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DEPARTMENT OF EDUCATION  
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**FISCAL YEAR 2018  
CHILD AND ADULT CARE FOOD PROGRAM  
OPERATIONAL MEMORANDUM #5**

**TO:** Child and Adult Care Food Program Institutions

**FROM:** Diane L. Golzynski, Director  
Office of Health and Nutrition Services

**DATE:** March 1, 2018

**SUBJECT: Appeal Procedure - Reminder**

This operational memo serves as a reminder that the current appeal procedures for the Child and Adult Care Food Program (CACFP) are posted on the [CACFP website](http://www.michigan.gov/cacfp) ([www.michigan.gov/cacfp](http://www.michigan.gov/cacfp)) under "Resources." For your convenience, the appeal procedures are also attached to this memorandum. Follow appeal procedures if you wish to appeal actions taken by the Michigan Department of Education. Actions that are subject to administrative review are listed in the appeal procedures.

If you have any questions regarding this memorandum, contact the CACFP office at 517-373-7391.

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