.michigan.gov/eem](http://www.michigan.gov/eem)) as of July 1, 2023.

Refer to the [Spotlight newsletter - August 3 issue](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-03-2023.pdf) (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-03-2023.pdf>), pages 14-15 for more information about:

- what is included in the reports shipment
- National Career Readiness Certificates (NCRCs)
- student access to [myworkkeys.com](http://myworkkeys.com) ([www.myworkkeys.com](http://www.myworkkeys.com))
- score embargo

If you have not yet received your reports, ensure the mailing information in the EEM system is current. If it is out of date, contact your district's authorized EEM user to update the EEM system as soon as possible. If you are not sure who the authorized EEM user is, use the District and School Contact page on the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) ([www.michigan.gov/oeaa-secure](http://www.michigan.gov/oeaa-secure)) to retrieve the name and contact information for your district. **Note:** Nonpublic schools that need to update their information in the EEM must call 517-241-5385 or email [nonpublicschools@michigan.gov](mailto:nonpublicschools@michigan.gov).

Instructions for using the District and School Contacts page are available at the [Secure Site Training web page](http://www.michigan.gov/securesitetraining) ([www.michigan.gov/securesitetraining](http://www.michigan.gov/securesitetraining)), under the **Miscellaneous** section.

ACT will begin reshipping returned package(s) August 21, 2023.

If the package(s) was returned because the school was closed for the summer, it will be reshipped to the WorkKeys Test Coordinator at the mailing address listed in EEM.

If the package(s) was returned because the school is permanently closed, it will be shipped to the District Assessment Coordinator at the mailing address listed in EEM.

If the district is also closed, reports will be shipped to the Michigan Department of Education.

### Contacting ACT

If you have questions, you may:

1. Contact ACT via the [Contact Us web page](http://www.act.org/aap/state/contact.html) ([www.act.org/aap/state/contact.html](http://www.act.org/aap/state/contact.html))
2. Call ACT at 800-553-6244 between 9:30 a.m. and 6 p.m. ET
  - standard time: ext. 2800
  - accommodations: ext. 1788
  - email accommodations questions to [ACTStateAccoms@act.org](mailto:ACTStateAccoms@act.org)

**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues

## Important Dates

### August 2023

#### Update District & Building Testing Contacts in EEM

##### Ongoing through September 8, 2023

- All needed updates are to be completed no later than **September 8, 2023**, so you do not miss out on critical information
- [Read More:](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-03-2023.pdf) (https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-03-2023.pdf), page 3

#### Early Literacy and Mathematics Benchmark Assessments

##### Ongoing through October 26, 2023 at 5:00 p.m.

- Pre-Identification of Students

##### Ongoing through October 27, 2023

- Create/Manage Online Test Sessions in DRC INSIGHT Portal  
**Note:** Pre-ID must be completed prior to creating test sessions

##### August 21–October 27, 2023

- Fall Testing Window

## Contacts

### Assessment and Accountability Call Center

For assistance with assessment or accountability issues:

Call **877-560-8378** (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Central Office Services (COS), DRC INSIGHT Portal, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site for <u>all</u> state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and WorkKeys assessments <ol style="list-style-type: none"><li>1. Eligibility, MDE policies, and OEAA Secure Site Support</li><li>2. SAT, PSAT 8/9, and PSAT 10 – College Board</li><li>3. WorkKeys – ACT</li></ol>
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDA AMS, INSIGHT, and Central Office Services (COS)
8	for all other questions

### Email

For assessment questions:

[mde-oeaa@michigan.gov](mailto:mde-oeaa@michigan.gov)

For accountability questions:

[mde-accountability@michigan.gov](mailto:mde-accountability@michigan.gov)

### WIDA Client Services

Call **866-276-7735** for assistance with **WIDA Screener** and the **WIDA Secure Portal** questions (for questions not covered in options 3 and 5 in the table above)

**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues