

Office of Partnership Districts

EXTERNAL 30-60-90 Day Partnership Agreement Development Timeline for Districts		
Responsible Party	ACTION December 2025 (First 30 Days)	Complete
District and Partners (Meeting)	For Returning Districts - Confirm/Schedule Academic Outcome Evaluation (AOE) Meeting, Complete AOE report with local and state assessment data.	<input type="checkbox"/>
District Superintendent/PSA Leader and PAL	For New Districts - Introductory Phone Meeting	<input type="checkbox"/>
District and Partners	Participate in applicable PA Webinar – New/Returning (December 10, 2025)	<input type="checkbox"/>
District and Partners (Meeting)	Schedule and Hold Introductory Meeting (Confirm PA Guidance) Schedule Initial PA Development Meeting (Begin Assess Needs)	<input type="checkbox"/>
Responsible Party	ACTION January-February 2026	Complete
District and Partners (Meeting)	For Returning Districts – Hold Academic Outcome Evaluation	<input type="checkbox"/>
District (Ongoing Actions)	<p>Identify PA Development Workgroup</p> <ul style="list-style-type: none"> <input type="checkbox"/> District (MICIP Team, Curriculum/Instruction, Finance, HR...) Ensure appropriate MICIP Team members have MICIP and data systems access. <input type="checkbox"/> School <input type="checkbox"/> ISD <input type="checkbox"/> PAL <input type="checkbox"/> Community <input type="checkbox"/> Additional... <p>Share OPD webinar, slides, partnership model resources with PA Development Workgroup. Encourage participants to come with questions.</p>	<input type="checkbox"/>
District (Ongoing Actions)	<p>Review current MICIP plan/portfolio report and gather information on Five Required Areas of Inquiry to inform MICIP Assess Needs, Plan, Fund (Add link to PA template; identify page #2)</p> <p>1.MTSS: the district’s implementation and utilization of a multi-tiered system of supports (MTSS) to ensure it is used to appropriately inform instruction. [MCL Section 388.1621h]</p> <ul style="list-style-type: none"> • Michigan Department of Education Practice Profile for Multi-Tiered System of Supports • Homepage TA Center <p>2.Leadership and Educator Capacity: the district and school(s) building leadership and educator capacity to substantially improve student outcomes</p>	<input type="checkbox"/>

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	<p>(staffing numbers, placement of certified teachers, gaps, educator effectiveness [MCL Section 388.1621h] MI School Data)</p> <p>3. Classroom, instructional and operational practices and curriculum alignment with research-based instructional practices and state curriculum standards (District adopted curricular programs and instructional practices) [MCL Section 388.1621h]</p> <p>4. School Index Alignment (Review index for each school, MSTEP and interim benchmark data, positive attendance and chronic absence rates, graduation [Every Student Succeeds Act Sec. 1111.c.4.D] MI School Data)</p> <p>5. Resource Allocation Review [Every Student Succeeds Act Sec. 1111.c.4.D] - Applying the Equity Lens to Understanding Resource Planning & Usage </p>	
District, Partners and PAL (Meeting)	<p>Conduct ongoing PA Development meetings to complete:</p> <ul style="list-style-type: none"> • MICIP Process: Assess Needs • PA Template (after completion of needs assessment) • Confirm required benchmarks/outcomes are present 	<input type="checkbox"/>
District (Ongoing Actions)	<p>Update district PA Template</p> <ul style="list-style-type: none"> • Review progress and continue completing sections XII-XVII • District Team reviews and updates MICIP 	<input type="checkbox"/>
District, Partners and PAL (Meeting)	<p>Share district updates and current strategies, activities and goal areas (18-month interim Target Benchmarks and 36-month End Target Outcomes) aligned with findings from Assess Needs.</p>	<input type="checkbox"/>
District, PAL, and ARE Unit	<p>The ARE Unit is able to informally review 18-month interim Target Benchmarks and 36-month End Target Outcomes Feb 16 to March 6.</p>	<input type="checkbox"/>
Responsible Party	ACTION March-April 2026	Complete
District (Ongoing Actions) PAL OPD Leadership	<p>Update district PA Template</p> <ul style="list-style-type: none"> • Complete sections XII-XVII • Submit DRAFT PA Template to assigned PAL by email for review by March 23, 2026. • PAL communicates required PA edits within seven days of receipt. 	<input type="checkbox"/>
District, Partners and OPD	<p>Update and finalize the PA Template using feedback</p> <ul style="list-style-type: none"> • Obtain required signatures from the District, ISD/RESA, Local School Board via OneSpan (secure e-signature platform) by April 23, 2026. 	<input type="checkbox"/>
District	<p>Create PDFs</p> <ul style="list-style-type: none"> • “CSI Report” from MICIP for each PA Building; serves as the CSI required plan from ESSA (doesn’t require benchmarks and outcomes). • Upload in GEMS/MARS (guidance to be provided); includes two ESSA required areas of inquiry plus other requirements. 	<input type="checkbox"/>