Documentation of Evidence in MICIP for the Partnership Agreement Benchmark Review

District process with ISD/RESA and PAL support

Contents

Strategy Implementation	.2
Interim Target Measures (ITM)	.4
District Data Story (optional)	.9

CAUTIONARY NOTE:

• DO NOT CLICK on COMPLETE for any ACTIVITY before the structured conference.

Trategy 1 of 4 Connected Mathematics Project (CMP)				Monitoring Tool
Activity 🕀	Owner 🗢	Start Date 🗢	Due Date 🗢	Status 🗢
Hire coach	Test_LEA_0 User	01/18/2024	01/17/2026	Upcoming
purchase program	Test_LEA_0 User	01/18/2024	01/17/2026	Upcoming
Professional Learning for staff	Test_LEA_0 User	01/18/2024	01/17/2026	Upcoming
send out survey	Test_LEA_0 User	01/18/2024	01/17/2026	Upcoming
Monthly staff meetings focused on math -particularly focus on per	cents, fractTest_LEA_0 User	01/18/2024	01/17/2026	Upcoming
			Page 1 of	1 « < > »
Once a Strategy Implementation Act	ivity is marked as c	omplete, it d	cannot be und	done.

- DO NOT CLICK on COMPLETE for any interim target measure (ITM) before the structured conference. Once the ITM is "complete," data is no longer viewable.
 - If, for some reason, the ITM is marked "complete," the district will need to recreate the ITM and link the original data object to the ITM. This will allow the district, ISD/RESA, and MDE to determine if the ITM was "met" or "not met" before the structured conference.

Interim Target Measures						
Measures 🗢	Owner 🗢	Due Date 🔶	Status 🗢			
Develop approfessional learning series targeting the new math series.	Tom Johnson	02/02/2024	On Target			
Start an afterschool math help sessions for each building.	Tom Johnson	02/08/2024	On Target			
Check with stakeholders about student engagement in math for Happy Ele	05/09/2024	On Target	ď			
Check with stakeholders about student engagement in math survey result	is fr	11/10/2024	On Target	ď		
Check with stakeholders about student engagement in math for Happy Elem 02/06/2025 On Target						
Once an Interim Target Measure is marked as complete, it cannot be undone.						
Continue	Canc	el				

• DO NOT DELETE any data object attached to the district portfolio. All data objects attached to the partnership agreement/CSI plan are to remain.

Strategy Implementation

To document progress on strategy implementation, the district will:

- 1. Login to MICIP.
- 2. Click on IMPLEMENT \rightarrow REVIEW MICIP PORTFOLIO.



3. Click on MONITOR for the active goal you wish to monitor.

CTIVE GOALS	MAINTENANCE GOA	LS 3 ARCHIVED GOALS C	PORTFOLIO HISTORY	
+ Impre stude Our goa angage 3%. bas Created D	oving Math Ach ents al is to provide teachers p ment and to increase mat sed on M-STEP (elementa Pate: 11/06/2023 Target C	ievement for K-1 rofessional learning and ong h pedagogy by 2025, thus ir ry) and SAT (high school) sc ompletion Date: 11/05/2026	2 Contains 1 Strategy oing coaching support to in mproving student achieven cores.	On Target mprove student hent in math by
	Monitor	Evaluate		

4. Click on MONITORING TOOL for the strategy to monitor.

Grand Ledge Public Schools	DISCOVER \vee PLAN \vee	IMPLEMENT V REPORT				
		You are impersonating MILogin Use	r and an email no	tice was sent.		
	Monitor Goal: Improving M Implementation 23g Personalized Learning	fath Achievement for K-12 studer Environments	nts ∨ wner ≑	Start Date 🗢	Due Date 🗢	Monitoring Tool Status ©
0	Woopdy Scoop	lai	n Kirkpatrick	11/09/2023	10/31/2026	On Target
C	Test 2.6.7	Te	est_LEA_0 User	11/10/2023	11/04/2026	On Target
					Page 1 of 1	

REMINDER . . . DO NOT CLICK on COMPLETE for any ACTIVITY before the structured conference.

- 5. Click on CREATE NOTE to add to the evidence for *Implementation with Fidelity, Scale/Reach, Capacity,* and *Impact (<u>Coaching Guide Implement, Monitor, and Adjust</u>)*
 - a. Based on data, answer prompts.

	Im	onitor Stra	ategy: 23g Personalized Learning Environme	nts ver ver What is the evidence?	ranıı Toyatı Create Note
	_	Date 🖯	Note 0	Author 0	
	+	11/21/2023	Notes would go here. Purchased math materials	Test_LEA_0 User	
	+	11/08/2023	dsadasd	Adam Hanes	0
	Scal	e / Reach What pr	ogress are we making on reaching the intended populations? What is the evidence?	Page 1 of 1	< < > > Create Note
	-	Date 0	Note 0	Author (0)	
	Clic	k the button to add	your first note		
				Page 1 of 0	< < > >
	Cap	acity What progre	ss are we making on supporting implementation of the goal with sufficient resources? Wh	at is the evidence?	Create Note
	-	Date 0	Note 0	Author Θ	
	Clic	k the button to add	your first note		
				Page 1 of 0	< < > >
<	Im	pact	naking on the interim and end targets? What is the evidence?		Create Note
	Date	⊖ Na	te 0	Author ®	

b. When appropriate, add data from MiSchoolData, Eidex, MiMTSS, Munetrix, OurSchoolData, or district data. NOTE: The data sources depicted below will vary depending on district access.

	Create Note	\times
Implementation with Fidel/ evidence?	ty - What progress are we making on implementing the selected strategy as intended? What is the	
Date 🖲 No Data to Display	Data Name 🖯	—
	Page 1 of 1 < >	>
W	here would you like to add data from?	
	ata Upload District Data	
MIMTS	Our School Data	
	Cancel Create Note	

- MiSchoolData Notes:
 - To satisfy FERPA requirements, click on SUPPRESS DATA when adding data from MiSchoolData reports.
 - When adding evidence from MiSchoolData, after answering prompts to display the proper data object, scroll down to the bottom of the window and click on ADD TO EVIDENCE.



- c. Click on CREATE NOTE to save.
- 6. Repeat step 5 to add evidence for the same strategy. When done, click on BACK TO MONITOR GOAL.



7. Choose another strategy to monitor and click MONITORING TOOL. Repeat steps 5-6. When done, click on BACK TO MONITOR GOAL.



8. When finished monitoring each strategy, click on BACK TO PORTFOLIO.



9. Return to step 3, choose another goal to monitor, and repeat steps 4-8.

Interim Target Measures (ITM)

To monitor interim target measures (ITM), the district will:

- 1. Login to MICIP.
- 2. Click on IMPLEMENT \rightarrow REVIEW MICIP PORTFOLIO.



3. Click on ALL ACTIVE BUILDINGS down arrow, select the building to monitor.



NOTE: The FILTER STATUS shows the status of the activities and ITMs in the plan based on due dates, either approaching, on target, or overdue; the filter status does not equate to an ITM as MET or NOT-MET per the partnership agreement.

4. Click on MONITOR for the active goal you wish to monitor.

ACTIV	E GOALS 7	MAINTENANCE GOALS	3 ARCHIVED GOALS 0	PORTFOLIO HISTORY	
+	Improvi student Our goal is 1 engagemen 3%. based o Created Date: :	ng Math Achie S to provide teachers profi t and to increase math p on M-STEP (elementary) 11/06/2023 Target Com	evement for K-12 essional learning and ongoir bedagogy by 2025, thus imp and SAT (high school) scor oletion Date: 11/05/2026	Contains 1 Strategy ng coaching support to in roving student achievem es.	On Target 1
	м	onitor	Evaluate		

5. Scroll beyond list of strategies to the INTERIM TARGET MEASURES (ITM) section.

Interim Target Measures				
Measures 🗢	Owner 🗢	Due Date 🗢	Status 🗢	
Develop a professional learning series targeting the new math series.	Tom Johnson	02/02/2024	On Target	
Start an afterschool math help sessions for each building.	Tom Johnson	02/08/2024	On Target	
Check with stakeholders about student engagement in math for Happy Elem		05/09/2024	On Target	ď
Check with stakeholders about student engagement in math survey result	ts fr	11/10/2024	On Target	ď

- 6. Click on (VIEW DATA OBJECT) of the ITM to evaluate.
 - Tasks do not have the option to VIEW DATA OBJECT.
 - A new "browsing tab" is opened for the data object.
 - DO NOT CLICK on COMPLETE for any interim target measure (ITM) before the structured conference. Once the ITM is "complete," data is no longer viewable. If, for some reason, the ITM is marked "complete," the district will need to recreate the ITM and link the original data

object to the ITM. This will allow the district, ISD/RESA, and MDE to determine if the ITM was "met" or "not met" before the structured conference.

Interim Target Measures						
Measures 🕀	Owner 🗢	Due Date 🔶	Status 🗢			
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Check with stakeholders about student engagement in math survey result	ts fr	11/10/2024	On Target	ď		
Check with stakeholders about student engagement in math for Happy Elem 02/06/2025 On Target				ď		
Once an Interim Target Measure is marked as complete, it cannot be undone.						
Continue	Canc	el				

- 7. Data Upload
 - For MiSchoolData, Munetrix, MiMTSS, Eidex, and/or OurSchoolData: data objects will prepopulate based on current data. The UPLOAD ADDITIONAL DATA option does not appear for these data sets.
 - For district-uploaded data objects:
 - i. Click UPLOAD ADDITIONAL DATA.

Data Object Document: MiPhySumm	aryTableCounty_2012.pdf
Layout: Summary: At the beginning of the school year, we surveyed parents, teachers, and st	Side by Side v udents regarding math engagement Upload Additional Data
	01/03/2024 1:03pm (newest)

ii. Drag/Drop OR Select Files.



iii. Choose the origination of the data object.

Upload Additional Data	>	×
MiPhySummaryTableNoYRBSCounty_2012.pdf	×	
Data uploaded should not include personally identifiable information (PII). It is understood that district has responsibility to ensure PII is not present in uploaded data and documents.	the	
Where did the data object originate from?		
Acadience	\sim	
MiDataHub		
MILEARN		
MiMTSS Data System		
MiPHY		,
MiSchoolData		

iv. Click I ACCEPT and ADD TO DATA SET. Make a note of what current data demonstrates to determine if the school has met/not met ITM.

Upload Additional Data					×	
MiPhySumn	naryTableNc	YRBSCounty_20)12.pdf			×
Data uploaded district has res	d should not sponsibility t ta object origina	include persona o ensure PII is no te from?	lly identifiable inf ot present in uplo	ormation (PII). It aded data and d	is understood th ocuments.	at the
MiPHY						\sim
	1	V I Accept	Add to D	Pata Set	2	

NOTES:

- Once additional evidence is added to the data set, the evidence CANNOT BE DELETED
- If the object violated FERPA, Personal Identifiable Information (PII), or Protected Health Information (PHI) regulations, report it to the MICIP Lead.
- On the pulldown option above the summary, change the layout of the data to show SIDE BY SIDE or STACKED as desired.
- Click on the pull-down icon next to the date to choose a previously uploaded data object to compare to the baseline.

Layout:	Side by Side V
Summary:	
At the beginning of the school year, we surveyed parents, teachers, and st	udents regarding math engagement Upload Additional Data
Baseline (11/6/2023)	01/03/2024 1:03pm
Case and the second sec	12/20/2023 1:04pm
	12/20/2023 1:19pm
Andream State	01/02/2024 2:44pm
	01/03/2024 1:03pm
a	
Substitution Subst	Additional Parks for Market Science 21 and 2 Canton Exactly Encourage to the Science Science 2 and 2

- For each ITM, districts need to compare baseline data to current data to determine if the partnership school has met/not met the partnership school's ITM. This information will be needed when completing the district self-assessment of interim target benchmarks.
- 8. Click on the "X" to close out the data object browsing tab.



- 9. Repeat steps 6 and 7 to evaluate each ITM connected to this particular goal.
- 10. Repeat steps 4-9 to evaluate each remaining goal area. For districts with multiple schools within the partnership agreement, repeat steps 3-10 to evaluate ITMs for each building.

District Data Story (optional)

Districts may determine to modify the district data story, e.g., if the root cause has changed based on new evidence, the district will:

- 1. Login to MICIP
- 2. Click on ASSESS \rightarrow DATA STORY

Grand Ledge Public Schools		assess ~ 1	PLAN \vee	IMI	PLEMENT V REPORT
Distric	Data Story Explore and group data learner outcome and systems data for your district.		> 2	ICIP Training Environment	
Filters	Root Ca Analyze issues yo	Root Cause Analyze data to discover the root cause of issues you are currently presented with.			NTENANCE GOALS 1 ARCHIVED

- 3. Click on the District Data Set & Story that you wish to modify, and based on the modifications you wish to make, either:
 - a. Click on 🦉 to edit the DATA STORY,
 - b. choose DATA OBJECT to view , and/or
 c. choose DATA OBJECT to edit , and/or
 - d. to adjust *Initial Data Analysis, Initial Initiative Inventory and Analysis, Gap Analysis,* and/or *District Data Story Summary,* continue to scroll down.

Initial Dat	ta Analysis					
Summarize	the story the dat	a above is t	tellina.			
50	Paragraph v	ΒI	= =	3 8		
· ·						
Daylight back an H	Daylight saving time will end for 2023 on Sunday, Nov. 5 at 2 a.m. local time, when our clocks will go back an hour, part of the twice-annual time change that affects most, but not all, Americans.					
Initial Init	iative Inventory	and Anal	ysis			
Initiative In commitmen guides dec with alignr list system <u>Questions</u>	Initiative Inventories help teams get a clear picture of existing initiatives, mandates and resource commitments to help with exploring the fit of the additional initiatives with current work. It also guides decision making to make room for new work or to discontinue existing work; it also assists with alignment of initiatives to each other and to the district mission. In the area you are exploring, list systems/initiatives that are currently in place and summarize your findings. <u>View Consideration Questions</u>					
50	Paragraph v	B I	ΞΞ	∃ ≣	₫ 2	
Gap Anal	x an hour, part of th ysis you are exploring	, identify g	aps betw	change that	it affects most, but not all, Americans.	
students, i	ncluding student g	roups.				
$\leftarrow \diamond$	Paragraph v	B I	ΞŦ	∃ ≣	≣ ≣	
Daylight back an l	saving time will en hour, part of the tw	d for 2023 ice-annual	on Sunday time chan	r, Nov. 5 at ge that affe	2 a.m. local time, when our clocks will gr acts most, but not all, Americans.	0
District D	ata Story Summ	hary				
Based on t	he data and the in	puts above	e, briefly o	lescribe the	e story. <u>View Consideration Questions</u>	
~ ~	Paragraph v	B <i>I</i>	₹ ₹	∃ ≣	₫ ₫	
Daylight saving time will end for 2023 on Sunday, Nov. 5 at 2 a.m. local time, when our clocks will go back an hour, part of the twice-annual time change that affects most, but not all, Americans.						

4. Click SAVE.



5. Click YES to submit changes to an Improvement Plan in your district's portfolio.



6. If necessary, repeat steps 2-5 to adjust other data stories.