

## Section 21(h) Funding for Partnership Districts

### FY 2023 Timeline

| Task  | Timeline  | Responsible Party                                |
|---|---|--|
| <b>COMMUNICATION #1:</b> Notification of application window, requirements, timeline, and purchase of data analytic tool   | March 31, 2023  | Office of Partnership Districts (OPD) Leadership |
| Application live date in NexSys; (six weeks)  | April 3 - May 12, 2023                                  |  |
| PALs work with districts to create an approvable application; make modifications as required  | April 3-May 12, 2023                                    | PALs/Districts                                   |
| OPD Leadership reviews and makes funding recommendations to State Superintendent's Office   | June 9, 2023  | OPD Leadership                                   |
| State Superintendent's Office approvals or denies funding recommendations   | June 30, 2023   | State Superintendent's Office                    |
| Approved funding entered in State Aid Management System (SAMS)  | June 30, 2023   | OPD operations                                   |
| OPD will request that unapproved and unallowed line item requests be deleted by the district. Remaining line items are either approved or modifications will be requested to align with approved budget. I & E Worksheets updated with approved funding amount. | July 1 – July 19, 2023                                  | OPD/District                                     |
| <b>COMMUNICATION #2:</b> <i>Reporting Requirements Memo</i> sent to districts via OPD Leadership  | July 20, 2023   | OPD Leadership                                   |
| Award letter and Grant Award Notifications (GAN) sent to districts via NexSys.  | July 20, 2023   | NexSys   |
| Implementation/Effectiveness (I & E) Worksheets are sent to the districts via PALs.   | July 20, 2023   | OPD PALs   |
| Single disbursement of 21 (h) funds   | Included in State Aid payment                           | State Aid Management System (SAMS)               |
| Modification Window – districts work with PALs to identify when and if they need to modify their use of Section 21(h) funds.  | As needed by district (no specific modification window) | Districts/PALS                                   |
| Districts submit I & E worksheets to PALs three times a year  | October 31, 2023<br>February 28, 2024<br>June 28, 2024  | District   |
| Districts submit Budget to Actual Reports to PALs annually  | Annually by July 31                                     | District   |
| OPD completes fiscal reviews on all districts; districts are identified for desk review or an onsite review   | Annually July-October                                   | OPD Leadership                                   |
| OPD schedules district onsite reviews   | October 2024  | OPD Leadership                                   |