

# Spotlight

## on Student Assessment and Accountability

### What's New

Week of October 20, 2022

- **NEW! Ask OEAA Monthly LIVE Events**
- **Updated 2022-23 Assessment Integrity Guide Released**
- **End-of-Testing Reminder for Early Literacy and Mathematics Benchmark Assessments**
- **PSAT 8/9™ for grade 9 and PSAT™ 10 Student Level and Aggregate Reports Now Available**
- **WIDA Kindergarten Bias/Sensitivity and Content Review**
- **WIDA Assessment Office Hours**
- **WIDA In-Person Trainings & Webinars**
- **Coming Soon: 1% Cap Waiver Public Comment and Justification Forms**
- **Michigan Education Research Association Fall Conference Focus is November 21-22**

#### NEW! Ask OEAA Monthly LIVE Events

- The Office of Educational Assessment and Accountability (OEAA) is pleased to announce **“Ask OEAA” — a new monthly LIVE online event** where OEAA/Michigan Department of Education (MDE) staff will answer questions you ask regarding assessment and accountability topics.
- These live half-hour Q&A events, presented through Microsoft Teams (see link below), will be held from 3:30 to 4:00 p.m. EDT on the first Tuesday of each month (or on the second Tuesday following winter and spring breaks). The sessions will cover topics such as Benchmark Assessments, WIDA Assessments, social studies standards, test administration, accountability, and much more.
- In the first live “Ask OEAA” event—**104H and Benchmark Assessment Systems**—OEAA/MDE staff will provide a brief overview of [Section 104h of the School Aid Act](http://legislature.mi.gov/doc.aspx?mcl-388-1704h) (<http://legislature.mi.gov/doc.aspx?mcl-388-1704h>) and will then answer questions you may have.
- You can submit questions in advance by sending an email to [mde-oeaa@michigan.gov](mailto:mde-oeaa@michigan.gov) with the subject line **Ask OEAA**; you can also submit your questions during the event via the Team Q&A function.
- Anyone with the Teams link may attend; registration is not required. The “Ask OEAA” events will also be recorded for later viewing on the MDE website.
- See the table below for a list of the live “Ask OEAA” events and dates. Mark your calendars now and plan to attend to get your most important questions about assessment and accountability answered.
- **November 1, 2022:** 104H and Benchmark Assessment Systems
- **December 6, 2022:** 1% Cap
- **January 10, 2023:** WIDA and EL Matters
- **February 7, 2023:** Pre-ID and Material Orders
- **March 7, 2023:** Test Administration
- **April 11, 2023:** M-STEP Social Studies Standards
- **May 2, 2023:** Post-test Secure Site Functions
- **June 6, 2023:** Balanced Assessment Systems
- [Click here](https://teams.microsoft.com/join/) to join the November 1 event (<https://teams.microsoft.com/join/>).



## Writing Skills Field Test

### Preparation for Passage-based Writing

The Michigan Department of Education (MDE) is looking for schools to participate in an M-STEP online Passage-based Writing Field Test **January 3–February 10, 2023**.

#### Why have a stand-alone field test?

Field tests are used to check the adequacy of testing procedures and statistical characteristics of new test items by testing them in the field before they appear on an actual assessment. This test follows the same setup and security as the M-STEP. The field test helps to ensure that the items we are putting on the M-STEP are high quality. And, the more writing exposure your students receive, the more improvement you will see!

#### Who can participate?

Students in grades 3-8 can participate in field-testing items written by Michigan authors for Michigan's state assessments.

#### What is involved?

During the field test, students will read one passage, either literary or informational, from a variety of genres as prescribed by the standards. Students will then answer five multiple choice questions and respond to a writing prompt, which includes a checklist of components found in a well-written essay. They will not receive a score, but will have an opportunity to prepare for the M-STEP and use the checklist to improve their writing skills in the testing environment.

#### Where will it take place?

The online field test will take place in your school on computers.

#### When do I sign up?

**Beginning November 15, 2022**, go to the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) ([www.michigan.gov/oeaa-secure](http://www.michigan.gov/oeaa-secure)) to Pre-ID students for testing. For information about how to Pre-ID students for testing, or how to gain access to the Secure Site, go to the [Secure Site Training Site](http://www.michigan.gov/securesitetraining) ([www.michigan.gov/securesitetraining](http://www.michigan.gov/securesitetraining)).

**Don't miss this great opportunity!  
Sign up today!**



## Updated 2022-23 Assessment Integrity Guide Released

The 2022-23 Assessment Integrity Guide (AIG) has been released. Updates in the guide include the 2022-23 OEAA Electronic Device Policy and Required Assessment Security training for Test Administrators.

The link to the [AIG](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Assessment-Integrity-and-Security/Assessment_Integrity_Guide.pdf) ([https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Assessment-Integrity-and-Security/Assessment\\_Integrity\\_Guide.pdf](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Assessment-Integrity-and-Security/Assessment_Integrity_Guide.pdf)) can be found on the [Assessment Integrity and Security website](https://www.michigan.gov/mde/services/student-assessment/assessment-integrity-and-security) (<https://www.michigan.gov/mde/services/student-assessment/assessment-integrity-and-security>).

## 2022-23 Updated OEAA Electronic Device Policy

Prior to test administration, District and Building Assessment Coordinators must create a specific policy for the use of electronic devices by students and staff during testing. These policies must include the state-required policies detailed in the Office of Educational Assessment and Accountability (OEAA) Electronic Device Use Policy, and must be communicated to staff, students, and families.

## 2022-23 Updates for Required Test Administrator Training

- Read the Assessment Security for Test Administrators document and/or complete the [MDE Assessment Security online course](https://plp.michiganvirtual.org/) through Michigan Virtual (<https://plp.michiganvirtual.org/>). The planned release for the updated 2022-23 modules is in January, 2023.

- The Assessment Integrity and Security for Test Administrators/Proctors/Hall and Room Monitors/Room Supervisors document can be found in the appendix of this document, as well as within the 2022-23 Test Administrators Manuals (TAMs) for the M-STEP, MI-Access, WIDA ACCESS for ELLs and WIDA Alternate ACCESS for ELLs assessments. The documents for the proctors/monitors/supervisors can also be found on the MME webpage for the SAT with Essay and ACT WorkKeys assessments, and on the PSAT page for the PSAT assessments.

## End-of-Testing Reminder for Early Literacy and Mathematics Benchmark Assessments

The Early Literacy and Mathematics Benchmark Assessments testing window will close at 4 p.m. on Friday, October 28, 2022. No testing will be available for students after the window closes.

For information about ensuring all students have completed their assigned tests, review the mini-module [Finding Student Testing Status](#) in the DRC INSIGHT Portal (<https://drive.google.com/file/d/1qyoHGIBX7NPT4kbFVRszj5mz1RyDgrEp/view>).

## PSAT 8/9™ for Grade 9 and PSAT™ 10 Student Level and Aggregate Reports Now Available

In response to requests from the field, the following reports for the Spring 2022 PSAT 8/9 for grade 9 and PSAT 10 assessments are now available in the Dynamic Score Reporting Site:

- **PSAT 8/9 for Grade 9 Reports**
  - » PSAT 8/9 for Grade 9 Individual Student Report
  - » PSAT 8/9 for Grade 9 Student Roster Report
  - » PSAT 8/9 for Grade 9 Demographic Report
- **PSAT 10 Reports**
  - » PSAT 10 Individual Student Report
  - » PSAT 10 Student Roster Report
  - » PSAT 10 Demographic Report

Users can access these new reports through the Office of Educational Assessment and Accountability [Dynamic Score Reporting Site](https://www.michigan.gov/oeaa-secure) ([www.michigan.gov/oeaa-secure](https://www.michigan.gov/oeaa-secure)) by selecting the Spring 2022 PSAT 9 or PSAT 10 Test Cycle, ISD, District, and School.

Detailed information about these reports is available when a report is accessed in the Secure Site, and the “Take Action” menu is used to select the “About This Report” document. The About This Report document offers guidance on how to understand the information and data presented. Each report will have its own About This Report document.

Information on the PSAT 8/9 for grade 9 and PSAT 10 reports will also be available in the soon-to-be released Michigan Department of Education “Interpretive Guide to PSAT-related Reports.” Watch the [Spotlight on Student Assessment and Accountability](https://www.michigan.gov/mde/services/student-assessment/spotlight-newsletter) (<https://www.michigan.gov/mde/services/student-assessment/spotlight-newsletter>) newsletter for more information.

## WIDA Kindergarten Bias/Sensitivity and Content Review

WIDA will hold a Kindergarten Bias/Sensitivity and Content Review for active kindergarten educators in Washington, D.C., April 25-26, 2023. Participants’ expenses for airfare and lodging will be covered by WIDA, along with reimbursement of other related expenses.

WIDA is looking for active kindergarten educators from a variety of linguistic and cultural backgrounds to help ensure that Kindergarten WIDA ACCESS for ELLs is an accurate, appropriate assessment that is also fair and unbiased for the diverse group of WIDA test takers.

To sign up to participate in this and/or other future events, [complete this interest survey](https://uwmadison.co1.qualtrics.com/jfe/form/SV_d9ZjL3iakNLuDvU) ([https://uwmadison.co1.qualtrics.com/jfe/form/SV\\_d9ZjL3iakNLuDvU](https://uwmadison.co1.qualtrics.com/jfe/form/SV_d9ZjL3iakNLuDvU)), which includes additional information on the April review event. The deadline to complete and submit the survey online is November 1. After you submit your interest survey, WIDA may follow up with you regarding this or future events.

**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues

## WIDA Assessment Office Hours

Educators looking for answers to their WIDA assessment questions can join the open-topic virtual WIDA Assessment Office Hours. Dates, times, and links to join the conversations are listed; no registration is necessary:

- **December 7, 2022, 2:00 – 2:30 p.m.**
  - » [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/) (https://teams.microsoft.com/l/meetup-join/)
- **December 14, 2022, 2:00 – 2:30 p.m.**
  - » [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/) (https://teams.microsoft.com/l/meetup-join/)
- **January 4, 2023, 2:00 – 2:30 p.m.**
  - » [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/) (https://teams.microsoft.com/l/meetup-join/)
- **January 11, 2023, 2:00 – 2:30 p.m.**
  - » [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/) (https://teams.microsoft.com/l/meetup-join/)

## WIDA In-Person Trainings & Webinars

The Office of Educational Assessment and Accountability (OEAA) is offering two free in-person trainings for new WIDA test administrators, as well as an overview webinar.

The in-person WIDA ACCESS for ELLs trainings will be held on November 1 (two half-day sessions) and November 2 (all-day session) in Lansing at the Library of Michigan, 702 West Kalamazoo Street. The WIDA ACCESS Online Overview Webinar will be held on December 7. More information and registration are available through the links below.

The in-person sessions will take place on November 1. In the morning session, test administrators will explore how the WIDA Standards and Assessment System connects to the WIDA ACCESS for ELLs Online assessment. Participants will learn to administer the online test to their students. The afternoon session will focus on how to administer the one-on-one paper-based Kindergarten WIDA ACCESS for ELLs assessment.

The all-day November 2 training will focus on learning how to administer the one-on-one paper-based WIDA Alternate ACCESS for ELLs assessment; this assessment is specifically designed for students who have or who function as if they have a significant cognitive disability.

**Note:** All participants in the in-person trainings must bring a computer or tablet with an internet connection to access sample items and the WIDA Assessment Management System (AMS) during the session(s).

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A continental breakfast and lunch will be provided for all in-person trainings.

- **November 1, morning session – Online WIDA ACCESS for ELLs Grades 1-12**
  - » **Registration link:** <https://wida-access-for-ells-test-administrator-training.eventbrite.com>
- **November 1, afternoon session – Kindergarten WIDA ACCESS for ELLs**
  - » **Registration link:** <https://kindergarten-access-for-ells-test-administrator-training.eventbrite.com>
- **November 2, all-day session – Alternate WIDA ACCESS for ELLs**
  - » **Registration link:** <https://alternate-access-for-ells-test-administrator-training.eventbrite.com>

The WIDA ACCESS Online Overview Webinar will be held on December 7.

- **December 7, 9:30 - 11:00 a.m. – WIDA ACCESS Online Overview Webinar**
  - » **Registration link:** <https://access-for-ells-online-overview-webinar.eventbrite.com>

## Coming Soon: 1% Cap Waiver Public Comment and Justification Forms

The Michigan Department of Education (MDE) will be seeking public comment on its request to the United States Department of Education regarding a waiver to exceed the one percent cap on Alternate Assessment Rates for the state, as required by the federal Every Student Succeeds Act (ESSA).

The public comment window will open November 4, 2022 and will close on November 18. Look for invitations for public comment starting on November 4. This invitation will appear in a future edition of the Spotlight on Student Assessment, as well as in general MDE weekly communications.

The current draft of the [waiver request](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/MI-Access/1-Percent-Cap-Forms/Draft-One-Percent-Waiver-For-Public-Comment-on-20222023-101722.pdf) is available for public review (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/MI-Access/1-Percent-Cap-Forms/Draft-One-Percent-Waiver-For-Public-Comment-on-20222023-101722.pdf>).

### Note to ISDs and individual districts:

The Justification Forms for requests to exceed testing one percent of students with MI-Access (Michigan's alternate assessment) will be available in the Special Education Catamaran system starting November 7, 2022.

Thank you for your participation.





## Michigan Education Research Association Fall Conference is November 21-22

The Michigan Education Research Association (MERA) is holding their Fall 2022 MERA Conference on November 21-22, 2022. The in-person conference will take place in Frankenmuth, Michigan at the Frankenmuth Bavarian Inn Lodge. The theme of the conference is educational evaluation.

A wide range of exceptional speakers have been lined up to share their thoughts and ideas over the two-day period. Much learning and networking is expected to take place. Additional conference and registration information (lunch included) is provided at the following [Smores link](https://www.smores.com/9wm2q) (<https://www.smores.com/9wm2q>). Please send any questions, regarding the conference, to the [MERA team](mailto:contactmerainc@gmail.com) ([contactmerainc@gmail.com](mailto:contactmerainc@gmail.com)). MERA looks forward to seeing you in November!



## College Board Corner

*Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board*

### Questions about Spring SAT, PSAT 8/9, or PSAT 10?

- Call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- Email: [michiganadministratorsupport@collegeboard.org](mailto:michiganadministratorsupport@collegeboard.org)

## WHAT'S NEW

### Spring 2023 Establishment

Establishment is the process College Board uses to determine which schools are administering the PSAT 8/9 for Grades 8 and 9, PSAT 10, and SAT with Essay. Establishment for 2022-2023 testing will begin soon.

Public schools and nonpublic schools are established through different processes:

- Most traditional public schools will be automatically established to participate.
- **Nonpublic schools must indicate their intent to participate each year for each assessment.**

If a nonpublic school chooses to administer the SAT, all parts of the Michigan Merit Exam (SAT, ACT WorkKeys, and M-STEP) must also be administered. If a nonpublic school chooses to administer the PSAT 8/9 for Grade 8, M-STEP must also be administered.

An email containing instructions for schools to indicate their intentions to participate will be sent to district assessment coordinators, principals, and test coordinators of all nonpublic schools, as well as to public schools that do not meet automatic establishment rules. The email will be sent on November 4, 2022.

If you receive this email, follow the instructions as soon as possible, but by no later than November 21. Even if you do not plan to test, follow the instructions in the email so you can be removed from future communications this school year.

The Test Center Participation page in the Office of Educational Assessment and Accountability (OEAA) Secure Site identifies which assessments your school is established to administer; this information will be updated daily as establishment activities occur, starting November 7. For information on accessing this page, visit the [Secure Site Training web page](http://www.michigan.gov/securesitetraining) ([www.michigan.gov/securesitetraining](http://www.michigan.gov/securesitetraining)).

**Important Note:** Schools must be established for each College Board assessment they plan to administer in Spring 2023.

For example, a traditional public high school should verify on the OEAA Secure Site Test Center Participation page that they are set up to participate in the SAT with Essay, the PSAT 10, and the PSAT 8/9 for Grade 9. All public schools with grade 8 students should verify that they are established to participate in the PSAT 8/9 for Grade 8.

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**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues





## College Board Corner

*Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board*

### Questions about Spring SAT, PSAT 8/9, or PSAT 10?

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- Email: [michiganadministratorsupport@collegeboard.org](mailto:michiganadministratorsupport@collegeboard.org)

Starting November 7, you can use the [OEAA Secure Site](#) to verify the assessments for which your school has been established.

- If your school is listed as participating and plans to administer the assessment, no further action is needed.
- If your school is listed as participating but does not plan to administer the assessment, contact the Michigan Educator Hotline immediately (by phone at 866-870-3127 or email [michiganadministratorsupport@collegeboard.org](mailto:michiganadministratorsupport@collegeboard.org)) with information about why you are requesting to be unestablished.
- Establishment occurs on a rolling basis. Participation will be reflected as establishment activities occur. If your establishment information is not correct by December 19, 2022, contact the Michigan Educator Hotline.
- Once your school provides information that it intends to participate, allow 1-2 weeks for this information to be updated in the OEAA Secure Site.

## REMINDERS

### Coordinator Implementation Handbook (Spring 2023) Now Available!

The [Spring 2023 Coordinator Implementation Handbook](#) is now available. (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/MME/Michigan-Coordinator-Implementation-Handbook.pdf>).

Refer to this Handbook for key dates and important implementation guidelines regarding the administration of the SAT with Essay, PSAT 8/9, and PSAT 10 tests.

### 2022-2023 Accommodations and Supports Handbook Now Available!

College Board has posted the updated [Accommodations and Supports Handbook](#) for the 2022-2023 school year (<https://accommodations.collegeboard.org/media/pdf/accommodations-supports-handbook.pdf>).

Review this document for guidance on how to request and utilize accommodations in College Board's systems.

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## College Board Corner

*Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board*

### Questions about Spring SAT, PSAT 8/9, or PSAT 10?

- Call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- Email: [michiganadministratorsupport@collegeboard.org](mailto:michiganadministratorsupport@collegeboard.org)

### Implementation Overview Webinar for SAT with Essay, PSAT 8/9, and PSAT 10

College Board will present a live Implementation Overview webinar for SAT with Essay, PSAT 8/9, and PSAT 10 on Thursday, November 17, from 9:00 to 10:30 a.m. ET.

This webinar will provide test coordinators with an overview of the Spring 2023 SAT and PSAT-related assessments. Participants will review changes planned for 2023, the school set-up process, general information about the Spring 2023 test administration, and introductory accommodations and supports information.

[Register for the Implementation Webinar](http://collegeboard.zoom.us/webinar/register/WN_xJ_Gj4X9TUaoUNqbUesbLw)

([http://collegeboard.zoom.us/webinar/register/WN\\_xJ\\_Gj4X9TUaoUNqbUesbLw](http://collegeboard.zoom.us/webinar/register/WN_xJ_Gj4X9TUaoUNqbUesbLw)).

### Off-site Testing Plans

Virtual schools, schools that need more space, and schools that cannot allow expelled students on their campus can administer College Board tests at a location other than their identified school address. This is referred to as off-site testing. If additional return materials are needed for an off-site testing location, [submit a request](http://www.sat.org/offsiterequest) ([www.sat.org/offsiterequest](http://www.sat.org/offsiterequest)) by January 20, 2023. Requests will be automatically approved unless College Board has clarifying questions.

**Note:** Test coordinators should only complete this form for the Spring 2023 administration if they will be returning materials directly from the off-site location.

The form is not required if materials are being returned to the primary Attending Institution (AI) for consolidation of all testing materials being returned to College Board.

**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues



## What's New

### Upcoming Manage Participation

The ACT WorkKeys assessment is one of three required components of the Michigan Merit Exam (MME) for grade 11 and eligible grade 12 students. All public schools are required to administer the full MME, which consists of the ACT WorkKeys, the SAT, and the M-STEP science and social studies assessments. If a nonpublic school chooses to administer any one of the three MME components, they are expected to administer all three components to their students.

Each school's WorkKeys Test Coordinator must indicate their school's participation status—either Participating or Not Participating—in the [PearsonAccess<sup>next</sup>](https://testadmin.act.org/) (<https://testadmin.act.org/>) during the Manage Participation window, November 7 – December 9, 2022, regardless of previous participation. The process will take approximately five minutes.

If your school will participate in the WorkKeys assessments in Spring 2023, you must also select the week in which you prefer to receive test materials. All schools, public and nonpublic, must confirm that they are participating to receive test materials and to administer the WorkKeys assessment.

**Note:** Manage Participation must be completed at the individual school level, not at the district level. District Assessment Coordinators should ensure that all schools within the district have completed the Manage Participation process, even if they are not testing.

Information about completing the Manage Participation process will be emailed during the week of October 24, 2022 (next week) to the District Assessment Coordinators and the WorkKeys Test Coordinators listed in the [Educational Entity Master \(EEM\)](http://www.michigan.gov/eem) ([www.michigan.gov/eem](http://www.michigan.gov/eem)).

ACT will email the PearsonAccess<sup>next</sup> login information only to the WorkKeys Test Coordinators and District Assessment Coordinators listed in the EEM, for both public and nonpublic schools.

**Note:** If your district's WorkKeys Test Coordinator does not receive this email by November 9, 2022, contact ACT at the webpage or phone number listed below.

## Reminder

### Updating EEM

Make sure that the information for each building/school's "WorkKeys Test Coordinator" is listed correctly in the [Educational Entity Master \(EEM\)](http://www.michigan.gov/eem) ([www.michigan.gov/eem](http://www.michigan.gov/eem)). This information includes the coordinator's name, email address, phone number, and mailing address (cannot be a post office box).

ACT uses the information in the EEM to call, send emails, and ship test materials to the WorkKeys Test Coordinators. Inaccurate information will result in critical information not being received in a timely manner, key deadlines being overlooked, and delays in the receipt of test materials.

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**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues



Additional information on why this review/update is needed, as well as the list of contacts to be reviewed, is available in the recent Spotlight article “The Time is Now! Make Sure School and District Contacts are Up to Date in the EEM for the 2022-23 School Year”, found in the [Spotlight newsletter - August 18, 2022 issue](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-18-2022.pdf) (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-08-18-2022.pdf>).

## Contacting ACT

If you have questions, you may:

1. contact ACT via the [Contact Us web page](http://www.act.org/aap/state/contact.html) ([www.act.org/aap/state/contact.html](http://www.act.org/aap/state/contact.html))
2. call ACT at 800-553-6244 between 9:30 a.m. and 6 p.m. ET
  - » standard time: ext. 2800
  - » accommodations: ext. 1788
3. email accommodations questions to [ACTStateAccoms@act.org](mailto:ACTStateAccoms@act.org)

**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues

## Important Dates

### October 2022

#### Early Literacy and Mathematics Benchmark Assessments (ELMBA) Fall 2022 Pre-Identification of Students

**Ongoing through October 27, 2022 by 5:00 p.m.**

- All students participating in this assessment must be pre-identified on the [Office of Educational Assessment and Accountability \(OEAA\) Secure Site](https://www.michigan.gov/oeaa-secure) ([www.michigan.gov/oeaa-secure](https://www.michigan.gov/oeaa-secure)). Information on pre-identification methods can be found on the [Secure Site Training web page](https://www.michigan.gov/securesitetraining) ([www.michigan.gov/securesitetraining](https://www.michigan.gov/securesitetraining)) under the **Pre-Identification of Students** section.

#### Early Literacy and Mathematics Benchmark Assessments (ELMBA) Fall 2022 Testing Window

**Ongoing through October 28, 2022**

- The **Early Literacy and Mathematics Benchmark Test Administration Manual** and **Online Test Directions** are located on the [Early Literacy and Mathematics Benchmark Assessment web page](https://www.michigan.gov/earlylitandmath) ([www.michigan.gov/earlylitandmath](https://www.michigan.gov/earlylitandmath)). Student-level reports are available within 48 hours of test completion in the Dynamic Score Reporting Site.

### November 2022

#### WIDA ACCESS for ELLs, Online WIDA ACCESS for ELLs, In-Person Training

**November 1, 2022, 8:30 a.m. – 12:00 p.m.**

- Morning Session - Online WIDA ACCESS for ELLs Grades 1-12
- Library of Michigan  
Lake Michigan Room, Fourth Floor  
702 West Kalamazoo Street, Lansing
- Registration link: <https://wida-access-for-ells-test-administrator-training.eventbrite.com>

#### WIDA ACCESS for ELLs, Kindergarten WIDA ACCESS for ELLs, In-Person Training

**November 1, 2022, 1:00 – 4:00 p.m.**

- Afternoon Session - Kindergarten WIDA ACCESS for ELLs
- Library of Michigan  
Lake Michigan Room, Fourth Floor  
702 West Kalamazoo Street, Lansing
- Registration link: <https://kindergarten-access-for-ells-test-administrator-training.eventbrite.com>

#### Ask OEAA LIVE Q & A

**November 1, 2022, 3:30 – 4:00 p.m.**

- [Click here](https://teams.microsoft.com/join/) to join the November 1 event (<https://teams.microsoft.com/join/>)

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## Important Dates

### November 2022

#### Alternate ACCESS for ELLs Test Administrators, In-Person Training

**November 2, 2022, 8:30 a.m. – 4:00 p.m.**

- All-day Session - Alternate ACCESS for ELLs Test Administrators Training
- Library of Michigan  
Lake Huron Room, Fourth Floor  
702 West Kalamazoo Street, Lansing
- Registration link: <https://alternate-access-for-ells-test-administrator-training.eventbrite.com>

#### ACT WorkKeys Manage Participation Window

**November 7 – December 9, 2022**

#### College Board Webinar: Implementation Overview for SAT with Essay, PSAT 8/9, and PSAT 10

**November 17, 2022, 9:00 – 10:30 a.m.**

- Overview of the Spring 2023 SAT and PSAT-related assessments including changes for 2023, school set-up process, test administration process, and introductory accommodations and supports information
- Registration link: <https://tinyurl.com/mdeimplementation2022>

#### Intent to Participate Deadline for PSAT 8/9, PSAT 10, SAT with Essay testing in Spring 2023

- **November 21, 2022**

### December 2022

#### WIDA ACCESS Online Overview Webinar

**December 7, 2022, 9:30 – 11:00 a.m.**

- Registration link: <https://access-for-ells-online-overview-webinar.eventbrite.com>

#### WIDA Assessments Off-Site Test Administration Window; includes WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs

**December 12, 2022 – March 23, 2023**



## Contacts

### Assessment and Accountability Call Center

For assistance with assessment or accountability issues:

Call **877-560-8378** (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Central Office Services (COS), DRC INSIGHT Portal, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site for <u>all</u> state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and WorkKeys assessments <ol style="list-style-type: none"><li>1. Eligibility, MDE policies, and OEAA Secure Site Support</li><li>2. SAT, PSAT 8/9, and PSAT 10 – College Board</li><li>3. WorkKeys – ACT</li></ol>
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDA AMS, INSIGHT, and Central Office Services (COS)
8	for all other questions

### Email

For assessment questions:

[mde-oeaa@michigan.gov](mailto:mde-oeaa@michigan.gov)

For accountability questions:

[mde-accountability@michigan.gov](mailto:mde-accountability@michigan.gov)

### WIDA Client Services

Call **866-276-7735** for assistance with **WIDA Screener** and the **WIDA Secure Portal** questions (for questions not covered in options 3 and 5 in the table above)

**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues