

Spotlight

on Student Assessment and Accountability

What's New Week of August 17, 2023

- Embargoed Aggregated Assessment Reports and Files
- M-STEP Parent Reports Arrive in Schools the Week of August 21, 2023
- Early Literacy and Mathematics Benchmark Fall 2023 Test Window
- Updates to Required WIDA Alternate ACCESS for ELLs Assessment Course
- Assessment Learning Institute 2023-24
- Achieve Balance in Classroom Assessment

Reminders

- Make Sure School and District Contacts are Up-to-Date in the EEM for the 2023-24 School Year
- Be an M-STEP or MI-Access Item Reviewer

Embargoed Aggregated Assessment Reports and Files

The Michigan Department of Education (MDE) is providing **embargoed** aggregated 2023 assessment data to use for planning purposes.

The following embargoed data is available for district review:

System	Reports/Files
OEAA Secure Site	Downloadable data files for: <ul style="list-style-type: none">• M-STEP• MI-Access• SAT with Essay• PSAT 10• PSAT 8/9 for grade 9• PSAT 8/9 for grade 8
OEAA Dynamic Score Reporting Site	Aggregate reports for: <ul style="list-style-type: none">• M-STEP• MI-Access• SAT with Essay• PSAT 10• PSAT 8/9 for grade 9• PSAT 8/9 for grade 8

In addition, growth data are now available on the student-level score reports.

Embargo Reminder: Spring 2023 test results, except for WIDA ACCESS for ELLs and WIDA Alternate ACCESS for ELLs results, are **embargoed** until the public release of Spring 2023 assessment results later this summer. The end of the embargo will be announced in the Spotlight newsletter.

While individual student results may be shared with parents at this time, it is not permissible to share any school-, district-, or state-level results with parents, the community, or other external parties until the embargo is lifted by the Michigan Department of Education. School board meetings are considered open meetings; therefore, the sharing of embargoed assessment results at these meetings is not permissible until the embargo is lifted.

M-STEP Parent Reports Arrive in Schools the Week of August 21, 2023

Spring 2023 M-STEP Parent Reports will arrive in schools next week. These shipments will also include Student Record Labels.

Parent Reports should be disseminated to parents and guardians as soon as possible.

M-STEP Parent Reports are provided for:

- students who took the general summative assessment (M-STEP) in grades 3-8 and grade 11
- grade 8 Parent Reports include information on student performance on the PSAT 8/9 in grade 8
- grade 11 Parent Reports include information for parents and students on the SAT with Essay and the ACT WorkKeys assessments

Printable Parent Reports are currently available in English and Spanish through the Dynamic Score Reporting site. Arabic translations of Parent Reports will also be available in the Dynamic Score Reporting site soon. Watch the Spotlight newsletter for availability.

To access the Dynamic Score Reporting Site, log into the Office of Educational Assessment and Accountability (OEAA) [Secure Site](https://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure), select the **Reports** tab, and then **Dynamic Score Reports**.

Student Record Labels can also be printed from the OEAA Secure Site. Access them in the same manner as the Parent Reports, except choose **Student Record Labels** from the **Reports** tab.

Embargo Reminder: Spring 2023 test results are **embargoed** until the public release of Spring 2023 assessment results later this summer.

Districts and schools will be notified through the Spotlight when the embargo has been lifted. While individual student results may be shared with parents at this time, it is not permissible to share any school-, district-, or state-level results with parents, the community, or other external parties until the embargo is lifted by the Michigan Department of Education. School board meetings are considered open meetings; therefore, the sharing of embargoed assessment results at these meetings is not permissible until the embargo is lifted.

MI-Access Parent Reports will be shipping soon. Watch the Spotlight newsletter for more information.

Early Literacy and Mathematics Benchmark Fall 2023 Test Window

The Michigan Department of Education's Early Literacy and Mathematics Benchmark Assessments will be offered three times in the 2023-24 academic year (fall, winter, and spring). In Fall 2023, the assessment will be available from August 21 through October 27 for students in kindergarten, grade 1, and grade 2.

The online pre-identification (pre-ID) and test session setup for Early Literacy and Mathematics Benchmark Assessments window is open. A PDF overview of the pre-ID process is available at [Pre-Identification of State Assessments Overview OEEA Secure Site](https://www.michigan.gov/mde/-/media/Project/Websites/mde/Year/2018/06/07/Overview_of_pre-ID_Insructions.pdf) (https://www.michigan.gov/mde/-/media/Project/Websites/mde/Year/2018/06/07/Overview_of_pre-ID_Insructions.pdf). Additionally, a [Pre-ID overview video](https://www.youtube.com/watch?v=a1hXqFARAGU) (<https://www.youtube.com/watch?v=a1hXqFARAGU>) covers the different methods that are available to pre-identify students for assessments.

Test sessions must be created in the [DRC INSIGHT Portal](https://www.drccdirect.com/all/eca-portal-v2-ui/#/login/MI) (<https://www.drccdirect.com/all/eca-portal-v2-ui/#/login/MI>).

An online mini-module on how to create and work with test sessions and how to print test tickets can be seen at [Creating Test Sessions and Printing Test Tickets in the DRC INSIGHT Portal](https://drive.google.com/file/d/1msIFU4FzMHoKMudVH45XwTv00i-L2HR_/view) (https://drive.google.com/file/d/1msIFU4FzMHoKMudVH45XwTv00i-L2HR_/view).

The Early Literacy and Mathematics Benchmark Test Administration Manual (TAM) and the Online Administration Directions are available on the [Early Literacy and Mathematics Benchmark webpage](http://www.michigan.gov/earlylitandmath) (www.michigan.gov/earlylitandmath) under the **Current Assessment Administration** section.

Student-level reports are available through the Dynamic Score Reporting Site within 48 hours of submission of a complete test. To access your school's student-level reports, log into the [OEEA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure) and select the "Reports" tab, then select "Dynamic Score Reports" in the drop-down menu. Next, select the Test Cycle, ISD, District, and School for your search criteria. Then, by selecting "Search" you will be directed to the Dynamic Score Reporting Site where you can view your reports.

Updates to Required WIDA Alternate ACCESS for ELLs Assessment Course

Educators who need to take the required **WIDA Alternate ACCESS: Administration and Scoring** training course for the 2023-24 school year (or take it again) are encouraged to wait until September 1, 2023, or later to complete the course, as it is being updated with new content related to the redesigned assessment. The [WIDA training course](https://portal.wida.us/) (<https://portal.wida.us/>) can be accessed in the WIDA online portal.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Assessment Learning Institute 2023-24

ALI empowers teachers to use classroom assessment to support student learning



Educators often notice a disconnect between the assessments they use in their classrooms and the broader assessment systems they work within. This can cause a misalignment between their instructional practices and classroom assessment systems

when it comes to promoting student learning. This disconnect becomes more apparent when disruptive learning conditions force educators to reexamine their classroom assessment practices.

Let the faculty of the Assessment Learning Institute (ALI) meet you in this challenging context to help you more effectively use assessment to accelerate student learning. The activities in this year-long learning engagement empower and fortify teachers in using classroom assessment to support student learning.

The 2023 Assessment Learning Institute (ALI) is presented in two formats in Michigan: a series of virtual engagements that kicks off on September 23 in Marquette; and an in-person, full-day seminar on September 30 in Lansing.

ALI is perfect for Individual teachers—new and veteran—who are seeking to refresh their thinking about assessment and deepen their knowledge about and implementation of effective assessment practices.

ALI is offered by the Michigan Assessment Consortium, in partnership with the Michigan Education Association's Center for Leadership & Learning and Northern Michigan University.

[Flyer, schedule, and registration information](https://www.michiganassessmentconsortium.org/event/assessment-learning-institute-2023-24) (<https://www.michiganassessmentconsortium.org/event/assessment-learning-institute-2023-24>) are all available by scanning the QR code below.



Achieve Balance in Classroom Assessment

Deepen your understanding on how to balance quality classroom summative assessments with the use of the formative assessment process by enrolling in the Achieving Balance in Classroom Assessment (ABCA) program, starting September 2023. The ABCA program, with options for educator teams from both local and intermediate school districts, is offered by the [Michigan Assessment Consortium \(MAC\)](https://www.michiganassessmentconsortium.org) (<https://www.michiganassessmentconsortium.org>) in collaboration with the Michigan Department of Education (MDE). The ABCA program supports educators in improving student learning and increasing student achievement through quality balanced assessment systems, implemented—with fidelity—in every classroom.

Choose the program that is right for you!

- The ABCA LEA program provides direct support for improved assessment literacy to teams of educators from local school districts. During Year 1 of this program, district teams of teachers and administrators will engage in structured learning sessions leading to the development of an assessment learning and implementation plan to guide continued assessment learning during Years 2 and 3. A Learning Facilitator, provided by the MAC, will work with a district Site Coordinator and team members throughout the 3-year program. Site teams will learn how balanced assessment — assessment for learning and of learning—can substantially improve instruction and student learning, close gaps in student



performance, and increase equity in student learning and achievement. For a full description of the ABCA LEA program and a schedule, visit the [ABCA-LEA web page](https://bit.ly/MAC-ABCA) (<https://bit.ly/MAC-ABCA>)



- The **ABCA ISD/ESA program** assists ISD/ESA consultant teams to collaboratively improve their own understanding and use of assessment in their work with constituent LEAs. In Year 1, each ISD team will engage in structured learning sessions on assessment provided by the MAC, with a focus on how the ISD/ESA can provide comparable assessment learning activities in a coordinated manner to their constituent school districts. In Years 2 and 3 (optional), these ISDs are encouraged to apply their learning in working with one of their local school districts.

For a full description of the ABCA ISD/ESA program and a schedule, visit the [ABCA-ISD web page](https://bit.ly/MAC-ABCAISD) (<https://bit.ly/MAC-ABCAISD>).

To participate in either program, [complete a district application](https://bit.ly/ABCA-Apply) (<https://bit.ly/ABCA-Apply>) no later than **September 1, 2023**.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Reminders

Make Sure School and District Contacts are Up-to-Date in the EEM for the 2023-24 School Year

With the start of a new school year, now is the time to review your district and school information in the [Educational Entity Master \(EEM\)](http://www.michigan.gov/eem) (www.michigan.gov/eem) to verify that any needed changes or updates have been made. All needed updates are to be completed no later than **September 8, 2023**, so you do not miss out on critical information.

Read More: (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-03-2023.pdf>), page 3

Be an M-STEP or MI-Access Item Reviewer

The state assessment item development and review process season is in full swing. Here is your chance to be an item writer or to serve on a content review committee (CAC) or bias and sensitivity review committee (BSC).

To serve on a review committee, click here: [General application for all committees](https://cvent.me/0R4Wvq) (<https://cvent.me/0R4Wvq>).

Note: If you previously served on a state assessment committee and would like to participate again, please update your information at [General application for all committees](https://cvent.me/0R4Wvq) (<https://cvent.me/0R4Wvq>).

Read More: (www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-04-20-2023.pdf), pages 8-9

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Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

CB College Board Corner

Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board

REMINDERS

April 2024 Test Dates

In April 2024, the Michigan Department of Education (MDE) administrations of PSAT 8/9, PSAT 10, and SAT with Essay will be delivered digitally. The Spring 2024 testing window for the MDE-provided SAT with Essay, PSAT 10, and PSAT 8/9 is April 8-26, 2024.

Schools will have the flexibility to test on any day within the approved window, and they may use multiple days within the window for testing, if preferred. However, students must complete testing in one day unless they have accommodations that allow for two-day testing.

Note: All tests, including accommodated and makeup tests, must be completed between April 8-26. **Students will not be able to complete assessments after April 26.**

Assessment	Testing Window
SAT with Essay	April 8-26, 2024
PSAT 10	
PSAT 8/9 for Grade 9	
PSAT 8/9 for Grade 8	

School Establishment and the Educational Entity Master (EEM)

School establishment is the process through which Michigan schools are identified as participating in the state assessments and are set up for digital testing in College Board systems.

It is important for schools to update the information in the [Educational Entity Master \(EEM\)](http://www.michigan.gov/eem) (<http://www.michigan.gov/eem>), which serves as Michigan's repository of education systems and contact information.

College Board will use the data in EEM to identify contact information for testing staff and to establish schools for testing. In addition to test coordinators, backup test coordinators, and Services for Students with Disabilities (SSD) Coordinators, **building level technology directors must be assigned in EEM** in order for schools to be set up for testing.

For each College Board assessment (SAT with Essay, PSAT 10, & PSAT 8/9 for grades 8 and 9), the following information is required for school test coordinators, backup school test coordinators, SSD Coordinators, and technology directors:

- First Name
- Last Name
- Email
- Telephone Number
- Complete Entity Physical Address (Street Address, City, State, Zip Code)

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Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

CB College Board Corner

Information on SAT[®], PSAT[™] 8/9, and PSAT[™] 10 provided by the College Board

Note: The mailing address must be the physical district or school address associated with the test coordinator record. Make sure each of the fields above is accurate and complete for all applicable roles. Any incorrect data in EEM could delay your school's establishment process.

Questions about Spring SAT, PSAT 8/9, or PSAT 10?

- Call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- Email: michiganadministratorsupport@collegeboard.org



Reminder

Spring 2023 Score Reports Delivery and Returned Shipments

School-level and student-level paper reports were scheduled to be delivered August 7-11, 2023, to the mailing address of the WorkKeys Test Coordinator listed in the [Educational Entity Master \(EEM\)](http://www.michigan.gov/eem) (www.michigan.gov/eem) as of July 1, 2023.

Refer to the [Spotlight newsletter - August 3 issue](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-03-2023.pdf) (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-03-2023.pdf>), pages 14-15 for more information about:

- what is included in the reports shipment
- National Career Readiness Certificates (NCRCs)
- student access to myworkkeys.com (www.myworkkeys.com)
- score embargo

If you have not yet received your reports, ensure the mailing information in the EEM system is current. If it is out of date, contact your district's authorized EEM user to update the EEM system as soon as possible. If you are not sure who the authorized EEM user is, use the District and School Contact page on the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure) to retrieve the name and contact information for your district. **Note:** Nonpublic schools that need to update their information in the EEM must call 517-241-5385 or email nonpublicschools@michigan.gov.

Instructions for using the District and School Contacts page are available at the [Secure Site Training web page](http://www.michigan.gov/securitesetraining) (www.michigan.gov/securitesetraining), under the **Miscellaneous** section.

ACT will begin reshipping returned package(s) August 21, 2023.

If the package(s) was returned because the school was closed for the summer, it will be reshipped to the WorkKeys Test Coordinator at the mailing address listed in EEM.

If the package(s) was returned because the school is permanently closed, it will be shipped to the District Assessment Coordinator at the mailing address listed in EEM.

If the district is also closed, reports will be shipped to the Michigan Department of Education.

Contacting ACT

If you have questions, you may:

1. Contact ACT via the [Contact Us web page](http://www.act.org/aap/state/contact.html) (www.act.org/aap/state/contact.html)
2. Call ACT at 800-553-6244 between 9:30 a.m. and 6 p.m. ET
 - standard time: ext. 2800
 - accommodations: ext.1788
 - email accommodations questions to ACTStateAccoms@act.org

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Important Dates

August 2023

Update District & Building Testing Contacts in EEM

Ongoing through September 8, 2023

- All needed updates are to be completed no later than **September 8, 2023**, so you do not miss out on critical information
- **Read More:** (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-03-2023.pdf>), page 3

Early Literacy and Mathematics Benchmark Assessments

Ongoing through October 26, 2023 at 5:00 p.m.

- Pre-Identification of Students

Ongoing through October 27, 2023

- Create/Manage Online Test Sessions in DRC INSIGHT Portal
- Note:** Pre-ID must be completed prior to creating test sessions

August 21–October 27, 2023

- Fall Testing Window

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Contacts

Assessment and Accountability Call Center

For assistance with assessment or accountability issues:

Call **877-560-8378** (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Central Office Services (COS), DRC INSIGHT Portal, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site for <u>all</u> state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and WorkKeys assessments <ol style="list-style-type: none"> 1. Eligibility, MDE policies, and OEAA Secure Site Support 2. SAT, PSAT 8/9, and PSAT 10 – College Board 3. WorkKeys – ACT
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDA AMS, INSIGHT, and Central Office Services (COS)
8	for all other questions

Email

For assessment questions:

mde-oeaa@michigan.gov

For accountability questions:

mde-accountability@michigan.gov

WIDA Client Services

Call **866-276-7735** for assistance with **WIDA Screener** and the **WIDA Secure Portal** questions (for questions not covered in options 3 and 5 in the table above)

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues