

Spotlight

on Student Assessment and Accountability

October 17, 2019

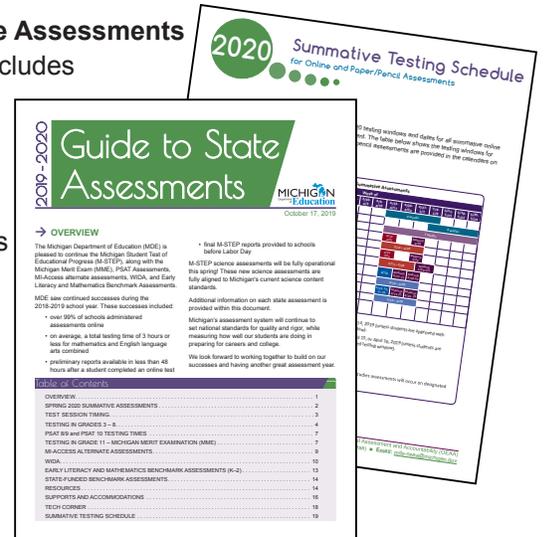
Quick Links . . . take you directly to articles or sections . . .

- [2019-2020 Guide to State Assessments](#)
- [Online Testing Waiver Window](#)
- [Important Dates Documents](#)
- [Fall 2019 Early Literacy and Mathematics Benchmark Student Data Files and Aggregate Data Files](#)
- [2019 OEAA Report Survey](#)
- [Do You Want Quicker Access to WIDA Screener Reports?](#)
- [Order Form for WIDA Screener Orders](#)
- [Do Staff Who No Longer Have Access to the OEAA Secure Site Still Need It?](#)
- [The Score Report Understanding: Communicating Assessment Results to Support Appropriate Action Regarding Student Achievement](#)
- [College Board Corner](#)
- [Important Dates](#)
- [Contacts](#)

2019-2020 Guide to State Assessments

The **2019-2020 Guide to State Assessments** is now available. This Guide includes information on:

- changes to state assessments
- test sessions and timings
- resources for online and paper/pencil tests
- supports and accommodations
- online technology
- the dates for both online and paper/pencil testing in the Summative Testing Schedule which includes:
 - » a calendar with testing windows for the summative online assessments (M-STEP, MI-ACCESS, WIDA) and applicable paper/pencil assessments, such as SAT® with Essay, ACT® WorkKeys®, PSAT™, MI-Access, and WIDA
 - » calendars with designated paper/pencil dates for M-STEP, MME (M-STEP, SAT with Essay, and ACT WorkKeys), and PSAT



The [2019-2020 Guide to State Assessments](#) can be found under the **What's New** section of each assessment's web page:

- [Early Literacy and Mathematics Benchmark Assessments](#) (www.michigan.gov/earlylitandmath)
- [M-STEP](#) (www.michigan.gov/mstep)
- [MI-Access](#) (www.michigan.gov/mi-access)
- [MME](#) (www.michigan.gov/mme)
- [WIDA](#) (www.michigan.gov/wida)
- [PSAT](#) (www.michigan.gov/psat)

Key:  Reminder (previously run article)

Online Testing Waiver Window

All schools are expected to administer the M-STEP, MI-Access Functional Independence (FI), and WIDA ACCESS for ELLs assessments online for Spring 2020. A small number of school buildings may never be able to test online. Examples could include buildings with no internet access, juvenile justice facilities that do not allow students online, or some center-based special education programs. These schools will have the opportunity to submit online waiver request(s) to administer the paper/pencil version of M-STEP, MI-Access FI, and WIDA ACCESS assessments for Spring 2020.

The ability to request a waiver through the Office of Educational Assessment and Accountability (OEAA) Secure Site will be available **October 21 to November 26, 2019**.

Districts must submit their online waiver request(s) by **November 26, 2019** in order to obtain the paper/pencil materials needed. **Important Note:** Requests for **each school** and **each assessment** must be submitted separately. A school (or building) is the smallest unit that may request an online waiver.

A school may not apply to have only certain grades or content areas take the paper/pencil assessments. Schools that are administering online but have individual students who—as outlined in the Student Supports Accommodations Table—need to use a paper/pencil form due to a disability or for another reason will not need to request an online waiver. The Student Supports Accommodations Table is part of the [Supports and Accommodations Guidance Document](#), which is located under the **Student Supports and Accommodations** section of each assessment web page. Schools will have the opportunity to order paper/pencil materials on the Material Order screens in the OEAA Secure Site to accommodate these individual students.

Process:

Requests for an online waiver must be submitted through the [OEAA Secure Site](#) (www.michigan.gov/oeaa-secure) by a user with District Administrator or Nonpublic School Administrator access, using the process detailed in the

[Online Waiver Request](#) document on the [Secure Site Training web page](#) (www.michigan.gov/securesitetraining) under **Miscellaneous**.

Important Dates Documents

The Spring 2020 Important Dates documents are now available for M-STEP, MME, Grade 8 Testing, MI-Access, WIDA, Early Literacy Fall and Spring administrations, and the Passage-based Writing Field Test.

The documents include all key dates for preparing for test administration, during test administration, and after-administration tasks for Building and District Assessment Coordinators.

New for Spring 2020

There is an excel spreadsheet that allows users to filter based on:

- Assessment Program
- Start/End Dates
- Task/Activity
- Test Mode
- Test Window

This will allow users to view only the dates relevant to them. The PDF documents that have been produced in prior years for each assessment program are also available.

The Important Dates documents are available on each assessment web page under the **What's New** and **Current Assessment Administration** sections:

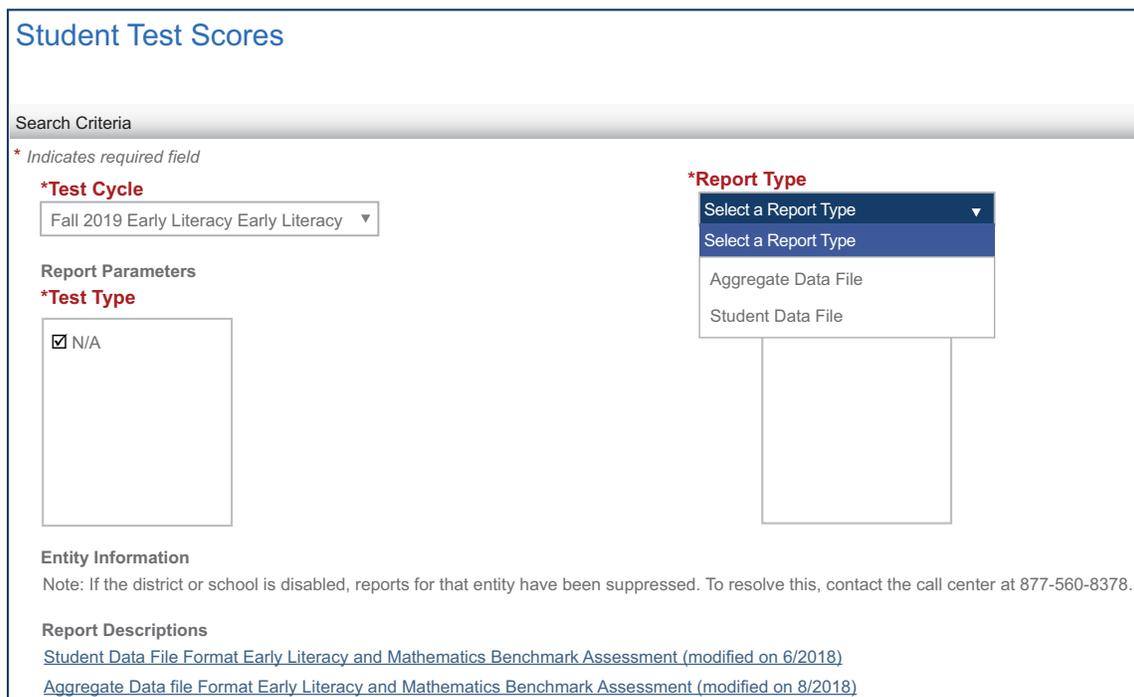
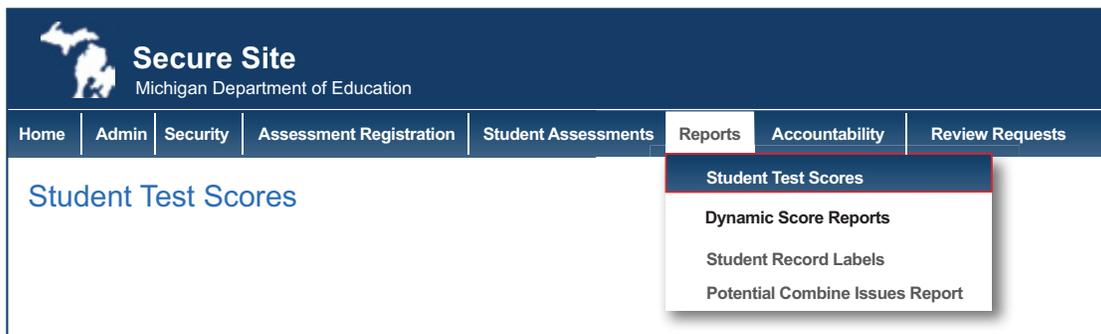
- [Excel File of Important Dates for All Spring 2020 Assessments](#)
- [M-STEP Important Dates](#)
- [Grade 8 Testing Important Dates](#)
- [MI-Access Important Dates](#)
- [MME Important Dates](#)
- [PSAT 10 and PSAT 8/9 for Grade 9 Important Dates](#)
- [WIDA Important Dates](#)

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Fall 2019 Early Literacy and Mathematics Benchmark Student Data Files and Aggregate Data Files

The downloadable Fall 2019 Student Data Files and Aggregate Data Files for the Early Literacy and Mathematics Benchmark assessments are now available on the [Office of Educational Assessment and Accountability \(OEAA\) Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure).

To download your school's data files, go to the **Report** menu and select **Student Test Scores**. Then choose the desired Test Cycle and request the Report Type. You will find the Early Literacy and Mathematics Benchmark Assessment Data File Format under **Report Descriptions** on the Student Test Scores page.



Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

2019 OEAA Report Survey

The Office of Educational Assessment and Accountability (OEAA) invites you to provide feedback on the state assessment reports. Please take 10-15 minutes to complete the [2019 OEAA Report Survey](#) and let us know how we are doing. Respondents will also have an opportunity to provide suggestions and ideas for future reporting.

The survey specifically addresses the assessment data and reports provided to school and district users through the Dynamic Score Reporting Site (DSRS) and to educators, parents, and students through the Michigan Linked Educational Assessment Reporting Network (MiLearn).

Depending on the reporting system used, this may include reports for:

- ACT WorkKeys
- Early Literacy and Mathematics Benchmarks
- MI-Access
- M-STEP
- PSAT 8/9
- SAT with Essay
- WIDA ACCESS for ELLs
- WIDA Alternate ACCESS for ELLs
- WIDA Screener/K-WAPT

The survey will remain open through **Sunday, November 10, 2019**. The OEAA will use the results of the survey to inform our future report development. Remember that statewide summative assessment data is most helpful when used to review overall program effectiveness and curricular alignment to Michigan's Academic Standards. Requests that are consistent with the appropriate use of state summative data will be considered.

Please share the [survey link](https://baameap.wufoo.com/forms/zw5ldve1blu50a/) (https://baameap.wufoo.com/forms/zw5ldve1blu50a/) widely with team members—including ISD, district, school, and teaching or other staff—who may use the reports or data in their work. Thank you in advance for taking the time to provide your feedback.

Do You Want Quicker Access to WIDA Screener Reports?

Would you like to have access to WIDA Screener/W-APT results quicker for students transferring into your district? One way that MDE could help schools accomplish this is by including these screener scores into the Michigan Linked Educational Assessment Reporting Network (MiLearn).

MiLearn is a free Michigan Department of Education service that delivers state assessment data electronically to students, parents, and educators directly through the district's Student Information System (SIS). MiLearn currently hosts Student Detail, Student Roster, and School Frequency Reports for WIDA ACCESS for ELLs and WIDA Alternate ACCESS for ELLs. WIDA Screener is not yet part of this system.

Please take a few minutes to fill out the [2019 OEAA Report Survey](https://baameap.wufoo.com/forms/zw5ldve1blu50a/) (https://baameap.wufoo.com/forms/zw5ldve1blu50a/) and let MDE know your interest in having WIDA Screener/W-APT data in the MiLearn system.

The major benefit to educators of English Learners is that **MiLearn bypasses the need to do a Student Record Maintenance (SRM)** in the Michigan Student Data System (MSDS) in order to get access to students' test scores through the OEAA Secure Site. This provides quick access to students' testing history and scores.

Even if your district isn't yet using MiLearn, MDE hopes that all schools will make the transition to using the system in the next few years. If your district isn't yet using MiLearn, contact Tim Hall at hallt@michigan.gov.

Order Form for WIDA Screener Orders

This is a reminder to districts that paper/pencil WIDA Screener orders **must** be placed by using the [Michigan WIDA Screener Order Form](#) located on the [WIDA web page](#) (www.michigan.gov/wida). Educators cannot place a WIDA

(Continued on next page)

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Screener order directly with the WIDA Store. **Note:** Districts are not responsible for the cost, but the form should be completed in its entirety (quantity, prices, subtotals, etc.).

Additionally, the WIDA Screener materials for students in grades 1–12 can only be ordered to assess students who may be recent arrivals (attended U.S. schools for 12 months or less) or whose IEP/504 plan or disability may necessitate using a paper/pencil assessment. Although it is **not required** that these students take the paper/pencil WIDA Screener, these students are eligible to take the Screener in this format.

Do Staff Who No Longer Have Access to the OEAA Secure Site Still Need It?

District and School (public and nonpublic) Administrator-level users of the OEAA Secure Site: Have you checked lately to see who has access to your student and school data on the OEAA Secure Site?

It is the responsibility of the district and school (public and nonpublic) administrator-level users to approve system requests for access, create new users, manage the level of access for users, and to disable a user who no longer needs access to the student data and scores available on the OEAA Secure Site.

Administrator-level users should create a list of enabled users for their district from the Manage Current Access page. Users who no longer need access should be disabled.

An administrator-level user cannot create or disable another district administrator-level user. If a district administrator-level user or nonpublic school administrator-level user no longer needs this access for any reason, the district superintendent or nonpublic school principal or administrator will need to email mde-oeaa@michigan.gov a request to have their account disabled.

Directions on managing users can be found on the [Secure Site Training web page](http://www.michigan.gov/securesitetraining) (www.michigan.gov/securesitetraining) under the **Security** section.

Formative

Interim

Summative

The Score Report Understanding: Communicating Assessment Results to Support Appropriate Action Regarding Student Achievement

In last month's Focus on Assessment Literacy article on state summative score reports, we centered our discussion exclusively on score reporting, and the types of results that may be reported, for Michigan's statewide summative assessments. This month, we discuss what we can learn from a score report from any large-scale summative standardized assessment in general, such as college entrance exams or national student achievement tests.

Assessment expert W. James Popham states that because "... inferences about students are based on their score reports, users must demand that results be easily interpreted in accordance with the test's intended use." Inference, in this context, is the interpretation of test results in order to determine what students know and can do.

This means test results must be aligned to the test's intended use and clearly communicated so that educators, state policy makers, parents, and students can make appropriate decisions regarding school improvement, educational programs, and what students know and can do. Interpretation of test results must appropriately support actions that are aligned to the assessment's central purpose. An assessment's central purpose may be to make comparisons among test takers, improve ongoing instruction, hold schools and districts accountable for results, or evaluate the quality of programs or instruction. You can find out what an assessment's central purpose is by reading the assessment's technical report or by reviewing information provided by the test publisher.

Score reports are useful when test results in the form of percentiles, scale scores, performance levels, or sub-scores are clearly and accurately communicated; support correct inferences aligned with the assessment's central purpose; and are considered alongside data from other performance measures. When these features are in place, informed decisions and actions can be made to improve student achievement at the student, classroom, school, and district levels.

Resources

[What fundamental understandings are necessary for assessment literacy?](#) This article by W. James Popham briefly discusses the six understandings he maintains are key to assessment literacy.

[Efforts to Produce Relevant Score Reports to School, District, and State Officials on National Tests](#)

This presentation explores how the College Board strives to ensure the relevance and utility of score reporting practices and methods for the PSAT/NMSQT and SAT scores.

Put Into Practice

With a colleague, review a score report from an assessment your school uses to measure student performance.

- Based on what you know from this month's and last month's article, what do you think is the purpose of this assessment?
- What inferences about student performance would you make from this score report?

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues



College Board Corner

Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board

Questions about Spring PSAT 8/9, PSAT 10, or SAT?

- Call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- Email michiganadministratorsupport@collegeboard.org

School Establishment

Establishment is the process whereby the College Board knows which schools are administering the PSAT 8/9 for Grades 8 and 9, PSAT 10, and SAT with Essay, and is based on rules that are coordinated with the Michigan Department of Education.

Public schools and nonpublic schools are established through different processes.

- Most traditional public schools will be automatically established to participate.
- Nonpublic schools must indicate their intent to participate each year for each assessment. If a nonpublic school chooses to administer the SAT, all parts of the MME (ACT WorkKeys and M-STEP) must also be administered. If a nonpublic school chooses to administer the PSAT 8/9 for grade 8, the M-STEP science and social studies must also be administered.

District assessment coordinators, principals, and test coordinators of all nonpublic schools and the public schools that aren't automatically established will receive an email the week of October 21 with instructions for how to indicate your intent to participate. **Respond as soon as possible if you plan to administer the assessments.**

The Test Center Participation page in the OEAA Secure Site identifies which assessments your school is established to administer and will be updated daily as establishment activities occur. For information on accessing this page, visit the [Secure Site Training web page](http://www.michigan.gov/securesitetraining) (www.michigan.gov/securesitetraining).

- Establishment occurs on a rolling basis and will be reflected as establishment activities progress. **Allow for potential updates.**
- Contact the Michigan Educator Hotline at 866-870-3127 if establishment information is not correct by mid-December.
- Once the school provides the intent to participate, allow 1-2 weeks for this information to be refreshed in the OEAA Secure Site.

Starting in early November, verify the assessments your school has been established for in the OEAA Secure Site. If a school:

- has been automatically established and plans to administer the assessment, no action is needed
- does not meet the autoestablishment rules for a particular assessment, the school will need to indicate their intent to participate for that assessment
- has been automatically established and does not plan to administer the assessment, contact College Board immediately

Important Note: Schools must be established to participate separately for each College Board assessment they expect to administer in Spring 2020. For example, a traditional public high school should verify in the OEAA Secure Site Test Center Participation

(Continued on next page)

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

page that they are set up to participate in the SAT with Essay, the PSAT 10, and the PSAT 8/9 for grade 9. All public schools with 8th grade students should verify that they are established to participate in the PSAT 8/9 for grade 8.

Preparing for Spring 2020

Tasks you can be doing **now** to prepare your school for the spring administration of PSAT 8/9 for Grade 8 and 9, PSAT 10, and SAT with Essay:

- Register for a free implementation workshop. For information, refer to the [September 12](#) Spotlight.
- For those who cannot attend a face-to-face workshop, register for the [Implementation Webinar](https://tinyurl.com/2020MichiganImplementation) (https://tinyurl.com/2020MichiganImplementation) scheduled for **November 7 from 9:00–10:30 AM**. This will be a presentation of the same information presented at the workshops.
- SSD (Services for Students with Disabilities) coordinators can register for an [Accommodations and Supports Webinar](https://tinyurl.com/2020MichiganAccommodations) (https://tinyurl.com/2020MichiganAccommodations) scheduled for **December 5 from 1:00–2:30 PM**. This

webinar will assist new and returning SSD coordinators with the process of applying for accommodations through the SSD Online system. This will be especially helpful for new SSD coordinators. We will also review administering the SAT with Essay, PSAT 10, or PSAT 8/9 for grades 8 and 9 with accommodations and English Learner supports.

Both webinars will be recorded and posted on the [MME](http://www.michigan.gov/mme) (www.michigan.gov/mme) and [PSAT](http://www.michigan.gov/psat) (www.michigan.gov/psat) web pages approximately one week after the webinar is completed. All registrants will receive an email with a PDF of the presentation and a link to the recording. Therefore, if you cannot attend during the live session, it is suggested to still register to get these resources emailed to you.

- Ensure SSD coordinators have access to SSD Online. For information, refer to the [September 12](#) Spotlight.
- Update EEM with test coordinator information. For information, refer to the [September 12](#) Spotlight.

Important Dates

October 2019

SAT and PSAT

Now – November 1, 2019

- Implementation Workshops for **SAT with Essay, PSAT 10, and PSAT 8/9** – [Workshop Registration](http://www.collegeboard.org/michiganworkshops) (www.collegeboard.org/michiganworkshops)

M-STEP, MI-Access, and WIDA

October 21 – November 26, 2019

- **M-STEP, MI-Access FI, and WIDA** Online Testing Waiver request window

November 2019

ACT WorkKeys

November 4 – 29, 2019

- **ACT WorkKeys** Manage Participation Window

SAT and PSAT

November 7, 2019, 9:00 – 10:30 AM

- Implementation Webinar for **SAT with Essay, PSAT 10, and PSAT 8/9** – [Webinar Registration](https://tinyurl.com/2020MichiganImplementation) (<https://tinyurl.com/2020MichiganImplementation>)

December 2019

December 4, 2019, 10:00 AM

- **DRC Technology Coordinator Webinar** – [Zoom Access to webinar](https://datarecognitioncorp.zoom.us/j/831651825) (<https://datarecognitioncorp.zoom.us/j/831651825>)

SAT and PSAT

December 5, 2019, 1:00 – 2:30 PM

- Accommodations and Supports Webinar for **SAT with Essay, PSAT 10, and PSAT 8/9**
[Webinar Registration](https://tinyurl.com/2020MichiganAccommodations) (<https://tinyurl.com/2020MichiganAccommodations>)

WIDA

December 3, 2019, 9:00 AM – 12:00 PM

- **WIDA ACCESS for ELLs Test Administration Online Workshop 1** – Library of Michigan, Lake Michigan Room, 702 W. Kalamazoo St. Lansing, MI 48909
[Registration link](https://wida-access-online-training-120319am.eventbrite.com) (<https://wida-access-online-training-120319am.eventbrite.com>)

December 3, 2019, 1:00 – 4:00 PM

- **WIDA Kindergarten ACCESS Test Administration Workshop 2** – Library of Michigan, Lake Michigan Room, 702 W. Kalamazoo St., Lansing, MI 48909
[Registration link](https://wida-k-access-online-training-120319pm.eventbrite.com) (<https://wida-k-access-online-training-120319pm.eventbrite.com>)

December 4, 2019, 9:00 AM – 12:00 PM

- **WIDA ACCESS for ELLs Test Administration Online Workshop 3** – Wayne County Community College Downriver Campus, EPAC 5&6, 21000 Northline Road, Taylor, MI 48180
[Registration link](https://wida-access-online-training-120419am.eventbrite.com) (<https://wida-access-online-training-120419am.eventbrite.com>)

(Continued on next page)

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

December 4, 2019, 1:00 – 4:00 PM

- **WIDA Kindergarten ACCESS Test Administration Workshop 4** – Wayne County Community College
Downriver Campus, EPAC 5&6, 21000 Northline Road, Taylor, MI, 48180
[Registration link](https://wida-k-access-online-training-120419pm.eventbrite.com) (https://wida-k-access-online-training-120419pm.eventbrite.com)

December 18, 2019, 10:00 – 11:30 AM

- **WIDA Alternate ACCESS Overview Webinar**
[Registration link](https://wida-alternate-access-overview-121819-1000-1130.eventbrite.com) (https://wida-alternate-access-overview-121819-1000-1130.eventbrite.com)

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Contacts

For assistance with assessment or accountability issues:

Assessment and Accountability Call Center

877-560-8378 (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Central Office Services (COS), DRC INSIGHT Portal, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site for <u>all</u> state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and Workskills assessments <ol style="list-style-type: none"> 1. Eligibility, MDE policies, and OEAA Secure Site Support 2. SAT®, PSAT™ 8/9, and PSAT™ 10 – College Board 3. WorkKeys® – ACT®
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDA AMS, INSIGHT, and Central Office Services (COS)
8	for all other questions

Email

For assessment questions:

mde-oeaa@michigan.gov

For accountability questions:

MDE-Accountability@michigan.gov

For assistance with WIDA Screener, W-APT, and the WIDA Secure Portal questions:

(for questions not covered in options 3 and 5 in the table above)

WIDA Client Services

866-276-7735

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues