

Spotlight

on Student Assessment and Accountability

What's New

Week of October 13, 2022

- Michigan School Index System Reports and Accountability Student Datafiles Coming Soon
- Online Testing Waiver Window
- Focus on Assessment Literacy: What is the Purpose of Formative Assessment?

OEAA Secure Site Outage



Between 5:00 a.m., Friday, Oct. 14, and 7:00 a.m., Monday, Oct. 17, the OEAA Secure Site will **not** be available due to required database maintenance



Note: This outage will also impact the Dynamic Score Reporting Site and MiLearn

Michigan School Index System Reports and Accountability Student Datafiles Coming Soon

Later this fall, the Michigan Department of Education (MDE) will be making Michigan School Index System reports and accountability student datafiles available for 2021-22 school year results. The Michigan School Index System is the accountability system in Michigan's federally approved consolidated state plan for the Every Student Succeeds Act (ESSA). In this system, schools will receive an overall school index value ranging from 0-100 that indicates performance across subgroups in multiple data components. The overall school index values are used for identifying schools for state and federal supports.

School Index results for the 2021-22 school year will include new identifications made for all three federal school support categories:

- [Comprehensive Support and Improvement \(CSI\)](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Accountability/Index/CSI-Overview.pdf) (https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Accountability/Index/CSI-Overview.pdf)
- [Additional Targeted Support \(ATS\)](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Accountability/Index/ATS-Overview.pdf) (https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Accountability/Index/ATS-Overview.pdf)
- [Targeted Support and Improvement \(TSI\)](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Accountability/Index/TSI-Overview.pdf) (https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Accountability/Index/TSI-Overview.pdf)

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Authorized users of [MI School Data](http://www.mischooldata.org) (www.mischooldata.org) will be able to preview school-level reports and download student-level accountability data files. To preview results, individuals will need to log into MI School Data. Information on accessing School Index reports and files on MI School Data can be found at: <https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Accountability/Index/Accountability-Access-and-Preview-Instructions.pdf>. Note these instructions are for the 2018-19 cycle, but still apply for gaining access to 2021-22 results.

Informational guides and other helpful resources for upcoming 2021-22 school year accountability results will be posted as they become available at www.mi.gov/mde-schoolindex.

Online Testing Waiver Window

All schools are expected to administer the Spring 2023 M-STEP, MI-Access Functional Independence (FI), and WIDA ACCESS for ELLs assessments online.

However, a small number of school buildings may not be able to test online. These include buildings without internet access, juvenile justice facilities that do not allow students online, or some center-based special education programs. These schools can submit online waiver request(s) through the Office of Educational Assessment and Accountability (OEAA) [Secure Site](#) to administer the paper/pencil version of M-STEP, MI-Access FI, and WIDA ACCESS assessments for Spring 2023.

To submit a waiver request, select the **Assessment Registration** drop-down, then select **Online Waiver**



Then select the Test Cycle and entity information to view the Online Waiver Requests screen. Select **Request Waiver** in the View/Update column to create your request.

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Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues



The window to request a waiver through the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure) will be open **October 17 – November 22, 2022**.

Districts must submit online waiver request(s) by November 22, 2022 to obtain the paper/pencil materials they will need for assessment administration.

Formative

Interim

Summative

What is the Purpose of Formative Assessment?

Last month's Focus on Assessment Literacy article — "[What is the purpose of assessment and how does it relate to Assessment Literacy?](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-09-15-2022.pdf)" (https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-09-15-2022.pdf) – described two basic types of assessment: assessment **for** learning and assessment **of** learning. This month's topic for the Assessment Literacy series is the formative assessment process, which is an assessment for learning and takes place during instruction, to inform both students and teachers as learning occurs.

The Council of Chief State School Officers (CCSSO) defines formative assessment as "a planned, ongoing process used by all students and teachers during learning and teaching to elicit and use evidence of student learning to improve student understanding of intended learning outcomes and support students to become self-directed learners" (CCSSO FAST SCASS, 2017).

Based on the CCSSO definition, it is important to emphasize that formative assessment is a "planned and ongoing process" that teachers intentionally use to engage students with content-specific learning targets on a regular and timely basis in the classroom.

This definition further reveals five helpful activities that comprise the formative assessment process:

1. Clarify learning targets within a broader progression of learning.
2. Elicit and analyze evidence of student thinking.
3. Engage students with self-assessment and peer interaction.
4. Provide actionable feedback from teachers and peers.

5. Use this actionable feedback and evidence to inform adjustments to strategies, goals, and next instructional steps.

The term "formative assessment process" must not be conflated with the term "formative assessments"; often the latter is mistakenly used in reference to periodic tests or quizzes meant to assess students' mastery of academic content after instruction has begun, but before summative assessments are administered. What are sometimes called "formative assessments" are actually "interim" or "benchmark" assessments. Next month's Assessment Literacy article will explore the role of an interim/benchmark assessment in a classroom, school, and district assessment system.

The process of formative assessment is an essential component of a comprehensive, balanced assessment system that research indicates has a positive impact on student learning and achievement.

To learn more about the formative assessment process and how it is used to boost student learning and achievement, see the **Resources** and **Put Into Practice** sections on the following page.

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Focus on Assessment Literacy

Resources

[FAME \(Formative Assessment for Michigan Educators\) website](https://famemichigan.org/) (https://famemichigan.org/)

The FAME website contains a wealth of information related to the formative assessment process, including professional learning options, case studies, reports, and much more.

[What do we mean by formative assessment?](https://www.michiganassessmentconsortium.org/wp-content/uploads/LP_FORMATIVE-ASSESSMENT-1.pdf) (https://www.michiganassessmentconsortium.org/wp-content/uploads/LP_FORMATIVE-ASSESSMENT-1.pdf) Michigan Assessment Consortium

This document defines what the formative assessment process is, according to the CCSSO.

[Formative assessment\(s\) or formative assessment? The “s” makes a difference](https://www.michiganassessmentconsortium.org/wp-content/uploads/LP-FORMATIVE-ASSESSMENT-VS-ASSESSMENTS.pdf) (https://www.michiganassessmentconsortium.org/wp-content/uploads/LP-FORMATIVE-ASSESSMENT-VS-ASSESSMENTS.pdf) Michigan Assessment Consortium

This Learning Point document discusses the very important differences between the formative assessment process and formative assessment(s).

[Michigan Assessment Consortium Formative Assessment Learning Points](https://www.michiganassessmentconsortium.org/aln/aln-learning-points/#formative-assessment) (https://www.michiganassessmentconsortium.org/aln/aln-learning-points/#formative-assessment) Michigan Assessment Consortium

The Michigan Assessment Consortium provides several Assessment Learning Network (ALN) Learning Points and other resources on this informative web page.

Put Into Practice

Visit the [FAME \(Formative Assessment for Michigan Educators\) website](https://famemichigan.org/) (https://famemichigan.org/) and explore the available resources. Review the Formative Assessment Process Overview Module to gain a comprehensive understanding of the formative assessment process. Then, reflect on this question:

How am I already using the formative assessment process in my daily instruction?

- **Planning**—How am I designing learning targets, connecting prior student knowledge to the learning targets, and using examples of what successful work looks like as a model?
- **Eliciting evidence of student understanding**—How am I activating prior knowledge, gathering evidence of my students’ understanding of the learning targets, and using questions to help students advance their learning?
- **Using feedback**—How am I using feedback to help students reflect on their learning, improve their understanding of the learning target, and adjust teaching and learning?

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CB College Board Corner

Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board

Questions about Spring SAT, PSAT 8/9, or PSAT 10?

- Call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- Email: michiganadministratorsupport@collegeboard.org

WHAT'S NEW

Coordinator Implementation Handbook (Spring 2023) Now Available!

The [Spring 2023 Coordinator Implementation Handbook](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/MME/Michigan-Coordinator-Implementation-Handbook.pdf) (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/MME/Michigan-Coordinator-Implementation-Handbook.pdf>) is now available. Refer to this Handbook for key dates and important implementation guidelines regarding the administration of the SAT with Essay, PSAT 8/9, and PSAT 10 tests.

2022-2023 Accommodations and Supports Handbook Now Available!

College Board has posted the updated [Accommodations and Supports Handbook](https://accommodations.collegeboard.org/media/pdf/accommodations-supports-handbook.pdf) (<https://accommodations.collegeboard.org/media/pdf/accommodations-supports-handbook.pdf>) for the 2022-2023 school year. Review this document for guidance on how to request and utilize accommodations in College Board's systems.

