

Meeting commenced at 9:05 AM

Members Present: Price, Kennedy, Reuter, Goodman, Shami, Medendorp, Norman, Jamerson, Bader, Smith, Mayer

Members Absent: None

In attendance: Sean Kottke, Angela O'Brien, David Michelson (MEA), Tyler Sawher

- 1) Introductions & Get To Know You
 - a. Intro; name two places in Michigan everyone should visit
- 2) Commission Operating Structure
 - a. Open Meetings (Sawher)
 - i. Is this commission subject to it? No
 - ii. Serve as an advisory/recommending body, not a decision-making body
 - iii. Good practice to be open to the public, but not subject to Open Meeting Act paperwork & filing requirements
 - b. FOIA (Sawher)
 - i. Assume everything written down is FOIA-able
 - ii. Anyone in a state department or public entity is subject to FOIA
 - c. Degree of formality in conducting meetings? (Price)
 - i. Prefer informality over Robert's Rules of Order
 - d. Bylaws (Sawher)
 - i. Encourages adoption of some by-laws, particularly for determining decision-making (simple majority/super-majority?)
 - ii. Will supply model by-laws
- 3) Review of Executive Order 2016-18 (Sawher)
 - a. Originally intended as PK-3, but was intentionally expanded to PK-12
 - b. Lesson from FL – PK-3 “solved” but “took the foot off the gas” after that
 - c. Does not include adult literacy
 - d. Much language is boiler-plate, but Charge on p. 3 is key
 - e. Reports are expected
 - f. p.4 – K, may enter into contracts for services with state funds
 - g. p.5 – L, donations acceptable, foundations encouraged to participate & support work proposed by Commission
 - h. Need to establish budget line with MDE
 - i. Charge A-1: suggest PreK-12 literacy goals for state & publish
 - i. Governor encourages dashboards
 - ii. Commission should consider variety of metrics for measuring (& publishing) progress
 - j. Important to share with Department
- 4) Presentation on Current Status of PreK-12 Literacy in Michigan (Kottke)
 - a. Questions for further investigation: any differences in performance observed between test formats (paper/pencil or computer-based)? Any differences in performance correlated with time on testing?
- 5) Break

- 6) Meeting places
 - a. Kennedy – it would be good to meet in the field to see successful programs where possible (see pockets of success & document), but otherwise, a consistent central location is good
 - b. Price – alternate between Lansing & field?
 - c. Price – timing of meetings
 - i. Once per month?
- 7) Review of Third Grade Workgroup Report & current work in GR schools to increase teachers' capacity for early literacy instruction (Kennedy)
 - a. Kennedy – provides overview of report recommendations & GRPS work; goal was to highlight pockets of success
 - b. Price – speaks on HB 4823 & increasing credits for undergrads
 - c. Kennedy – impressed with the caliber of teachers when they learn & enact techniques
 - i. Naomi asks about GSRP
 - ii. John – no statistical difference between those kids who experienced GSRP & those who didn't
 - d. Lois – notes lack of attention to effective reading instruction among principals/administrators within administrator preparation programs
 - i. Kyle – no ideal resume for principal for literacy leadership, but RNN identifies 4 key behaviors/dispositions of a successful building leader for literacy
 1. Uncompromising focus on literacy learning – top priority
 2. Deep understanding of data, down to student level
 3. Collaborative leadership style, setting goals with teachers, parents & students
 4. See their job as generating collective responsibility in all directions; emphasis on bringing in all stakeholders with interest in literacy
 5. (Naomi – do you think these are teachable? Kyle – Yes)
 - e. Steve – need to build sustainability and scale up systems, given realities of turnover; keep leadership team intact
 - f. Naomi – affordance of local control paradigm is illumination of pockets of success & allows schools & regions to learn from each other
- 8) Lunch
- 9) Presentation on State Aid (35a) – Bethany Wicksall
- 10) Presentation on MDE (Sean & Linda Forward)
- 11) Next & Future Meetings/Goals
 - a. Dashboards – data before June 2017
 - i. Another round of M-STEP
 - ii. Survey & report on Literacy Coaches
 - iii. How do we ensure recommendation reach all?
 - b. Target first report: August/September 2017
 - c. Naomi – why are we where we are? Need to take a historical look at policy and data; need to look at subpopulations, not just the general picture (ex. African-American males); need time to learn about things I don't know about
 - d. Price – Research Reading First grant

- e. Susan – Would like to know what other states did to promote growth
 - i. John – worthwhile to compare with Florida; note inequities in funding per pupil between districts (when funds allocated for services not directly tied to classroom instruction are deducted)
- f. John – we want to learn from other systems that have been in a similar situation
- g. Price – for next time: by-laws, appointment of vice-chair & secretary, would like to have a website as a central repository for good things that are going on (JaNel's Flint initiative, RNN, GELN, John's GRPS work), FL contact, history/background of literacy in Michigan, future of assessment, Deborah Ball (? Maybe Nell), Early Literacy Task Force, Governor's 21st Century initiatives (Education commission), system capacity for coaches & fidelity of implementation of training