

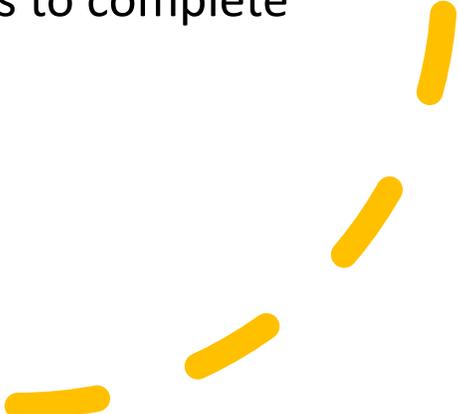


Nonpublic School Membership Reporting

- Kevin Walters
 - Supervisor of Grants, Contracts & School Support
 - Office of Financial Management
 - Michigan Department of Education
- 



Nonpublic School Reporting Requirements

- Nonpublic Schools complete two annual reports:
 - Nonpublic School Membership Report (NSMR) in NexSys
 - Application will **OPEN on OCTOBER 15**
 - NexSys will send report task to the identified Level 5 individual
 - NPMR is available in NexSys for authorized users to complete each Fall
 - Nonpublic School Personnel Report (NSPR) in CEPI
 - Due First business day in December
 - CEPI NSPR is available for authorized users to complete each Fall
- 



Nonpublic School Membership Reporting

- The Nonpublic School Membership Report is provided annually to all nonpublic schools, including home schools.
 - This form is the Michigan Department of Education's (MDE's) method of gathering information about the schools.
 - Completion of the form is important because if the school meets the reporting requirement of the Nonpublic School Act, students are eligible to receive auxiliary services through their local public school district or intermediate school district.
- 

2020-2021 NONPUBLIC SCHOOL MEMBERSHIP REPORT

SUBMISSION INSTRUCTIONS:

NONPUBLIC SCHOOL: Deadline for submission is October 31 Nonpublic schools must complete this form online via MEGS+
HOME SCHOOL: Families report by mailing, faxing, or emailing the form to the MDE contact information above.

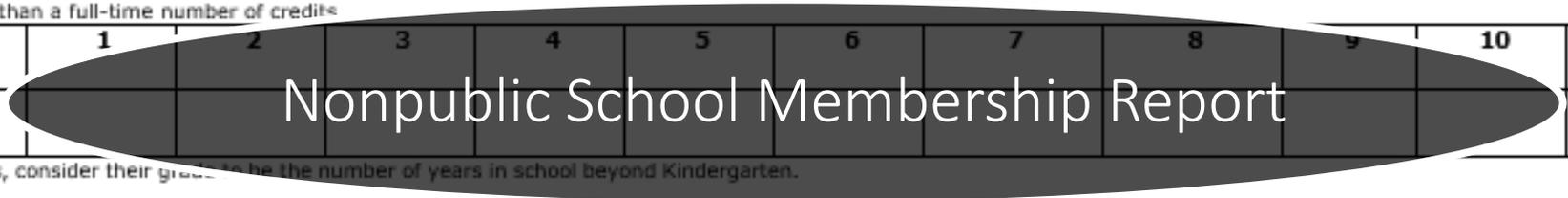
Legal Name of Nonpublic School OR Name of Home School Parent
Address of School
City and Zip code
Email Address

1. TOTAL MEMBERSHIP BY GRADES AS OF OCTOBER 15, 2020

Of students reported, how many qualify as Special Ed students? _____
 Of qualified Special Education students, those receiving Special Ed. services _____
 Of students in grades 1-12, how many are in attendance part-time? * _____

*Part-time: These students carry less than a full-time number of credits

GRADE:	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
STUDENT COUNT: **															



**For students in non-graded programs, consider their grade to be the number of years in school beyond Kindergarten.

2. TEACHER QUALIFICATIONS

Does your school claim an objection to teacher certification based upon a sincerely held religious belief? YES NO

(If you stated "yes," you are exempt from the teacher certification requirement based on the Michigan Supreme Court decision in People v DeJonge and do not need to complete the rest of Section 2 regarding teacher qualifications.) Institutional nonpublic schools must comply with the criminal history check requirements.

COMPLETE:

TOTAL NUMBER OF TEACHERS: _____

Total teachers with a Michigan Teaching Certificate: _____

Total teachers with a Michigan Teacher Permit: _____

Teachers WITHOUT Michigan Certificates or Permits

Total with a Bachelor's Degree: _____

Total with less than a Bachelor's Degree: _____

CRIMINAL HISTORY CHECKS Required for Nonpublic Schools Only (Not home schools)

The nonpublic school complies with the criminal history check requirements and ensures that the school will not employ a person who has been convicted of any felony or of a "listed offense" misdemeanor. (MCL 380.1230-380.1230h, MCL 380.1535a and MCL 380.1539b)

YES NO

3. COURSE OF STUDY

Circle the following areas where instruction is given:

GRADES K-12

- (a) English, reading
- (b) Mathematics
- (c) Social Studies
- (d) Science

GRADES

10, 11, 12 ONLY

- (e) The Constitution of the United States
- (f) The Constitution of the State of Michigan
- (g) The history and present form of civil government of the United States, the State of Michigan, and the political subdivisions and municipalities of the State of Michigan.

NexSys Login

[MDE - NexSys \(michigan.gov\)](https://michigan.gov)

NexSys - Next Generation Grant, Application and Cash Management

The Michigan Department of Education (MDE) is replacing the Michigan Electronic Grants System *PLUS* (MEGS+) grant management system and Cash Management System (CMS) payment system with NexSys. NexSys allows users to maintain grant applications and submit for award reimbursement in a single system.



- NexSys launched in February 2021. Applications going live since February 2021 will be completed in NexSys.
- As of September 1, 2021, NexSys has replaced MDE's current Cash Management System (CMS).
- The complete MEGS+ transition to NexSys will take approximately one year. MEGS+ is planned to be retired in the first quarter of 2022.
- Applications currently in MEGS+ will remain for the life of the application; they will not be converted to NexSys.

Benefits of NexSys

- One system for both grant management and payment
- MICIP interface (District Portfolio API)
- All the same features and functions of MEGS+ in an upgraded platform
- Enhanced look and feel
- Customizable user dashboard for ease in monitoring application activities
- Application Status bar for ease in tracking status of applications in progress
- Enhanced opportunities for tracking and monitoring of application modifications.

Accessing NexSys

- NexSys Accounting Requesting Payment Training Guide
- CMS to NexSys Transition Timeline and Training
- NexSys Getting Started Trainings Aug-Sept 2021
- NexSys Training Dates in July-August 2021
- CMS to NexSys Transition Timelines
- NexSys External User Guide
- NexSys Quick Guide to Budgets
- NexSys Quick Guide for External Users
- NexSys Guide to Adding Users to an Organization or Application
- NexSys One Pager
- Creating a MILogin Account

• Access/Authentication changes coming to NexSys and MEGS+

- NexSys will use MILogin Third-Party access.
 - Please review the guide attached in this section for detailed steps on:
 - Creating a MILogin Account.
 - Linking your MEIS / MILogin accounts
 - Requesting access to NexSys.
- MEGS+ will be transitioning to the MILogin, Single Sign-On platform, in June 2021.
 - In preparation for this transition agency users of MEGS+ are encouraged to register for a MILogin – Third Party Account.
 - MEGS+ users can register for a Third-Party account at: <https://milogintp.michigan.gov>

NexSys Login

[MDE - NexSys
\(michigan.gov\)](https://michigan.gov)

The screenshot shows the Michigan.gov website header with the Michigan logo and 'Michigan.gov' text. In the top right corner, there are links for 'HELP' and 'CONTACT US'. The main content area has a dark background with the text 'MILogin for Third Party' in white. On the right side, there is a login form with two input fields: 'User ID' and 'Password'. Below these fields is a grey 'LOGIN' button. Underneath the button is a link that says 'Don't have an account?'. Below that is a white 'SIGN UP' button. At the bottom of the form area, there are three links: 'Forgot your User ID?', 'Need Help?', and 'Forgot your password?'.

- Access/Authentication changes coming to NexSys and MEGS+
 - NexSys will use MILogin Third-Party access.
 - Please review the guide attached in this section for detailed steps on:
 - Creating a MILogin Account.
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 - MEGS+ users can register for a Third-Party account at: <https://milogintp.michigan.gov>

NexSys Login: **STEP ONE** – Log into system using your MiLogin credentials



Grant, Application and Cash Management System



Public Reports ▾

Welcome to the online Grants Management System - IGX!

Because this is a new online management system, all organizations will need to register with the system.

Steps to Get Started:

- The initial Registration for your organization must be completed by an Authorized Official (AO) for the organization
- Once the AO registers the organization, they will receive an email *Notification of Access Approval* from the online systems administrator
- The AO can then designate access to your organizational account for additional staff members as they deem appropriate

To visit our official website click the following link: <http://www.intelligrants.com/>

Announcements

The Michigan Department of Education (MDE) transitioned CMS to NexSys on September 1, 2021. For more information please visit the NexSys website: Michigan.gov/MDE-Nexsys or email MDE-NexSys-Accounting@Michigan.gov

Welcome to NexSys! The Michigan Department of Education is excited to launch its new grant, application and cash management system. Questions or concerns can be directed to:

Applications: MDE-NexSys-Applications@Michigan.gov

Cash Management: MDE-NexSys-Accounting@Michigan.gov

Or visit the NexSys website: Michigan.gov/MDE-NexSys

Login

Username

Password

Submit

[Forgot Username/Password!](#)

[New User? Register Here!](#)



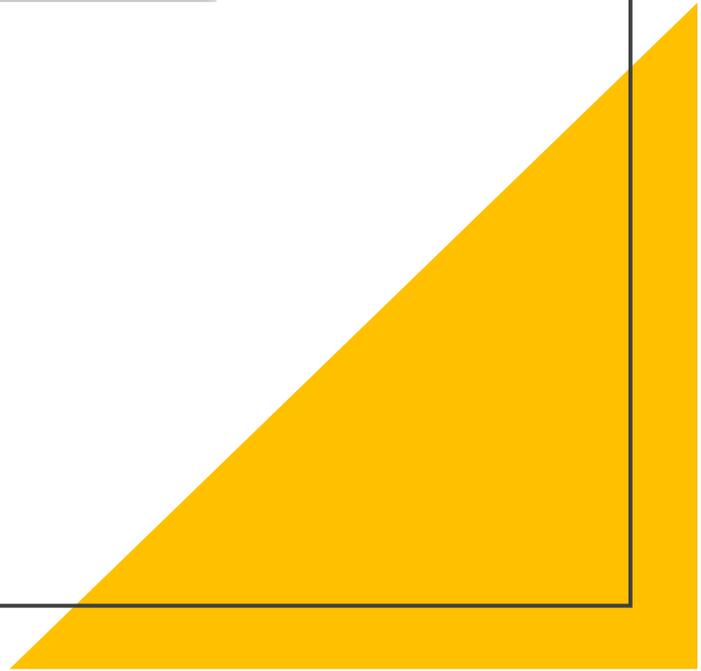
Document Overview

NEW NC

Template Nonpublic School Membership Report	Instance Nonpublic School Membership Report	Process Meets Requirements
Document Name NONPUB-2023-82000-00007	Document Status Application In Progress	
Organization Wayne RESA - 82000	Your Role Authorized Official (5), Accounting - Entity Certifier	Period Date 9/20/2022 12:00:00 AM 12/31/2022 12:00:00 AM

Application In Progress Application Submitted Review In Progress Modifications Required Modifications In Progress Modifications Submitted Administrative Review Complete Program Office Review Complete Meets Requirements Amendment In Progress Amendment Submitted

Landing Page: **STEP TWO** – Review for Accuracy



Locate Forms
(Left Side of
Page)

STEP THREE:

Accessing
Individual
Pages –

*click on
Cover Page*

NONPUB-2023-82000-00007	
Forms	
Cover Page	<input type="checkbox"/>
Important Information	<input type="checkbox"/>
Program Information	
Section 1: Total Membership by Grades as of October 15, 2022	<input type="checkbox"/>
Section 2: Teacher Qualifications	<input type="checkbox"/>
Section 3: Course of Study	<input type="checkbox"/>





Cover Page:

STEP THREE

- Review
for Accuracy
(If Incorrect,
contact
MDE to
make
changes to
EEM

Entity

Application Description

Entity Name	Agreement Number	
Wayne RESA - 82000	82000	
Entity Address		
33500 VAN BORN RD		
City	Zip Code	Entity County
WAYNE	481842474	Wayne County

Main Contact Person

Contact Name

Address

City	Zip Code
Telephone	Fax

Email Address

Forms and
Program
Information
(Left Side of
Page)

STEP FOUR:
Accessing
Individual
Pages - *click*
on Important
Information

NONPUB-2023-82000-00007	
Forms	
Cover Page	<input type="checkbox"/>
Important Information	<input type="checkbox"/>
Program Information	
Section 1: Total Membership by Grades as of October 15, 2022	<input type="checkbox"/>
Section 2: Teacher Qualifications	<input type="checkbox"/>
Section 3: Course of Study	<input type="checkbox"/>



Forms and
Program
Information
(Left Side of
Page)

STEP FIVE:
Accessing
Individual
Pages - *click*
on Section 1:
Membership

NONPUB-2023-82000-00007	
Forms	
Cover Page	<input type="checkbox"/>
Important Information	<input type="checkbox"/>
Program Information	
Section 1: Total Membership by Grades as of October 15, 2022	<input type="checkbox"/>
Section 2: Teacher Qualifications	<input type="checkbox"/>
Section 3: Course of Study	<input type="checkbox"/>





Enrollment
Page: **STEP**
FIVE – Enter
a number
(Blank if
none) in
each box

Section 1: Total Membership by Grades as of October 15, 2022

Instructions

1. Enter the information requested.
2. Click **SAVE**.
3. When **All** sections are complete, click **Save** and submit.

1. Of the students reported, how many qualify as Special Education students?

2. Of the qualified Special Education students, how many are receiving Special Education Services?

3. Of the students in grades 1-12, how many are in attendance part-time? (Part-time: Those students carrying less than a full-time number of credits.)



Enrollment
Page:
Enrollment
Page: **STEP
FIVE** — Enter
a number
(Blank if
none) in
each box

4. Enter total membership by grade, as of **October 15, 2022**. NexSys will calculate total membership when **SAVE** is clicked. For students in non-graded programs, consider their grade to be the number of years in school beyond kindergarten.

<u>Grade</u>	<u>Student Count</u>
Pre-K	<input type="text"/>
K	<input type="text"/>
1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>
4	<input type="text"/>
5	<input type="text"/>
6	<input type="text"/>
7	<input type="text"/>
8	<input type="text"/>
9	<input type="text"/>
10	<input type="text"/>
11	<input type="text"/>
12	<input type="text"/>
Total	0

Enrollment
Page:
Enrollment
Page: **STEP**
FIVE —
Certify
enrollment,
Verify
Information;
CLICK SAVE

* I certify above enrollment numbers are accurate as of **October 15, 2022**

Enter the physical address of the school building (no PO Box):

* School Name

0 of 50

* Address

0 of 100

* City

0 of 50

ISD Code

82

* Is this correct?

Yes No

If No, please enter the Correct ISD Code:

Forms and
Program
Information
(Left Side of
Page)

STEP SIX:
Accessing
Individual
Pages - *click*
on Section 2:
Teacher
Qualifications

NONPUB-2023-82000-00007

▼ Forms

Cover Page

Important Information

Program Information

Section 1: Total Membership by Grades as of October 15, 2022

Section 2: Teacher Qualifications

Section 3: Course of Study



Teacher
Qualifications:
STEP SIX —
Complete
required
questions

Section 2: Teacher Qualifications

Instructions

1. Enter the information requested.
2. Click **SAVE**.
3. When **All** sections are complete, click Save and submit.

- * 1. Criminal History Checks The nonpublic school complies with the criminal history check requirements and ensures that the school will not employ a person who has been convicted of any felony or of a "listed offense" misdemeanor. (MCL 380.1230 - 380.1230h, MCL 380.1535a and MCL 380.1539b) Yes No
- * 2. Does your school claim an objection to teacher certification based upon a sincerely held religious belief? Yes No

If you stated "Yes", you are exempt from the teacher certification requirement based on the Michigan Supreme Court decision in [People v DeJonge](#) and **you do not need to complete the rest of Section 2** regarding teacher qualifications.



Teacher Qualifications:

STEP SIX —
Complete
required
questions;
Click Save

If you stated "Yes", you are exempt from the teacher certification requirement based on the Michigan Supreme Court decision in People v DeJonge and **you do not need to complete the rest of Section 2** regarding teacher qualifications.

Submit the type of certificate or highest level of education the teachers possess. Do not count a teacher twice in your figures breakdown.

Number of Teachers With a Michigan Teaching Certificate

Number of Teachers With a Michigan Teaching Permit

Teachers **WITHOUT** Michigan Certificates or Permits:

Number with Bachelor's Degree

Number with less than a Michigan Teaching Certificate or Permit

Number with less than a Bachelor's Degree

3. Total Number of Teachers

0

No teachers with less than a Bachelor's Degree or less than a Michigan Teaching Certificate or Permit

4. If there are teachers with less than a Michigan Teaching Certificate or Permit **that do not possess at least a Bachelor's Degree**, do any of these teachers teach grades 1 – 12 core/essential classes (Math, Reading, English, Science, or Social Studies)?

Yes

No

Forms and
Program
Information
(Left Side of
Page)

STEP SEVEN:
Accessing
Individual
Pages - *click*
on Section 3:
Course of
Study

NONPUB-2023-82000-00007

▼ Forms

Cover Page

Important Information

Program Information

Section 1: Total Membership by Grades as of October 15, 2022

Section 2: Teacher Qualifications

Section 3: Course of Study



Course of Study Page:

STEP SEVEN

– Check All boxes that apply;

Click Save

Section 3: Course of Study

Instructions

1. Enter the information requested.
2. Click **SAVE**.
3. When **All** sections are complete, click Save and submit.

Mark the following areas in which instruction is given:

ALL LEVELS (All four subjects **must** be checked to meet reporting requirements.)

- English, Reading
- Mathematics
- Social Studies
- Science

Grades 10, 11, and 12 (If students are in grades 10, 11, or 12, the following three boxes must be checked to meet reporting requirements.)

- The Constitution of the United States
- The Constitution of the State of Michigan
- The history and present form of civil government of the United States, the State of Michigan, and the political subdivisions and municipalities of the State of Michigan.

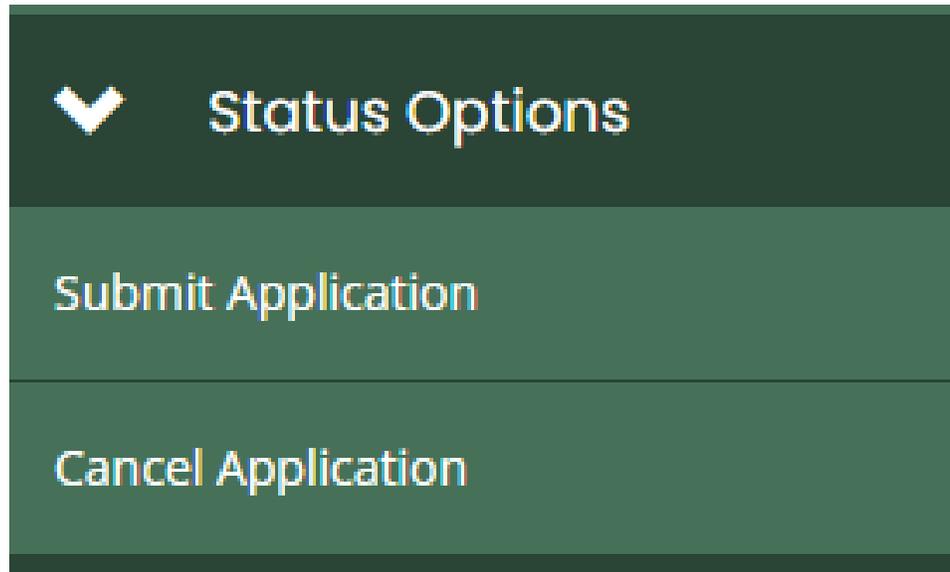
STOP! The Report is NOT completed until it is submitted. Please locate "Status Options" under the sliding menu bar on the left, click the arrow to display the options and click "Submit".

Submitting
the Report:

STEP EIGHT

– Find Status
Options on
Left Hand
Side and

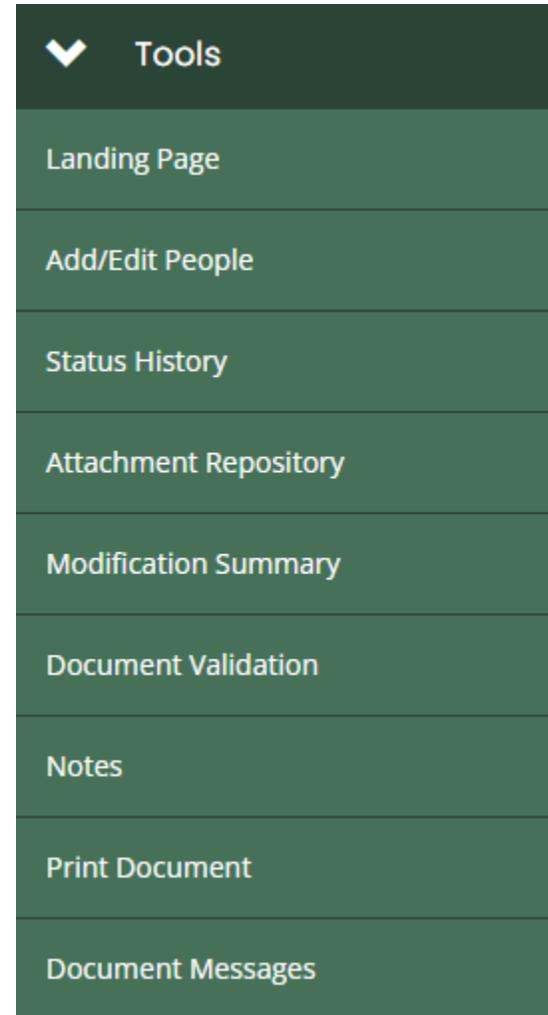
*Click Submit
Application*



Printing
Report:

STEP NINE

– Find
Tools on
Left Hand
Side, *Click
on Print
Document*





What Happens Next?

- The NexSys system will generate an immediate email to the attention of the Level 5 authorized user that indicates receipt of application by Michigan Department of Education (MDE)
- The NexSys system generates an immediate email to the attention of Wendy Allison and Kevin Walters, indicating that the Nonpublic School entity has submitted the application
- The NexSys system immediately marks the Nonpublic School entity application as “Application Submitted” in the system
- The application will “disappear” from your view in NexSys. Do not be alarmed. That is a great sign that the application was submitted correctly



Resources

- [Nonpublic](#) and Home School – Michigan Department of Education
- [Office of Field Services](#) – Michigan Department of Education
- [Ombudsman](#) Site – Michigan Department of Education
- Office of Non-Public [Education](#)(ONPE) – United States Department of Education (USED)
- [Frequently](#) Asked Questions Related to Nonpublic Schools – ONPE
- Every Student Succeeds Act ([ESSA](#)) - USED
- Title I, [Part A](#) – USED
- Title II, [Part A](#) – USED
- Title III, [Part A](#) – USED
- Title IV, [Part A](#) - USED



QUESTIONS?

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Supervisor, Grant Coordination and School Support

WaltersK5@Michigan.gov

517-335-0543

810-728-5254 (cell)