REMINDERS

Implementation Overview for SAT with Essay, PSAT 8/9, and PSAT 10

College Board will present a live Implementation Overview webinar for SAT with Essay, PSAT 8/9, and PSAT 10 on Thursday, November 17, from 9:00-10:30 a.m. ET.

This webinar will provide test coordinators with an overview of the Spring 2023 SAT and PSAT-related assessments. Participants will review changes planned for 2023, the school set-up process, general information about the Spring 2023 test administration, and introductory accommodations and supports information.

[Register for the Implementation Webinar](http://collegeboard.zoom.us/webinar/register/WN_xJ_Gj4X9TUaoUNqbUesbLw) (http://collegeboard.zoom.us/webinar/register/WN_xJ_Gj4X9TUaoUNqbUesbLw)

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues



Off-site Testing Plans

Virtual schools, schools that need more space, and schools that cannot allow expelled students on their campus can administer College Board tests at a location other than their identified school address. This is referred to as off-site testing. If additional return materials are needed for an off-site testing location, [submit a request](http://www.sat.org/offsiterequest) (www.sat.org/offsiterequest) by January 20, 2023. Requests will be automatically approved unless College Board has clarifying questions.

Note: *Test coordinators should only complete this form for the Spring 2023 administration if they will be returning materials directly from the off-site location.* The form is not required if materials are being returned to the primary Attending Institution (AI) for consolidation of all testing materials being returned to College Board.

School and District Contacts

For information about updating school and district contacts in the [Educational Entity Master \(EEM\)](http://www.michigan.gov/eem) (www.michigan.gov/eem), see the article in the [Spotlight newsletter - August 18 issue](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-18-2022.pdf) (https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-18-2022.pdf). The article details which staff must be identified for the SAT with Essay, PSAT 10, and PSAT 8/9 administrations.

School and district contacts should be accurate in the EEM by now. If staff changes need to be made throughout the year, update the EEM as soon as possible to ensure that critical communications about the College Board assessments are received. Once information in the EEM is updated, College Board systems will be updated in 7-10 days.



What's New

Updating EEM

An important first step in preparing for the Spring 2023 ACT WorkKeys assessments is to ensure that the correct information for your building/school's WorkKeys Test Coordinator is listed in the [Educational Entity Master \(EEM\)](http://www.michigan.gov/eem) (www.michigan.gov/eem). This information includes the coordinator's name, email address, phone number, and mailing address (cannot be a post office box).

Note: Ensuring that the WorkKeys Test Coordinator contact information is accurate must be done for each school in the district, not just for the district-level information.

ACT uses the information in the EEM to call and send emails to the Workkeys Test Coordinators, and to ship test materials to the appropriate locations. Inaccurate information will result in critical information not being received in a timely manner, resulting in key deadlines being overlooked and delays in the receipt of test materials.

If the information in the EEM for your building/school is inaccurate, contact your authorized district EEM user to update it no later than **Friday, October 14, 2022**, to ensure your school receives the necessary information to start the Manage Participation process in November.

Note: Updating EEM information can only be done by the district's authorized EEM user. If you are not sure who your authorized EEM user is, use the **District and School Contacts page** on the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure)

(www.michigan.gov/oeaa-secure) to retrieve their name and contact information.

- Instructions for using the District and School Contact page are available at www.michigan.gov/securesitetraining under the **Miscellaneous section**.
- Nonpublic schools: Call 517-241-5385 or email nonpublicschools@michigan.gov to update your information in the EEM

Additional information on why this review/update is needed, as well as the list of contacts to be reviewed, is available in The Time is Now! Make Sure School and District Contacts are Up to Date in the EEM for the 2022-23 School Year – an article in the [Spotlight - August 18, 2022 issue](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-18-2022.pdf) (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-18-2022.pdf>).

Contacting ACT

If you have questions, you may:

1. contact ACT via the [Contact Us web page](http://www.act.org/aap/state/contact.html) (www.act.org/aap/state/contact.html)
2. call ACT at 800-553-6244 between 9:30 a.m. and 6 p.m. ET
 - » standard time: ext. 2800
 - » accommodations: ext. 1788
3. email accommodations questions to ACTStateAccoms@act.org

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Mon	Tue	Wed	Thu	Fri
	3	4	5	6
9	10	11	12	13

Important Dates

October 2022

Online Testing Waiver

October 17 - November 22, 2022

- Requests for the online waiver for the Spring 2023 M-STEP, MI-Access Functional Independence (FI), and WIDA ACCESS for ELLs assessments online. Requests must be submitted through the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure).

Early Literacy and Mathematics Benchmark Assessments (ELMBA) Fall 2022 Pre-Identification of Students

Ongoing through October 27, 2022 by 5:00 p.m.

- All students participating in this assessment must be pre-identified on the [Office of Educational Assessment and Accountability \(OEAA\) Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure). Information on pre-identification methods can be found on the [Secure Site Training web page](http://www.michigan.gov/secaresitetraining) (www.michigan.gov/secaresitetraining) under the **Pre-Identification of Students** section.

Early Literacy and Mathematics Benchmark Assessments (ELMBA) Fall 2022 Testing Window

Ongoing through October 28, 2022

- The **Early Literacy and Mathematics Benchmark Test Administration Manual** and **Online Test Directions** are located on the [Early Literacy and Mathematics Benchmark Assessment web page](http://www.michigan.gov/earlylitandmath) (www.michigan.gov/earlylitandmath). Student-level reports are available within 48 hours of test completion in the Dynamic Score Reporting Site.

November 2022

WIDA ACCESS for ELLs, Online WIDA ACCESS for ELLs, In-Person Training

November 1, 2022, 8:30 a.m. – 12:00 p.m.

- Morning Session - Online WIDA ACCESS for ELLs Grades 1-12
- Library of Michigan
Lake Michigan Room, Fourth Floor
702 West Kalamazoo Street, Lansing
- Registration link: <https://wida-access-for-ells-test-administrator-training.eventbrite.com>

WIDA ACCESS for ELLs, Kindergarten WIDA ACCESS for ELLs, In-Person Training

November 1, 2022, 1:00 – 4:00 p.m.

- Afternoon Session - Kindergarten WIDA ACCESS for ELLs
- Library of Michigan
Lake Michigan Room, Fourth Floor
702 West Kalamazoo Street, Lansing
- Registration link: <https://kindergarten-access-for-ells-test-administrator-training.eventbrite.com>

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Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Important Dates

November 2022

Alternate ACCESS for ELLs Test Administrators, In-Person Training

November 2, 2022, 8:30 a.m. – 4:00 p.m.

- All-day Session - Alternate ACCESS for ELLs Test Administrators Training
- Library of Michigan
Lake Huron Room, Fourth Floor
702 West Kalamazoo Street, Lansing
- Registration link: <https://alternate-access-for-ells-test-administrator-training.eventbrite.com>

College Board Webinar: Implementation Overview for SAT with Essay, PSAT 8/9, and PSAT 10

November 17, 2022, 9:00 – 10:30 a.m.

- Overview of the Spring 2023 SAT and PSAT-related assessments including changes for 2023, school set-up process, test administration process, and introductory accommodations and supports information
- Registration link: http://collegeboard.zoom.us/webinar/register/WN_xJGj4X9TUaoUNqbUesbLw

December 2022

WIDA ACCESS Online Overview Webinar

December 7, 2022, 9:30 – 11:00 a.m.

- Registration link: <https://access-for-ells-online-overview-webinar.eventbrite.com>

WIDA Assessments Off-Site Test Administration Window; includes WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs

December 12, 2022 – March 23, 2023

Contacts

Assessment and Accountability Call Center

For assistance with assessment or accountability issues:

Call **877-560-8378** (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Central Office Services (COS), DRC INSIGHT Portal, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site for <u>all</u> state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and WorkKeys assessments <ol style="list-style-type: none"> 1. Eligibility, MDE policies, and OEAA Secure Site Support 2. SAT, PSAT 8/9, and PSAT 10 – College Board 3. WorkKeys – ACT
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDA AMS, INSIGHT, and Central Office Services (COS)
8	for all other questions

Email

For assessment questions:

mde-oeaa@michigan.gov

For accountability questions:

mde-accountability@michigan.gov

WIDA Client Services

Call **866-276-7735** for assistance with **WIDA Screener** and the **WIDA Secure Portal** questions (for questions not covered in options 3 and 5 in the table above)

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues