Spotlight

on Student Assessment and Accountability

MICHIGAN Department of **Education**

June 20, 2019

Spring 2019 WIDA ACCESS for ELLs Scores Now Available

The Spring 2019 Student Data File is now available for the WIDA ACCESS for ELLs and WIDA Alternate ACCESS for ELLs assessment, on the Office of Educational Assessment and Accountability (OEAA) Secure Site.

To download your school's student data files, log into the OEAA Secure Site (www.michigan.gov/oeaa-secure), go to the **Report** menu and select **Student Test Scores**. These student data files contain only student-level data.

For the most up-to-date instructions on reporting EL exits appropriately in the Michigan Student Data System (MSDS), districts should use the English Learner (EL) Exit Reporting Guidelines document located on the WIDA web page (www.michigan.gov/wida) under **What's New**. As a reminder, aggregate and student level reports are expected to be available in WIDA AMS on **June 21, 2019**. Printed reports will be shipped and should arrive in districts on **August 7, 2019**.

If you have questions accessing the Student Data File from the OEAA Secure Site, please send an email to mde-oeaa@michigan.gov, or call 877-560-8378 and press option 3.

Spring 2019 Administration Surveys

The Michigan Department of Education (MDE) would like to say "THANK YOU" for your part in the Spring 2019 assessment administrations. We ask that you take a moment to provide your feedback in post-administration surveys for the M-STEP and MI-Access assessments.

► Sign up for Spotlight (www.michigan.gov/mde-spotlight) and/or access previous editions

Call Center: 877-560-8378

Your input is an important tool for future planning and development of quality assessments, documentation, and testing practices for educators and students around Michigan. In the past, we have made significant changes to the assessments, training documentation, and administration practices based on suggestions from surveys. We would like to hear from test coordinators and test administrators as well as others in your district or school who had a role in test administration. Please share this article with staff in your building and district who participated in either the M-STEP or the MI-Access assessments this past spring.

- The 2019 M-STEP Administration Survey will take 10 to 15 minutes to complete and will remain open through **Friday, June 30, 2019**. A link to the survey can also be found on the M-STEP web page (www.michigan.gov/mstep) under the **What's New** section.

- The 2019 MI-Access Administration Survey will take about 10 minutes to complete and will remain open through **Friday, June 30, 2019**. A link to the survey can also be found on the MI-Access web page (www.michigan.gov/mi-access) under the **What's New** section.

Thank you in advance for your participation in our surveys. By sharing your experiences, you can help us improve the experiences of educators and students throughout Michigan.

Focus Group Thank you!

The Office of Educational Assessment and Accountability extends our sincere gratitude to the folks who participated in the June 18 Assessment Coordinator Training Guide Feedback Group. Your valuable recommendations will help make the guide a better tool for all district and building assessment coordinators throughout the state to use before, during, and after the test administration process. The new and improved guide will be available in late fall, so watch the Spotlight for the version 2 release.

☑ **Assessment Coordinator Training Guide**

Michigan Linked Educational Assessment Reporting Network (MiLearn)

Ever wish there was a way your educators, parents, and students could access state assessment results any time they wanted through a system they use regularly?

The Michigan Linked Educational Assessment Reporting Network (MiLearn) is a legislatively funded project that directly delivers state assessment data electronically to students, parents, and educators.

MiLearn uses the district's Student Information System (SIS) to provide authorized users with direct access to student-level state assessment reports. No second login or password is needed. The user simply clicks a link in the SIS and is launched into MiLearn where they can then access their data and reports. Currently, districts on the Michigan Data Hub with PowerSchool, MISTAR, Skyward, or Synergy as their SIS are eligible to integrate with this free service.

The MiLearn system has been designed with flexibility and convenience for districts in mind. You control who sees the data. District administrative staff can configure their system security to locally govern which data is provided to their users. Additionally, the reports are updated daily using Michigan Data Hub data to accommodate student enrollment changes. Since MiLearn receives rostering updates nightly, your data is always current and reflects the current district enrollment. This also means you will see state assessment results for new students in the district the next day.

Currently, MiLearn houses three years' worth of data for M-STEP, WIDA, and MI-Access results. Beginning in the fall, SAT and PSAT 8/9 for grade 8 results will be added to the system. For more information on MiLearn, please contact Tim Hall at hallt@michigan.gov.

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College Board Corner
Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board

Questions about Spring PSAT 8/9, PSAT 10, or SAT?

- call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- email michiganadministratorsupport@collegeboard.org

Educator Score Release

Scores will be available to educators in the College Board Reporting Portal the week of June 24. For educators who have not previously used the College Board Reporting Portal, you can learn about running reports, understanding educator reports, printing student reports and labels, and granting access and assigning roles. An interactive walk-through is available on the K-12 Assessment Reporting Help web page (https://collegereadiness.collegeboard.org/educators/k-12/reporting-portal-help).

Scores will be released based on school verification and appeals made during the Answer Document Verification window on the OEAA Secure Site. No changes can be made for students in the K–12 score reporting portal, since the Answer Document Verification window was closed on May 29, 2019.

Scores in the College Board portal are not official accountability results. In some cases, educators will receive student scores in the K-12 score reporting portal that are not reflected in the Michigan Department of Education (MDE) score results.

Reasons for this include, but are not limited to:

- students being administered the SAT, PSAT 10, or PSAT 8/9 in an enrolled grade other than what is allowed for the April School Day testing

- students with unresolved score holds when the final score results are delivered to MDE that are later resolved by the College Board

Once test scores are available to educators, remember that all test results are **EMBARGOED** until notification from MDE. The embargo will be lifted when school- and district-aggregated test results are made publicly available through the MISchoolData portal in late summer or early fall.

Prior to public release, results for the SAT, PSAT 10, and PSAT 8/9 may be shared with building and district staff to support their work with students, school improvement, and other internal efforts. However, it is not permissible to share any school-, district-, or state-level results with parents, the community, or other external parties until the embargo is lifted by MDE. School board meetings are considered open meetings; therefore, the sharing of embargoed assessment results at these meetings is not permissible until the embargo is lifted.

Getting Ready for 2020 – Save the Date for Fall Implementation Workshops

Implementation workshops are free and provide information about the Michigan-provided SAT with Essay, PSAT 10, and PSAT 8/9 for grades 8 and 9 administrations for Spring 2020. Attendance at a workshop is important for building administrators and building test coordinators. Learn about the latest enhancements and changes for the spring administration, preparing for and administering the College Board exams, spring implementation timelines, and professional development offerings to prepare you for Spring 2020.

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The College Board is partnering with MCAN (Michigan College Access Network) to provide SCECHs to registered participants. Links for registration will be available soon.

Date	Location	City
10/1/2019	Genesee ISD	Flint
10/1/2019	Macomb ISD	Clinton Township
10/2/2019	Wayne County Community College	Wayne
10/7/2019	Oakland ISD	Waterford
10/8/2019	Menominee ISD	Menominee
10/10/2019	Kalamazoo RESA	Portage
10/11/2019	Ingham ISD	Lansing
10/11/2019	Jackson ISD	Jackson
10/11/2019	St. Joseph ISD	Centreville
10/24/2019	Clare-Gladwin RESD	Clare
10/24/2019	Delta Schoolcraft ISD	Escanaba
10/25/2019	Copper Country ISD	Hancock
10/28/2019	Kent ISD	Grand Rapids
10/29/2019	Marquette-Alger ISD	Marquette
10/30/2019	Eastern UP ISD	Sault Ste. Marie
10/30/2019	Traverse Bay Area ISD	Traverse City
11/1/2019	Alpena-Montmorency-Alcona ESD	Alpena

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ACT WorkKeys

Information on ACT WorkKeys® provided by the ACT.

Score Reports

School- and student-level paper reports will be mailed to the test coordinator and are due to arrive no later than **August 9, 2019**. The shipment will include the following reports:

- **Individual Summary Score Report** is a student-level report containing Level and Scale scores with explanations of what the scores mean. The test coordinators will receive one paper report per student to be given to the student.

- **Summary Score Report** is a student-level report containing the student's Level and Scale scores but without the explanations of what the scores mean. The test coordinator will receive one paper report per student to be retained by the school.

- **Roster Score Report** is a roster of students showing test scores and when students took the assessment. The test coordinator will receive one paper report to be retained by the school.

To help you and your students understand and use their scores, the *Score Report Schedule for ACT WorkKeys*, sample reports, and additional resources are available on the [ACT-hosted website](#) (www.act.org/stateanddistrict/michigan) on the **WorkKeys on Paper** page in the **Interpretation** stage.

ACT® WorkKeys® National Career Readiness Certificate® (NCRC)

The ACT WorkKeys assessments measure a range of essential work skills, including the ability to:

- perform basic mathematic operations relevant to the workplace
- read and understand documents commonly found in the workplace

- find information presented in common workplace graphics
- set up and solve complex work-related math problems
- determine the relevance of written information to work-related tasks
- apply information derived from graphics to work-related problems

The NCRC documents that students possess skills essential to workplace success. This may improve career outcomes for students just entering the workforce, and it enhances employers' hiring, training, and promotion decisions.

The NCRC is based on a student's performance on the three ACT WorkKeys skills assessments. Students who achieve a minimum score of three (3) or higher on each ACT WorkKeys subject test will earn an ACT WorkKeys NCRC (or an ACT WorkKeys NCRC en Espanol if they took the tests in Spanish). The scores on these assessments determine the certification level...

- **Bronze** – Score a minimum of 3 out of 7 on all three assessments
- **Silver** – Score a minimum of 4 out of 7 on all 3 assessments
- **Gold** – Score a minimum of 5 out of 7 on all three assessments
- **Platinum** – Score a minimum of 6 out of 7 on all three assessments

For more information about NCRCs, go to [ACT WorkKeys National Career Readiness Certificate](#) (https://www.act.org/content/act/en/products-and-services/workkeys-for-job-seekers/ncrc.html).

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Printed certificates will not be mailed to the test coordinator. Instead, students can print their own certificate at myworkkeys.com (www.myworkkeys.com) for **free**.

Student Access to MyWorkKeys.com

Students can view their scores online and print their own NCRC starting **July 16, 2019** by creating an account at myworkkeys.com (www.myworkkeys.com).

Students will need to provide the following five matching criteria when creating an account:

- First name
- Last name
- Month of birth
- Day of birth
- State Assigned Student ID Number (SASID) **Note:** The SASID is the same number as the Unique Identification Code (UIC) that is assigned through the Michigan Student Data System (MSDS) for each student.

Scores and certificates will be available online indefinitely.

A Quick Start Guide is available on the login page and contains instructions on creating an account, sharing NCRC information with prospective employers, and other available features.

REMINDER – The Spring 2019 ACT WorkKeys reports and data are **EMBARGOED** until the public release of the Spring 2019 assessment results later this summer. Districts and schools will be notified through the Spotlight on Student Assessment and Accountability newsletter when the embargo has been lifted.

IMPORTANT – While individual student results may be shared with parents when they become available, it is NOT permissible to share any school-, district-, or state-level results with parents, the community, or other external parties until the embargo is lifted by the MDE. School Board meetings are considered open meetings; therefore, the sharing of embargoed assessment results at these meetings is not permissible until the embargo is lifted.

Contacting ACT

If you have questions, you may:

1. contact ACT via the Contact Us web page (www.act.org/aap/state/contact.html)
2. call ACT at 800-553-6244, 9:30 AM – 6:00 PM ET
   - standard time: ext. 2800
   - accommodations: ext. 1788

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Important Dates

June 2019

June 21, 2019
- **WIDA Access for ELLs** and **Alternate Access for ELLs** reports available in WIDA AMS

Week of June 24, 2019
- **SAT** and **PSAT** scores available to educators in the College Board Reporting Portal

July-August 2019

Act WorkKeys

July 16, 2019:
- Students access **ACT WorkKeys** scores and National Career Readiness Certificates

August 7, 2019:
- Individual Student Reports, Student Roster Reports, School Frequency Reports, and District Frequency Reports arrive in districts for **WIDA Access for ELLs** and **Alternate Access for ELLs**

August 9, 2019:
- Receive **ACT WorkKeys** score reports

August 20, 2019:
- **WIDA Screener Online Training**

> **Mark Your Calendars – WIDA Screener Online Training Coming Soon!**
>
> The Michigan Department of Education (MDE) is hosting a WIDA Screener Online Training on **August 20, 2019** in Lansing. In this one-day training, test administrators and district EL test coordinators will learn how to administer and score the Screener Online for grades 1–12. Details and registration will be provided in next week's Spotlight.

September 2019

September 9 – October 4, 2019
- **Early Literacy and Mathematics Benchmark Assessments (K-2)** Fall Testing Window

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

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Contacts

For assistance with assessment or accountability issues:

Assessment and Accountability Call Center

877-560-8378 (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Central Office Services (COS), Test Management System (TSM), eDIRECT, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site for all state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and Workskills assessments 1. Eligibility, MDE policies, and OEAA Secure Site Support 2. SAT, PSAT 8/9, and PSAT 10 – College Board 3. WorkKeys – ACT
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDA AMS, INSIGHT, Central Office Services (COS), and Test Management System (TSM)
8	for all other questions

Email

For assessment questions:
mde-oeaa@michigan.gov

For accountability questions:
MDE-Accountability@michigan.gov

For assistance with WIDA Screener, W-APT, and the WIDA Secure Portal questions:
(for questions not covered in options 3 and 5 in the table above)

WIDA Client Services

866-276-7735

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues