

Documentation of Evidence in MICIP for the Partnership Agreement Benchmark Review

District process with ISD/RESA and PAL support

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CAUTIONARY NOTE:

- DO NOT CLICK on COMPLETE for any ACTIVITY before the structured conference.

Monitor Goal: Sample Training Plan: Improving student achievement in the are... ▾

Implementation
Strategy 1 of 4

Connected Mathematics Project (CMP) Monitoring Tool

Activity ▾	Owner	Start Date	Due Date	Status
<input type="checkbox"/> Hire coach	Test_LEA_0 User	01/18/2024	01/17/2026	Upcoming
<input type="checkbox"/> purchase program	Test_LEA_0 User	01/18/2024	01/17/2026	Upcoming
<input type="checkbox"/> Professional Learning for staff	Test_LEA_0 User	01/18/2024	01/17/2026	Upcoming
<input type="checkbox"/> send out survey	Test_LEA_0 User	01/18/2024	01/17/2026	Upcoming
<input type="checkbox"/> Monthly staff meetings focused on math -particularly focus on percents, fract	Test_LEA_0 User	01/18/2024	01/17/2026	Upcoming

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Once a Strategy Implementation Activity is marked as complete, it cannot be undone.

Continue
Cancel

- DO NOT CLICK on COMPLETE for any interim target measure (ITM) before the structured conference. Once the ITM is “complete,” data is no longer viewable.
 - If, for some reason, the ITM is marked “complete,” the district will need to recreate the ITM and link the original data object to the ITM. This will allow the district, ISD/RESA, and MDE to determine if the ITM was “met” or “not met” before the structured conference.

Interim Target Measures

Measures	Owner	Due Date	Status
<input type="checkbox"/> Develop professional learning series targeting the new math series.	Tom Johnson	02/02/2024	On Target
<input type="checkbox"/> Start an afterschool math help sessions for each building.	Tom Johnson	02/08/2024	On Target
<input type="checkbox"/> Check with stakeholders about student engagement in math for Happy Elem		05/09/2024	On Target 🔗
<input type="checkbox"/> Check with stakeholders about student engagement in math survey results f		11/10/2024	On Target 🔗
<input type="checkbox"/> Check with stakeholders about student engagement in math for Happy Elem		02/06/2025	On Target 🔗

Once an Interim Target Measure is marked as complete, it cannot be undone.

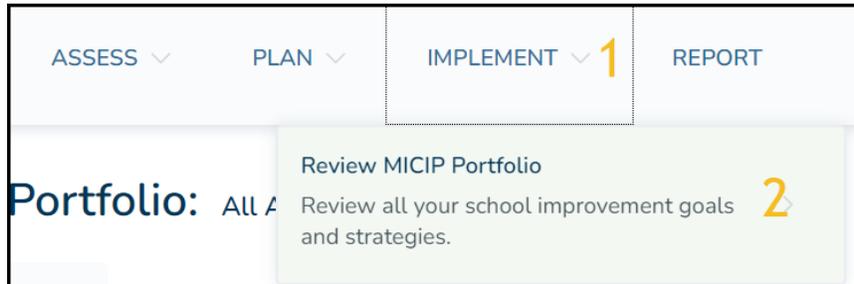
Continue
Cancel

- DO NOT DELETE any data object attached to the district portfolio. All data objects attached to the partnership agreement/CSI plan are to remain.

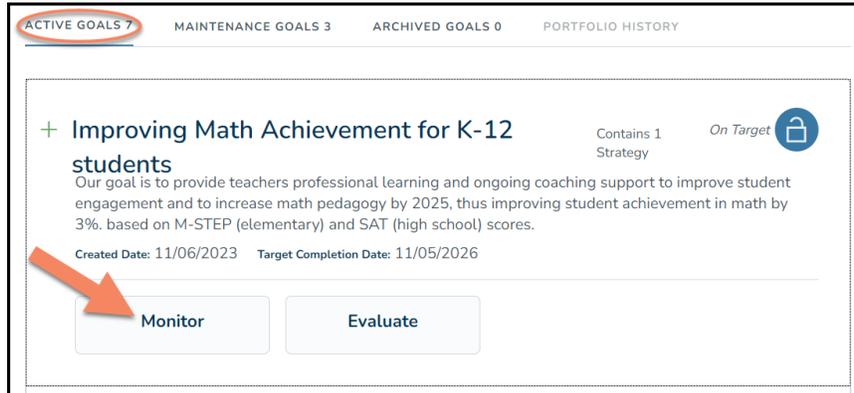
Strategy Implementation

To document progress on strategy implementation, the district will:

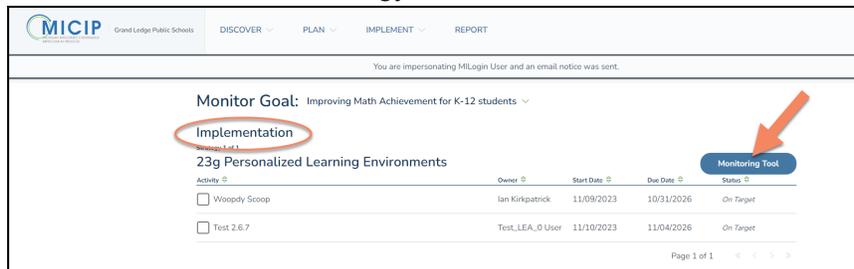
1. Login to MICIP.
2. Click on IMPLEMENT → REVIEW MICIP PORTFOLIO.



3. Click on MONITOR for the active goal you wish to monitor.



4. Click on MONITORING TOOL for the strategy to monitor.



REMINDER . . . DO NOT CLICK on COMPLETE for any ACTIVITY before the structured conference.

5. Click on CREATE NOTE to add to the evidence for *Implementation with Fidelity*, *Scale/Reach*, *Capacity*, and *Impact* ([Coaching Guide – Implement, Monitor, and Adjust](#))
 - a. Based on data, answer prompts.

Monitor Strategy: 23g Personalized Learning Environments

Implementation What progress are we making on implementing the selected strategy as intended? What is the evidence? [Create Note](#)

Date	Note	Author
11/21/2023	Notes would go here. Purchased math materials	Test_LEA_0 User
11/08/2023	dsadasd	Adam Hanes

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Scale / Reach What progress are we making on reaching the intended populations? What is the evidence? [Create Note](#)

Click the button to add your first note

Page 1 of 0

Capacity What progress are we making on supporting implementation of the goal with sufficient resources? What is the evidence? [Create Note](#)

Click the button to add your first note

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Impact What progress are we making on the interim and end targets? What is the evidence? [Create Note](#)

Date Author

- b. When appropriate, add data from MiSchoolData, Eidex, MiMTSS, Munetrix, OurSchoolData, or district data. NOTE: The data sources depicted below will vary depending on district access.

Create Note

Implementation with Fidelity - What progress are we making on implementing the selected strategy as intended? What is the evidence?

Date Date Name

No Data to Display

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Where would you like to add data from?

Mi School Data Upload District Data eidex MiMTSS Munetrix Our School Data

Cancel Create Note

- MiSchoolData Notes:
 - To satisfy FERPA requirements, click on SUPPRESS DATA when adding data from MiSchoolData reports.
 - When adding evidence from MiSchoolData, after answering prompts to display the proper data object, scroll down to the bottom of the window and click on ADD TO EVIDENCE.



c. Click on CREATE NOTE to save.

6. Repeat step 5 to add evidence for the same strategy. When done, click on BACK TO MONITOR GOAL.



7. Choose another strategy to monitor and click MONITORING TOOL. Repeat steps 5-6. When done, click on BACK TO MONITOR GOAL.



8. When finished monitoring each strategy, click on BACK TO PORTFOLIO.

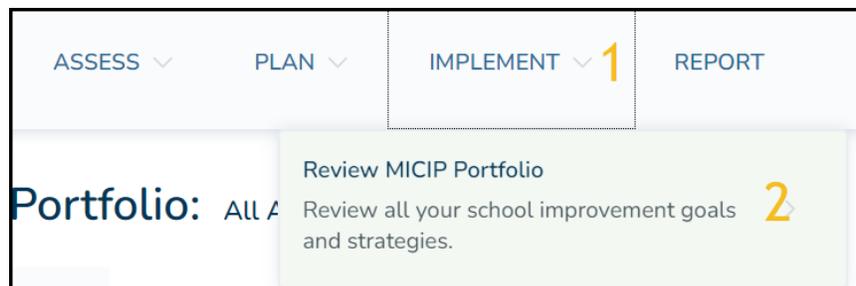


9. Return to step 3, choose another goal to monitor, and repeat steps 4-8.

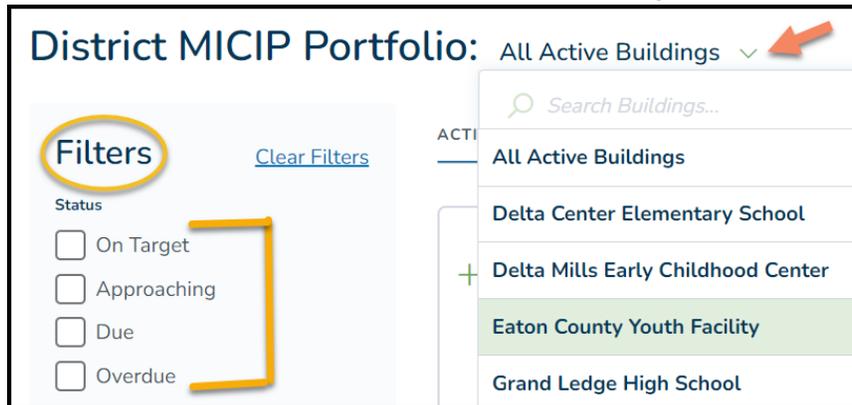
Interim Target Measures (ITM)

To monitor interim target measures (ITM), the district will:

1. Login to MICIP.
2. Click on IMPLEMENT → REVIEW MICIP PORTFOLIO.

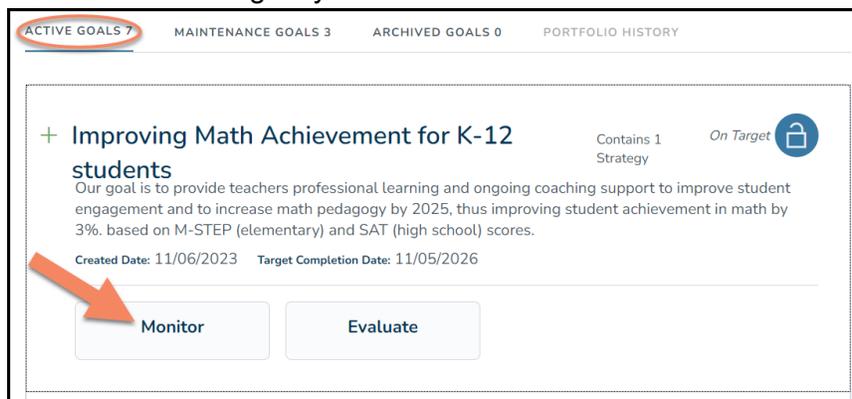


3. Click on ALL ACTIVE BUILDINGS down arrow, select the building to monitor.



NOTE: The FILTER STATUS shows the status of the activities and ITMs in the plan based on due dates, either approaching, on target, or overdue; the filter status does not equate to an ITM as MET or NOT-MET per the partnership agreement.

4. Click on MONITOR for the active goal you wish to monitor.



5. Scroll beyond list of strategies to the INTERIM TARGET MEASURES (ITM) section.

Interim Target Measures			
Measures	Owner	Due Date	Status
<input type="checkbox"/> Develop a professional learning series targeting the new math series.	Tom Johnson	02/02/2024	On Target
<input type="checkbox"/> Start an afterschool math help sessions for each building.	Tom Johnson	02/08/2024	On Target
<input type="checkbox"/> Check with stakeholders about student engagement in math for Happy Elem		05/09/2024	On Target
<input type="checkbox"/> Check with stakeholders about student engagement in math survey results fi		11/10/2024	On Target

6. Click on  (VIEW DATA OBJECT) of the ITM to evaluate.

NOTES:

- Tasks do not have the option to VIEW DATA OBJECT.
- A new “browsing tab” is opened for the data object.
- DO NOT CLICK on COMPLETE for any interim target measure (ITM) before the structured conference. Once the ITM is “complete,” data is no longer viewable. If, for some reason, the ITM is marked “complete,” the district will need to recreate the ITM and link the original data

object to the ITM. This will allow the district, ISD/RESA, and MDE to determine if the ITM was “met” or “not met” before the structured conference.

Interim Target Measures

Measures	Owner	Due Date	Status
<input type="checkbox"/> Develop a professional learning series targeting the new math series.	Tom Johnson	02/02/2024	On Target
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<input type="checkbox"/> Check with stakeholders about student engagement in math survey results f		11/10/2024	On Target
<input type="checkbox"/> Check with stakeholders about student engagement in math for Happy Elem		02/06/2025	On Target

Once an Interim Target Measure is marked as complete, it cannot be undone.

Continue **Cancel**

7. Data Upload

- For MiSchoolData, Munetrix, MiMTSS, Eidex, and/or OurSchoolData: data objects will prepopulate based on current data. The UPLOAD ADDITIONAL DATA option does not appear for these data sets.
- For district-uploaded data objects:
 - i. Click UPLOAD ADDITIONAL DATA.

Data Object Document: MiPhySummaryTableCounty_2012.pdf

Layout: Side by Side

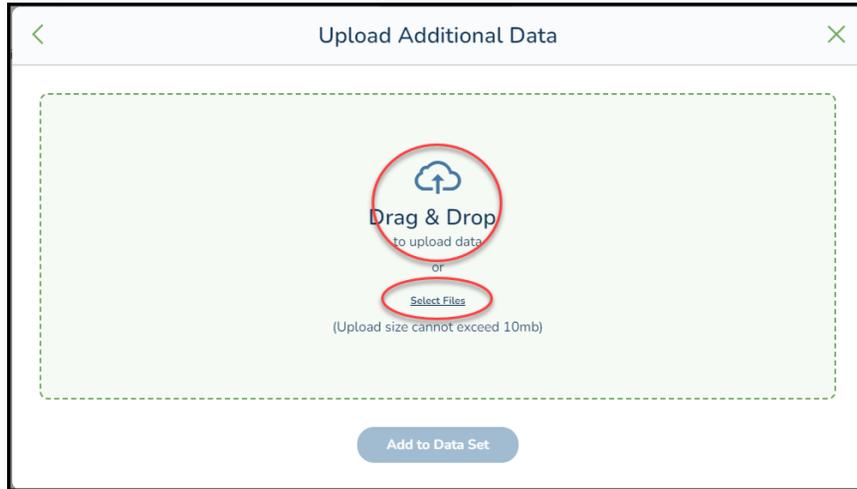
Summary:
At the beginning of the school year, we surveyed parents, teachers, and students regarding math engagement.

Upload Additional Data

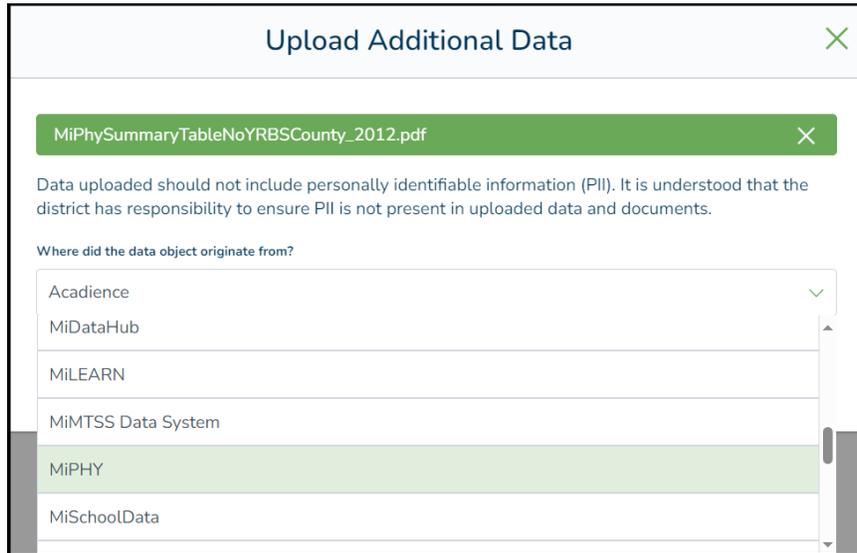
Baseline (11/6/2023)

01/03/2024 1:03pm (newest)

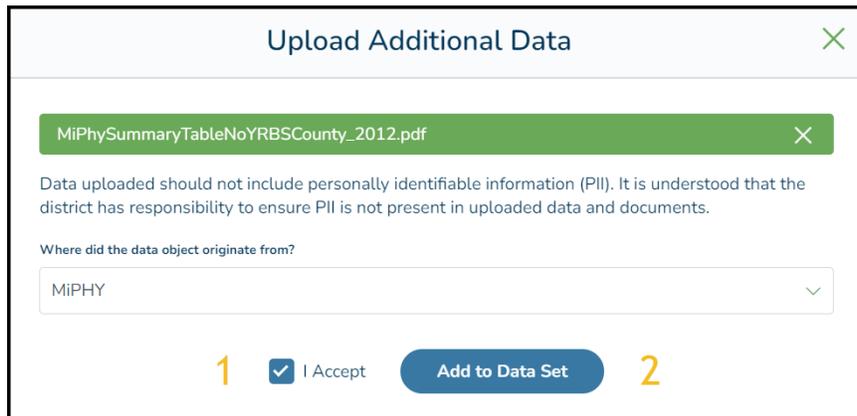
ii. Drag/Drop OR Select Files.



iii. Choose the origination of the data object.

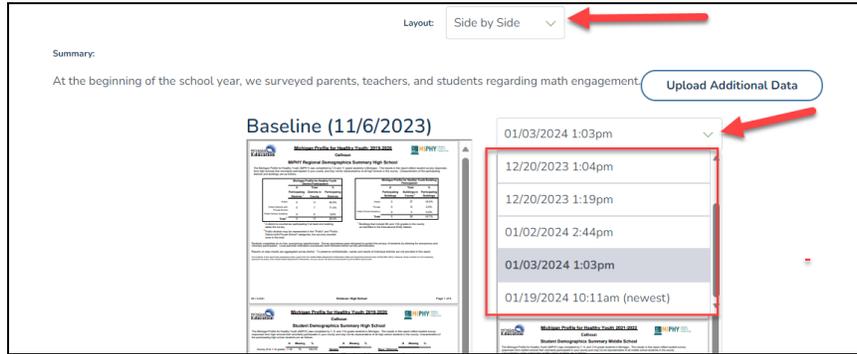


iv. Click I ACCEPT and ADD TO DATA SET. Make a note of what current data demonstrates to determine if the school has met/not met ITM.



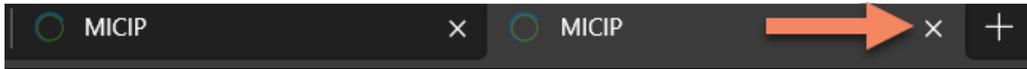
NOTES:

- Once additional evidence is added to the data set, the evidence CANNOT BE DELETED
- If the object violated FERPA, Personal Identifiable Information (PII), or Protected Health Information (PHI) regulations, report it to the MICIP Lead.
- On the pulldown option above the summary, change the layout of the data to show SIDE BY SIDE or STACKED as desired.
- Click on the pull-down icon next to the date to choose a previously uploaded data object to compare to the baseline.



- For each ITM, districts need to compare baseline data to current data to determine if the partnership school has met/not met the partnership school's ITM. This information will be needed when completing the district self-assessment of interim target benchmarks.

8. Click on the "X" to close out the data object browsing tab.



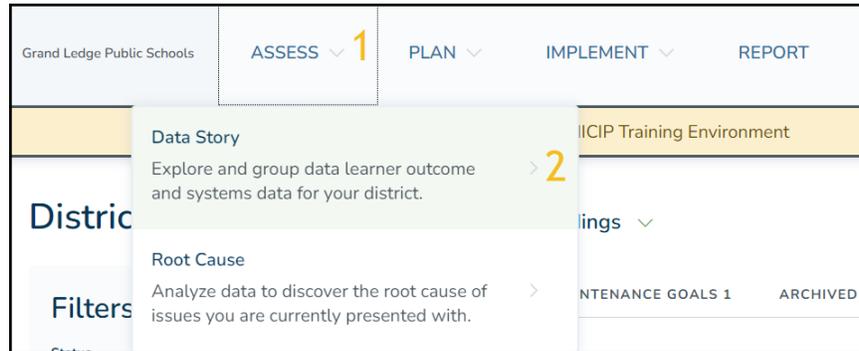
9. Repeat steps 6 and 7 to evaluate each ITM connected to this particular goal.

10. Repeat steps 4-9 to evaluate each remaining goal area. For districts with multiple schools within the partnership agreement, repeat steps 3-10 to evaluate ITMs for each building.

District Data Story (optional)

Districts may determine to modify the district data story, e.g., if the root cause has changed based on new evidence, the district will:

1. Login to MICIP
2. Click on ASSESS → DATA STORY



3. Click on the District Data Set & Story that you wish to modify, and based on the modifications you wish to make, either:
 - a. Click on  to edit the DATA STORY,
 - b. choose DATA OBJECT to view , and/or
 - c. choose DATA OBJECT to edit , and/or
 - d. to adjust *Initial Data Analysis*, *Initial Initiative Inventory and Analysis*, *Gap Analysis*, and/or *District Data Story Summary*, continue to scroll down.

Initial Data Analysis

Summarize the story the data above is telling.

Daylight saving time will end for 2023 on Sunday, Nov. 5 at 2 a.m. local time, when our clocks will go back an hour, part of the twice-annual time change that affects most, but not all, Americans.

Initial Initiative Inventory and Analysis

Initiative Inventories help teams get a clear picture of existing initiatives, mandates and resource commitments to help with exploring the fit of the additional initiatives with current work. It also guides decision making to make room for new work or to discontinue existing work; it also assists with alignment of initiatives to each other and to the district mission. In the area you are exploring, list systems/initiatives that are currently in place and summarize your findings. [View Consideration Questions](#)

Daylight saving time will end for 2023 on Sunday, Nov. 5 at 2 a.m. local time, when our clocks will go back an hour, part of the twice-annual time change that affects most, but not all, Americans.

Gap Analysis

In the area you are exploring, identify gaps between your current reality and desired state for all students, including student groups.

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District Data Story Summary

Based on the data and the inputs above, briefly describe the story. [View Consideration Questions](#)

Daylight saving time will end for 2023 on Sunday, Nov. 5 at 2 a.m. local time, when our clocks will go back an hour, part of the twice-annual time change that affects most, but not all, Americans.

4. Click SAVE.



5. Click YES to submit changes to an Improvement Plan in your district's portfolio.

You are about to submit changes to an Improvement Plan that is in your district's portfolio. Are you sure you want to continue?

No Yes

6. If necessary, repeat steps 2-5 to adjust other data stories.