











With testing season upon us, you may find these resources helpful as a refresher, or in planning for school accountability reporting later this year. Specifically, the FAQ covers numerous accountability-related topics, including information on submitting COVID-related **Students Not Tested** reasons during the upcoming **Answer Documents Received** and **Not Tested Students** window following the administration of spring assessments, as well as helpful information on student growth and school support identifications.

These resources and more can be found on MDE's [School Accountability web site](http://www.michigan.gov/mde-accountability) ([www.michigan.gov/mde-accountability](http://www.michigan.gov/mde-accountability)). The [FAQ and Reporting Guide](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Accountability/General/Michigan-School-Accountability-FAQ-and-Planning-for-2021-22.pdf) (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Accountability/General/Michigan-School-Accountability-FAQ-and-Planning-for-2021-22.pdf>) can be found in the **Accountability News** section. School Index support identification overviews can be found on the **School Index** page within the **Overviews** section.

**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues

## Reminders

### Development Opportunity: Michigan Performance Assessment Cadre of Experts (MiPAC) – Cohort III

Join the Office of Educational Assessment and Accountability as we work with the Michigan Assessment Consortium to develop performance assessments aligned to Michigan’s model competencies in mathematics and English language arts (ELA) in grades 3-8.

#### Preferred candidates for the Performance Assessment Cadre of Experts:

- have experience teaching in mathematics or ELA in at least one of these grade spans: grades 3-5, and grades 6-8
- have experience teaching to Michigan’s mathematics and ELA academic content standards
- have interest in participating in the development of performance assessments

#### Participating in this project, you will have opportunities to:

- learn about the Michigan model competencies for mathematics and ELA
- develop performance assessments and rubrics
- collaborate with colleagues from across the state
- practice calibrating the scoring of performance assessments
- participate in a research agenda focused on measuring student competencies through performance assessments
- earn up to 50 SCECH credits; stipends will also be available based on time and completed products

Participants are expected to attend and contribute approximately 50 hours of job-embedded facilitated professional learning and assessment development over the 2022-23 academic year. Approximately eight or nine 2-hour virtual sessions (after school) to support the design process are expected to be scheduled from October 2022 through June 2023. Participants will work in grade-level teams with colleagues. Team leads will host three or four virtual meetings throughout the year, to keep the item development momentum going and production flowing.

If you are interested in participating, please submit your resume in an email to [mde-oeaa@michigan.gov](mailto:mde-oeaa@michigan.gov), using the subject line “Performance Assessment Cadre of Experts” by **May 30, 2022**.



## Reminders

### Educators Needed For MI-Access Standard Setting in Science

In 2020, the state of Michigan published alternate content expectations in science for “students with the most significant cognitive disabilities.” These alternate content expectations are derived from the general education content standards, but they focus on the most critical components—the essential elements—of the standards.

The essential elements are expressed at different ranges of complexity that are assessed using the three levels of MI-Access. These are:

- the high range of complexity, measured by MI-Access Functional Independence (FI)
- the medium range of complexity, measured by MI-Access Supported Independence (SI)
- the low range of complexity, measured by MI-Access Participation (P)

The Michigan Department of Education (MDE) will sponsor a standard setting, taking place July 12-14, 2022, implemented by Data Recognition Corporation (DRC). At the standard setting, Michigan educators and stakeholders will recommend cut scores for the nine science tests; that is, the three levels of MI-Access in each of the three tested grades (grades 5, 8, and 11).

MDE seeks to establish cut scores for the assessments that:

- reflect the updated alternate content expectations for science
- link students’ scores on the tests to the state’s expectations for students in each performance level
- are well articulated across grades

For each assessment, two cut scores will be established to define three performance levels: Emerging (Level 1), Attained (Level 2), and Surpassed (Level 3). These are the same levels used for MI-Access in the other assessed content areas of mathematics, English language arts (ELA), and social studies.

MDE is seeking **educators who are actively teaching these alternate content expectations in science** to their students to participate in this summer standard setting. You can indicate your interest by completing [this survey](https://www.surveymonkey.com/r/MIA_22_Sci_Standard_Setting) (https://www.surveymonkey.com/r/MIA\_22\_Sci\_Standard\_Setting).

**Note:** By completing the survey, you are letting MDE know of your interest in and availability for the standard setting, but this does not guarantee you a position on the panel. A review of all panelists will be done to ensure representation from across the state and across demographics of both educators and the students they represent.

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## CB College Board Corner

Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board

### Questions about Spring SAT, PSAT 8/9, or PSAT 10?

- Call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- Email: [michiganadministratorsupport@collegeboard.org](mailto:michiganadministratorsupport@collegeboard.org)

## REMINDERS

### College Board Test Ordering Site Open for Fall Testing

The College Board test ordering site (TOS) is now open for the ordering of tests for the **Fall 2022** SAT School Day, PSAT/NMSQT, and PSAT 8/9.

The Michigan Department of Education will **not** be providing testing for students in Fall 2022. Fall testing is optional, and invoices will be the responsibility of schools and districts.

**Note: Do not order tests** at this time for the **April 2023** Michigan-provided SAT with Essay, PSAT 10, and PSAT 8/9 in TOS.

### Score Release

Assessment	Score Release Begins
SAT with Essay - April 13	May 4, 2022
SAT with Essay - April 26	May 18, 2022
PSAT 10 and PSAT 8/9 for Grades 8 and 9	May 20, 2022

Scores will be released to students in their College Board accounts beginning on the dates shown. Some students' scores may be released later due to testing in the accommodated testing window, missing information on the answer sheet, answer sheets received late, or other exceptional conditions that require additional attention. Scores for these students will be released daily as they become available.

Scores will be released to educators in the College Board K-12 Reporting Portal on June 21, once all answer document verification activities are completed.

**Reminder:** Scores available in the College Board Reporting Portal are not the official results used in Michigan Department of Education (MDE) reporting. Paper score reports are no longer sent to schools but will be available in the College Board Reporting Portal once educators have access to scores in June.

### Helping Students Access Scores

Review [the Spotlight newsletter \(April 28\)](https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-4-28-22.pdf) (<https://www.michigan.gov/mde/-/media/Project/Websites/mde/OEAA/Spotlight-Newsletter/Spotlight-4-28-22.pdf>) for detailed information about helping students access their scores.

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## Reminder

### Returning ACT WorkKeys Test Materials

If you still have secure materials from the initial and/or makeup test dates, return them to ACT as soon as possible.

Use the cartons in which the test materials were shipped and follow the instructions that begin on page 30 of the [ACT Test Coordinator Information Manual](https://www.act.org/content/dam/act/secured/documents/pdfs/state-district-test-coordinator-paper-test.pdf) (<https://www.act.org/content/dam/act/secured/documents/pdfs/state-district-test-coordinator-paper-test.pdf>) to pack the carton(s). Store the packed cartons in a secure location within the district or school building until they can either be picked up by FedEx or taken to a local FedEx office.

The final FedEx pickup was scheduled for **Thursday, May 5, 2022**. If you were unable to return your test materials by the final scheduled FedEx pickup, the WorkKeys Test Coordinator can do one of the following:

1. Send an email to [statetesting@operations.act.org](mailto:statetesting@operations.act.org) to request a new pickup and provide the following information:
  - » dates and times your school will be open
  - » location of the boxes
  - » number and approximate weight of boxes
  - » address, phone number, and contact name at the school
2. Call ACT (800-553-6244, ext. 2800) to schedule a pickup

3. Take the materials to your local FedEx drop-off location and keep the receipt for your records

**Answer documents received after the May 13, 2022 Answer Document Receipt Deadline will not be scored.**

### ACT Schedule of Events & Important Dates

For all upcoming events and deadlines, refer to the following documents:

- [ACT WorkKeys Schedule of Events](#) – posted on the [ACT state testing website](#) ([act.org/stateanddistrict/michigan](http://act.org/stateanddistrict/michigan)) on the **WorkKeys on Paper** page
- [ACT WorkKeys List of Important Dates](#) – posted on the [MME web page](http://www.michigan.gov/mme) ([www.michigan.gov/mme](http://www.michigan.gov/mme)) under **General information**, List of Important Dates.

### Contacting ACT

If you have questions, you may:

1. contact ACT via the [Contact Us web page](http://www.act.org/aap/state/contact.html) ([www.act.org/aap/state/contact.html](http://www.act.org/aap/state/contact.html))
2. call ACT at 800-553-6244 between 9:30 a.m. and 6 p.m. ET
  - » standard time: ext. 2800
  - » accommodations: ext. 1788
  - » email accommodations questions to [ACTStateAccoms@act.org](mailto:ACTStateAccoms@act.org)

**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues

## Important Dates

### May 2022

Mon	Tue	Wed	Thu	Fri	Sat
	3	4	5	6	
9	10	11	12	13	

#### M-STEP

##### Ongoing through May 19, 2022

- Off-Site Test Administration Requests through the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure)
- Pre-identification for online and paper/pencil testing remains open through each test window

##### Ongoing through May 20, 2022

- M-STEP Online Testing Window grades 3 (mathematics only), 4, 5, 6, 7, 8, and 11 (all subjects)

##### May 2-June 13, 2022

- Accountable Students and Demographics Review for grades 3-8 and 11

#### MI-ACCESS

##### Ongoing through May 24, 2022

- Additional materials order window open in the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure) – orders close at noon

##### Ongoing through May 26, 2022

- Off-Site Testing Requests through the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure)
- Pre-identification for online and paper/pencil testing remains open through the test window

##### Ongoing through May 27, 2022

- MI-Access Testing Window

#### Early Literacy and Mathematics Benchmark Assessment

##### Ongoing through June 3, 2022

- Testing Window

#### Review Accountable Students Enrolled and Demographics

##### May 2-31, 2022

- WIDA

##### May 2-June 13, 2022

- M-STEP
- MI-Access
- SAT/PSAT 8

#### Verify Answer Documents Received

##### May 24-31, 2022

- WIDA

##### May 31-June 6, 2022

- SAT/PSAT 8
- WorkKeys
- PSAT 9 & 10

#### Submit Students Not Tested reasons

##### May 24-June 7, 2022

- WIDA

(Continued on next page)

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

## Important Dates

### June 2022

#### Verify Answer Documents Received

June 7-13, 2022

- M-STEP
- MI-Access

#### Submit Students Not Tested reasons

June 7-21, 2022

- M-STEP
- MI-Access
- SAT/PSAT 8

Mon	Tue	Wed	Thu	Fri
	3	4	5	6
9	10	11	12	13

## Contacts

**For assistance with assessment or accountability issues:**

### Assessment and Accountability Call Center

**877-560-8378** (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Central Office Services (COS), DRC INSIGHT Portal, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site for <u>all</u> state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and Workskills assessments <ol style="list-style-type: none"> <li>1. Eligibility, MDE policies, and OEAA Secure Site Support</li> <li>2. SAT, PSAT 8/9, and PSAT 10 – College Board</li> <li>3. WorkKeys – ACT</li> </ol>
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDAAMS, INSIGHT, and Central Office Services (COS)
8	for all other questions

### Email

For assessment questions:

[mde-oeaa@michigan.gov](mailto:mde-oeaa@michigan.gov)

For accountability questions:

[mde-accountability@michigan.gov](mailto:mde-accountability@michigan.gov)

**For assistance with WIDA Screener, W-APT, and the WIDA Secure Portal questions:**

(for questions not covered in options 3 and 5 in the table above)

### WIDA Client Services

**866-276-7735**

**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues